

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

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The Union County Commissioners met in regular session this 29 day of April 2026, with the following members present:

Tom McCarthy, President  
Steve Robinson, Vice President  
David A. Lawrence, Commissioner  
Bill Narducci, County Administrator  
Janell Alexander, Budget Analyst  
Mackenzie Fisher, Acting Clerk to the Board

\* \* \*

\*Commissioner McCarthy called the meeting to order at 8:28 a.m.

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\*Thayne Gray, Assistant Prosecuting Attorney; Mike Williamson, Marysville Journal Tribune; Joe Case, Marysville Matters; Stephen Badenhop, Archivist/Records Manager; Sue Ware, Human Services Director were in attendance.

\* \* \*

Kathy Young, City Council representative, arrived at this time.

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RESOLUTION NO. 26-191:

**Title IV-E Agreement Between Union County Department of Job and Family Services and Destiny Family Services, LLC - DJFS**

The County Commissioners do hereby approve the Title IV-E Agreement Between Union County Department of Job and Family Services and Destiny Family Services, LLC.

Ohio Department of Children and Youth

**AGREEMENT FOR TITLE IV-E AGENCIES AND PROVIDERS FOR THE PROVISION OF CHILD PLACEMENT**

This Agreement sets forth the terms and conditions between the parties for placement services for children who are in the care and responsibility/custody of the Agency named below.

This Agreement is between Union County Department of Job and Family Services, a Title IV-E Agency, hereinafter "Agency", whose address is:

Union County Department of Job and Family Services  
940 London Ave Ste 1800  
Marysville, OH 43040

and

Destiny Family Services, LLC, hereinafter "Provider", whose address is:

Destiny Family Services, LLC  
1251 Kemper Meadow Dr  
Cincinnati, OH 45240

Collectively the "Parties".

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**RECITALS**

WHEREAS, the Agency is responsible under Ohio Revised Code (ORC) Title 51, Chapter 5153 for the provision of protective services for dependent, neglected, and abused children; and,

WHEREAS, the Agency is authorized under ORC Title 51, Chapter 5153.16 to provide care and services which it deems to be in the best interest of any child who needs or is likely to need public care and services; and,

WHEREAS, the Provider is an organization duly organized and validly existing and is qualified to do business under the laws in the State of Ohio or in the state where the Provider of services is located and has all requisite legal power and authority to execute this Agreement and to carry out its terms, conditions and provisions; and is licensed, certified or approved to provide services to children and families in accordance with Ohio law or the state where the Provider of services is located.

NOW, THEREFORE, in consideration of the mutual promises and responsibilities set forth herein, the Agency and Provider agree as follows:

**Article I. SCOPE OF PLACEMENT SERVICES**

In addition to the services described in Exhibit I-Scope of Work, Provider agrees to provide and shall provide the placement and related services specified in each Individual Child Care Agreement (ICCA) for children in the care and custody of the Title IV-E Agency. The ICCA shall be consistent with current federal, state and local laws, rules and regulations applicable to the Provider's license or certified functions and services. If an Agreement and ICCA both exist, the Agreement supersedes.

**Section 1.01 FOR AGREEMENTS COMPETITIVELY PROCURED**

Without limiting the services set forth herein, Provider will provide the Services pursuant to and consistent with the Requests for Proposals (RFP) and the Provider's Proposal submitted in response to the RFP, the Provider agrees to provide and shall provide the placement and related services described in Exhibit I-Scope of Work.

**Section 1.02 FOR AGREEMENTS NOT COMPETITIVELY PROCURED**

The Provider agrees to provide and shall provide the placement and related services described in the Exhibit I- Scope of Work.

**Section 1.03 EXHIBITS**

The following exhibits are deemed to be a part of this Agreement as if fully set forth herein:

- A. Exhibit I – Scope of Work;
- B. Exhibit II – Request for Proposals (if applicable);
- C. Exhibit III – Provider's Response to the Request for Proposals (if applicable); and
- D. Exhibit IV – Schedule A Rate Information.

**Article II. TERM OF AGREEMENT**

This Agreement is in effect from 03/13/2026 through 12/31/2026, unless this Agreement is suspended or terminated pursuant to Article VIII prior to the termination date.

In addition to the initial term described above, this Agreement may be extended, at the option of the Agency and upon written agreement of the Provider, for \_\_\_\_\_ additional, \_\_\_\_\_ year terms not to exceed \_\_\_\_\_ years. Notice of Agency's intention to extend the Agreement shall be provided in writing to Provider no less than 90 calendar days before the expiration of any Agreement term then in effect. (If a previous Request for Proposal [RFP] allows, the Agreement may be extended for a period of time to ensure adequate completion of the Agency's competitive procurement process at the rates existing for the term then in effect.)

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**Article III. ORDER OF PRECEDENCE**

This Agreement and all Exhibits are intended to supplement and complement each other and shall, where possible, be so interpreted. However, if any provision of this Agreement irreconcilably conflicts with an Exhibit, this Agreement takes precedence over the Exhibit(s).

In the event there is an inconsistency between the Exhibit(s), the inconsistency shall be resolved in the following order:

- A. Exhibit I: Scope of Work; then
- B. Exhibit II: Request for Proposals (if applicable); then
- C. Exhibit III: Provider's Proposals (if applicable); then
- D. Exhibit IV: Title IV-E Schedule A Rate Information.

**Article IV. DEFINITIONS GOVERNING THIS AGREEMENT**

The following definitions govern this Agreement:

- A. Agreement means this Agreement, attachments and exhibits thereto.
- B. Material Breach shall mean an act or omission that violates or contravenes an obligation required under the Agreement and which, by itself or together with one or more other breaches, has a negative effect on, or thwarts the purpose of the Agreement as stated herein. A Material Breach shall not include an act or omission, which has a trivial or negligible effect on the quality, quantity, or delivery of the goods and services to be provided under the Agreement.
- C. Child(ren) means any person under eighteen years of age or a mentally or physically handicapped person under twenty-one years of age in the Agency's custody and under the care of the Provider for the provision of placement services.
- D. All other definitions to be resolved through Federal Regulations, Ohio Administrative Code (OAC) 5180:2-1-01 and any related cross-references.

**Article V. PROVIDER RESPONSIBILITIES**

- A. Provider agrees to participate with Agency in the development and implementation of the Case Plan and ICCA including participation in case reviews and / or semi-annual administrative reviews, and the completion of reunification assessments for the children in placement with the Provider. Parties shall make best efforts to share information timely regarding participants and contact information involved with planning efforts related to children and families.
- B. Provider agrees to provide services agreed to in the Case Plan and ICCA (i.e., transportation of children for routine services, including, but not limited to, court hearings, medical appointments, school therapy, recreational activities, visitations/family visits) unless otherwise negotiated in writing as an attachment to this Agreement. Any disputes involving services or placement will be resolved through mutual-agreement and modification to the ICCA. Provider agrees the Agency is the final authority in the process. The cost of providing these services is to be included in the Agency approved per diem.
- C. Provider agrees to ensure that any and all persons who may act as alternative caregivers or who have contact with the children are suitable for interaction pursuant to all applicable federal, state and local laws and regulations.
- D. Provider agrees that all caregivers must be approved by the Agency.
- E. Provider agrees to submit a progress report as negotiated by the parties for each child. The progress report will be based on the agreed upon services to be delivered to the child and/or family and will include documentation of services provided to the child and/or discharge summary. If Monthly Progress Reports are not received within 90 calendar days following the month of service provision, payment may be withheld at the Agency's discretion.

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1. Monthly Progress Reports shall be submitted by the 20th of the month following the month of service.
2. The Monthly Progress Report will include the following medical related information:
  - a. Service type (i.e. medical, dental, vision, etc.);
  - b. Date(s) of service;
  - c. Reason for visit (i.e. routine, injury, etc.);
  - d. Practitioner name, address and contact number;
  - e. Name of hospital, practice, urgent care, etc.;
  - f. Prescribed medications and dosages;
  - g. Date(s) medication(s) were prescribed or changed; and
  - h. Changes to medications.
- F. Placement changes, emergency or non-emergency, are to only with the approval of the Agency. The following information shall be provided to the Agency for all placement changes: Name, address and phone number of the new foster home or other out-of-home care setting, the license/home study of the new care provider within 24 hours, excluding weekends and holidays.
- G. Provider agrees to notify all Agencies who have children placed in the same caregiver's home/group home/CRC when any child residing in the placement is critically injured or dies in that location. Notification will be made to the Agencies' Child Abuse/Neglect Hotline number or assigned Caseworker immediately.
- H. Notification to the Agency of Emergency Critical Incidents shall occur ASAP but no later than one hour of the Incident becoming known. Notification will be made to the Agency via the Agency's Child Abuse/Neglect Hotline or assigned Caseworker or by other established system. Critical incidents are those incidents defined in the Ohio Administrative Code that are applicable to the licensed or certified programs (DCY 5180:2-7-14, 5180:2-9-23, OBH 5122-30-16, 5122-26-13, DODD OAC 5123-17-02).  
Emergency situations include but are not limited to the following:
  1. Absent Without Leave (AWOL);
  2. Child Alleging Physical or Sexual Abuse / Neglect;
  3. Death of Child;
  4. Illicit drug/alcohol use; Abuse of medication or toxic substance;
  5. Sudden injury or illness requiring an unplanned medical treatment or visit to the hospital;
  6. Perpetrator of Delinquent/Criminal Act (Assault, Dangerous Behaviors, Homicidal Behaviors);
  7. School Expulsion / Suspension (formal action by school);
  8. Self-injury (Suicidal Behaviors, Self-Harm Requiring external Medical Treatment, Hospital or ER);
  9. Victim of assault, neglect, physical or sexual abuse; and
  10. The filing of any law enforcement report involving the child.
- I. The Provider also agrees to notify the Agency within Twenty-four (24) hours, of any non-emergency situations. Non-emergency situations include but are not limited to the following:
  1. When physical restraint is used/applied; and
  2. Medication lapses or errors.
 Notification will be made to the Agency via the Agency's Child Abuse Neglect Hotline / assigned Caseworker or by other established notification system.
- J. Documentation of the emergency and non-emergency incidents as identified in "H and I" above shall be provided to the Agency via email, fax or other established notification system within 24 hours excluding weekends and holidays.
- K. The Provider agrees to submit each child's assessment and treatment plans as completed but no later than the 30th day of placement. Provider further agrees to provide treatment planning that will include, but is not limited to, education on or off site, preparation for integration into community-based school or vocational/job skills training, community service activities, independent living skills if age 14 or older, monitoring and supporting community adjustment.
- L. The Provider agrees to participate in joint planning with the Agency regarding modification to case plan services. Provider agrees that while the Provider may have input into the development of the child's case plan services and

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- the ICCA, any disputes involving services or placement will be resolved through mutual agreement and modification to the ICCA. Provider agrees the Agency is the final authority in the process.
- M. The Provider shall participate in a Placement Preservation meeting if requested by the Agency prior to issuing a notice of removal of a child. A placement Preservation meeting shall be held within seven (7) business days of said request. Unless otherwise mutually agreed upon a minimum of thirty (30) calendar days' notice shall be given if placement preservation is unable to be achieved. A Discharge Plan Summary shall be provided no later than fifteen (15) calendar days after the date of discharge in accordance with the applicable licensed or certified program (OAC 5180:2-5-17, OAC 5122-30-27, OAC 5123:3-05).
- N. The Provider shall work in cooperation and collaboration with the Agency to provide information for each child's Lifebook and will fully comply with the provision of OAC 5180:2-42-67 as applicable to private Providers. Provider's contribution to the Agency Lifebook for a child shall be for the episode of care with the Provider.
- O. The Provider agrees to provide Independent Living Services as set forth in accordance with OAC 5180:2-42-19 for all children age fourteen (14) and above.
- P. When applicable, due to the Provider being part of a managed care agreement as defined in OAC 5180:2-1-01, the Provider agrees to visit with the child face-to-face in the foster home, speak privately with the child and to meet with the caregiver at least monthly in accordance with rule OAC 5180:2-42-65 of the Ohio Administrative Code.
- Q. The Provider agrees to maintain its licenses and certifications from any source in good standing. The Provider agrees to report to Agency in writing any change in licensure or certification that negatively impacts such standing immediately if the negative action results in a temporary license, suspension of license or termination of license.
- R. Provider agrees that the reasonable and prudent parent standard training required by SEC. 471. [42 U.S.C. 671] of the Social Security Act and in accordance to OAC 5180:2-5-33, OAC 5180:2-9-02 or OAC 5180:2-9-03 has been completed.
- S. The Provider shall notify Agency of any changes in its status, such as intent to merge with another business or to close no later than forty-five (45) business days prior to the occurrence.
- T. The Provider agrees that the Agency shall have access to foster parent home studies and re-certifications for foster parents caring for children in placement, subject to confidentiality considerations. The Provider shall submit to Agency a copy of the current foster home license at the time of placement and recertification. Provider also agrees to notify Agency within twenty-four (24) hours of any change in the status of the foster home license.
- U. When there is a rule violation of a caregiver, a copy of the corrective action plan, if applicable, must be submitted to the Agency when the investigation is complete.
- V. The Provider agrees to notify the Agency of scheduling no less than fourteen (14) calendar days prior to all formal meetings (i.e. FTMs, Treatment Team Meetings, IEPs, etc.).
- W. The Provider agrees to adhere to the following Medical/Medication guidelines:
1. To provide over-the-counter medications and/or supplies as part of the per diem of care;
  2. To comply with the medical consent process as identified by Agency;
  3. Only the Agency can give permission for the administering or change (addition or elimination) of psychotropic medication and its ongoing management; and
  4. Provide an initial placement medical screening within five working days of child's placement into a placement resource under the Provider's operation and/or oversight.
- X. To arrange for required health care/medical examinations within time frames required by OAC 5180:2-42-66.1 and provide reports from the health care providers to the agency within 30 days of occurrence if the appropriate releases of information have been obtained by the Provider.
- Y. The Network Provider agrees to notify the Agency if placement resource is currently under investigation for license violations or misconduct toward children or other third-party investigation.
- Z. The Provider will immediately notify the Agency:

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1. If the Provider is out of compliance with any licensing authority rules or the placement resource is under investigation for license violations or misconduct toward children. Immediately is defined as within one hour of knowledge of the non-compliance issue.
2. Child Abuse/Neglect Hotline or assigned Caseworker of any allegations of abuse or neglect made against the Caregiver within one hour of gaining knowledge of the allegation.
3. Of any corrective action and the result of the correction action plan. The Provider will submit a comprehensive written report to the agency within sixty (60) days of the rule violation.
4. Within twenty-four (24) hours any time there is an event which would impact the placement resource license.

**Article VI. AGENCY RESPONSIBILITIES**

- A. Agency certifies that it will comply with the Multiethnic Placement Act, 108 STAT. 3518, as amended by Section 1808 of the Small Business Jobs Protection Act of 1996, 110 STAT. 1755, which prohibits any Agency from denying any person the opportunity to become an adoptive or foster parent on the basis of race, color, national origin, or delaying or denying the placement of a child for adoption or into foster care on the basis of race, color, or national origin of the adoptive or foster parent or of the child involved.
- B. The Agency shall provide to the Provider within thirty (30) calendar days of placement or within a reasonable time thereafter as agreed to by the parties, a copy of each child's social history, medical history, and Medicaid card once obtained by the Agency for new cases, or at time of placement for existing cases. Agency shall make best efforts to share information timely regarding participants and contact information involved with planning efforts related to children and families.
- C. The Agency acknowledges that clinical treatment decisions must be recommended by licensed clinical professionals. Agency and Provider acknowledge that disagreement with a treatment decision may be taken through the dispute resolution process contained in Article XIV of this Agreement.
- D. Agency agrees to visit with the child in accordance with rule OAC 5180:2-42-65 of the Ohio Administrative Code.
- E. Agency agrees to participate in periodic meetings with each child's treatment team for case treatment plan development, review, and revision. The Agency agrees to participate in the development of the treatment plan of each child placed with the Provider by the Agency.
- F. Agency certifies that it will comply with Every Student Succeeds Act (34 CFR part 200) and will work with local school districts in developing individualized plans to address the transportation needed for a child to remain in the school of origin. Agency agrees to arrange for the transfer of each child's school records to the child's new school upon placement but not later than ten (10) business days. The Agency agrees to work with the Provider for the timely enrollment of the child in the receiving school district. The Agency has the final responsibility to obtain the child's school records and to enroll the child in the receiving school district.
- G. The Agency shall provide an opportunity for the Provider to give input in the development, substantive Addendum or modification of case plans. The Agency agrees to notify the Provider of scheduling no less than seven (7) calendar days prior to all formal meetings (e.g. SARs, court hearings, family team conferences, etc.).
- H. The Agency shall participate in a Placement Preservation meeting if requested by the Provider prior to issuing a notice of removal of a child. The Agency shall provide a minimum of thirty (30) calendar days' notice for planned removals, to the Provider for each child who is being terminated from placement with the Provider, unless so ordered by a court of competent jurisdiction.
- I. Agency agrees to provide the Provider with an emergency contact on a twenty-four (24) hour, seven (7) day per week basis.
- J. The Agency represents:
  1. It has adequate funds to meet its obligations under this Agreement; subject to the availability of funds as referenced in Article VIII (I);
  2. It intends to maintain this Agreement for the full period set forth herein and has no reason to believe that it will not have sufficient funds to enable it to make all payments due hereunder during such period; and

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3. It will make its best effort to obtain the appropriation of any necessary funds during the term of this Agreement.
- K. The Agency will provide information about the child being referred for placement in accordance with OAC 5180:2-42-90. Prior to a child's placement in alternative care or respite, OAC 5180:2-42-90 (D) requires the Agency to share with care givers information that could impact the health, safety, or well-being of the child or others in the home.

**Article VII. INVOICING FOR PLACEMENT SERVICES**

- A. The Provider agrees to submit a monthly invoice following the end of the month in which services were provided. The invoice shall be for services delivered in accordance with Article I of this Agreement and shall include:
  1. Provider's name, address, telephone number, email address, fax number if available, federal tax identification number, Title IV-E Provider number, if applicable and Medicaid Provider number, if applicable.
  2. Billing date and the billing period.
  3. Name of child, date of birth of child, and the child's Ohio Child Welfare Information System (Ohio CWIS) person I.D. number.
  4. Admission date and discharge date, if available.
  5. Agreed upon per diem for maintenance and the agreed per diem administration; and
  6. Invoicing procedures may also include the per diems associated with the following if applicable and agreeable to the Agency and Provider:
    - a. Case Management; allowable administration cost;
    - b. Transportation, allowable maintenance cost;
    - c. Transportation; allowable administration cost;
    - d. Other Direct Services; allowable maintenance cost;
    - e. Behavioral health care; non-reimbursable cost; and
    - f. Other costs - (any other cost the Title IV-E Agency has agreed to participate in); non-allowable/non-reimbursable cost.
- B. Provider warrants and represents claims made for payment for services provided are for actual services rendered and do not duplicate claims made by Provider to other sources of public funds for the same service.

**Article VIII. REIMBURSEMENT FOR PLACEMENT SERVICES**

- A. The maximum amount payable pursuant to this contract is **\$60,000.00**.
- B. In accordance with Schedule A of this Agreement, the per diem for maintenance and the per diem for administration will be paid for each day the child was in placement. The first day of placement will be paid regardless of the time the child was placed. The last day of placement will not be paid regardless of the time the child left the placement.
- C. In accordance with Schedule A of this Agreement and in addition to Maintenance and Administration, the Agency may agree to pay a per diem for Case Management, Other Direct Services, Transportation Administration, Transportation Maintenance, Behavioral Health Care and Other. All other services and/or fees to be paid for shall be contained in the Attachments/Exhibits of this Agreement.
- D. To the extent that the Provider maintains a foster care network, the agreed upon per diem for maintenance shall be the amount paid directly to the foster parent. Maintenance includes the provision of food, clothing, shelter, daily supervision, graduation expenses, a child's personal incidentals, and liability insurance with respect to the child, reasonable cost of travel to the child's home for visitation and reasonable cost of travel for the child to remain in the school the child was enrolled in at the time of placement. Payment for private Agency staff transporting a child to a home visit or keeping the child in their home school will be paid in accordance with Schedule A (Transportation Maintenance) of this Agreement.
- E. If the plan as determined by the Agency is to return the child to placement with the Provider, the Agency may

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agree to pay for the days that a child is temporarily absent from the direct care of the Provider, as agreed to by the parties in writing.

- F. The service provider is required to utilize Medicaid-approved healthcare providers in the appropriate managed care network for the provision of mental health, dental and/or medical services (hereafter referred to collectively as "medical services") to children in the custody of Agency. The Service Provider will report applicable Medicaid/insurance information to the healthcare providers and instruct healthcare providers to seek payment from Medicaid or any other available third-party payer for medical services rendered to children in agency custody. Agency will not pay for the provision of any medical services to children in agency custody unless the agency Executive Director or authorized designee has provided specific prior written authorization for such medical services and associated costs.
- G. The Agency agrees to pay the Provider for all services agreed to on Schedule A and in the Attachments/Exhibits to this Agreement, where applicable, that have been provided and documented in the child's case file. Agency shall make best efforts to make payment of undisputed charges within thirty (30) business days of receipt.
- H. In the event of a disagreement regarding payment, Agency shall withhold payment only for that portion of the placement with which it disagrees. Agency will use best efforts to notify the Provider of any invoice discrepancies. Agency and Provider will make every effort to resolve payment discrepancies within 60 calendar days. Payment discrepancies brought to the Agency after 60 days will be reviewed on a case by case basis.
- I. This Agreement is conditioned upon the availability of federal, state, or local funds appropriated or allocated for payment for services provided under the terms and conditions of this Agreement. By sole determination of the Agency, if funds are not sufficiently allocated or available for the provision of the services performed by the Provider hereunder, the Agency reserves the right to exercise one of the following alternatives:
  1. Reduce the utilization of the services provided under this Agreement, without change to the terms and conditions of the Agreement; or
  2. Issue a notice of intent to terminate the Agreement.

The Agency will notify the Provider at the earliest possible time of such decision. No penalty shall accrue to the Agency in the event either of these provisions is exercised. The Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.

Any denial of payment for service(s) rendered may be appealed in writing and will be part of the dispute resolution process contained in Article XIV.

#### Article IX. TERMINATION; BREACH AND DEFAULT

- A. This Agreement may be terminated for convenience prior to the expiration of the term then in effect by either the Agency or the Provider upon written notification given no less than sixty (60) calendar days in advance by certified mail, return receipt requested, to the last known address of the terminated party shown hereinabove or at such other address as may hereinafter be specified in writing.
- B. If Provider fails to provide the Services as provided in this Agreement for any reason other than Force Majeure, or if Provider otherwise Materially Breaches this Agreement, Agency may consider Provider in default. Agency agrees to give Provider thirty (30) days written notice specifying the nature of the default and its intention to terminate. Provider shall have seven (7) calendar days from receipt of such notice to provide a written plan of action to Agency to cure such default. Agency is required to approve or disapprove such plan within five (5) calendar days of receipt. In the event Provider fails to submit such plan or Agency disapproves such plan, Agency has the option to immediately terminate this Agreement upon written notice to Provider. If Provider fails to cure the default in accordance with an approved plan, then Agency may terminate this Agreement at the end of the thirty (30) day notice period.
- C. Upon the effective date of the termination, the Provider agrees that it shall cease work on the terminated activities under this Agreement, take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report as of the date of discharge of the last child describing the status of all work under this Agreement, including without limitation, results accomplished, conclusions resulting therefrom, and such other

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matters as the Agency may require. The Agency agrees to remove all children in placement immediately with the Provider, consistent with the effective termination date. In all instances of termination, the Provider and Agency agree that they shall work in the best interests of children placed with the Provider to secure alternative placements for all children affected by the termination.

- D. In the event of termination, the Provider shall be entitled to reimbursement, upon submission of an invoice, for the agreed upon per diem incurred prior to the effective termination date. The reimbursement will be calculated by the Agency based on the per diem set forth in Article VIII. The Agency shall receive credit for reimbursement already made when determining the amount owed to the Provider. The Agency is not liable for costs incurred by the Provider after the effective termination date of the discharge of the last child.
- E. Notwithstanding the above, Agency may immediately terminate this Agreement upon delivery of a written notice of termination to the Provider under the following circumstances:
  - 1. Improper or inappropriate activities;
  - 2. Loss of required licenses;
  - 3. Actions, inactions or behaviors that may result in harm, injury or neglect of a child;
  - 4. Unethical business practices or procedures; and
  - 5. Any other event that Agency deems harmful to the well-being of a child; or
  - 6. Loss of funding as set forth in Article VIII.
- F. If the Agreement is terminated by Agency due to breach or default of any of the provisions, obligations, or duties embodied contained therein by the Provider, Agency may exercise any administrative, agreement, equitable, or legal remedies available, without limitation. Any extension of the time periods set forth above shall not be construed as a waiver of any rights or remedies the Agency may have under this Agreement.
- G. In the event of termination under this ARTICLE, both the Provider and the placing Agency shall make good faith efforts to minimize adverse effect on children resulting from the termination of the Agreement.

**Article X. RECORDS RETENTION, CONFIDENTIALITY AND DATA SECURITY REQUIREMENTS**

- A. The Provider agrees that all records, documents, writings or other information, including, but not limited to, financial records, census records, client records and documentation of legal compliance with Ohio Administrative Code rules, produced by the Provider under this Agreement, and all records, documents, writings or other information, including but not limited to financial, census and client used by the Provider in the performance of this Agreement are treated according to the following terms:
  - 1. All records relating to costs, work performed and supporting documentation for invoices submitted to the Agency by the Provider along with copies of all Deliverables, as defined in Article XXIX, submitted to the Agency pursuant to this Agreement will be retained for a minimum of three (3) years after reimbursement for services rendered under this Agreement.
  - 2. If an audit, litigation, or other action is initiated during the time period of the Agreement, the Provider shall retain such records until the action is concluded and all issues resolved or three (3) years have expired, whichever is later.
  - 3. All records referred to in Section A 1) of this Article shall be available for inspection and audit by the Agency or other relevant agents of the State of Ohio (including, but not limited to, the County Prosecutor, the Ohio Department of Children and Youth (DCY), the Auditor of the State of Ohio, the Inspector General of Ohio, or any duly authorized law enforcement officials), and the United States Department of Health and Human Services within a reasonable period of time.
- B. The Provider agrees to keep all financial records in a manner consistent with Generally Accepted Accounting Principles.
- C. The Provider agrees to comply with all federal and state laws applicable to the Agency and the confidentiality of children and families. Provider understands access to the identities of any Agency's child and families shall only be as necessary for the purpose of performing its responsibilities under this Agreement. No identifying information on child(ren) served will be released for research or other publication without the express written consent of the Agency. Provider agrees that the use or disclosure of information concerning the child for any

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purpose not directly related to the administration of this Agreement is prohibited. Provider shall ensure all the children's and families' documentation is protected and maintained in a secure and safe manner.

- D. The Provider agrees to comply with all applicable state and federal laws related to the confidentiality and transmission of medical records, including, but not limited to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- E. Although information about, and generated under, this Agreement may fall within the public domain, the Provider shall not release information about, or related to, this Agreement to the general public or media verbally, in writing, or by any electronic means without prior approval from the Agency, unless the Provider is required to release requested information by law. Agency reserves the right to announce to the general public and media: award of the Agreement, Agreement terms and conditions, scope of work under the Agreement, Deliverables, as defined in Article XXIX, and results obtained under the Agreement. Except where Agency approval has been granted in advance, the Provider shall not seek to publicize and will not respond to unsolicited media queries requesting: announcement of Agreement award, Agreement terms and conditions, Agreement scope of work, government-furnished documents the Agency may provide to the Provider to fulfill the Agreement scope of work, Deliverables required under the Agreement, results obtained under the Agreement, and Impact of Agreement activities.
- F. If contacted by the media about this Agreement, the Provider agrees to notify the Agency in lieu of responding immediately to media queries. Nothing in this section is meant to restrict the Provider from using Agreement information and results to market to specific business prospects.
- G. Client data must be protected and maintained in a secure and safe manner whether located in Provider's facilities, stored in the Cloud, or used on mobile devices outside Provider's facility. Security of Provider's network, data storage, and mobile devices must conform to generally recognized industry standards and best practices. Maintenance of a secure processing environment includes, but is not limited to, network firewall provisioning, intrusion detection, antivirus protection, regular third-party vulnerability assessments, and the timely application of patches, fixes and updates to operating systems and applications.
- H. Provider agrees that it has implemented and shall maintain during the term of this Agreement the highest standard of administrative, technical, and physical safeguards and controls to:
1. Ensure the security and confidentiality of data;
  2. Protect against any anticipated security threats or hazards to the security or integrity of data; and
  3. Protect against unauthorized access to or use of data. Such measures shall include at a minimum:
    - a. Access controls on information systems, including controls to authenticate and permit access to data only to authorized individuals and controls to prevent Provider employees from providing data to unauthorized individuals who may seek to obtain this information (whether through fraudulent means or otherwise);
    - b. Firewall protection;
    - c. Encryption of electronic data while in transit from Provider networks to external networks;
    - d. Measures to store in a secure fashion all data which shall include multiple levels of authentication;
    - e. Measures to ensure that data shall not be altered or corrupted without the prior written consent of the Agency;
    - f. Measures to protect against destruction, loss or damage of data due to potential environmental hazards, such as fire and water damage.
- I. Immediately upon discovery of a confirmed or suspected breach involving data, Provider will notify Agency no later than twenty-four (24) hours after Provider knows or reasonably suspects a breach has or may have occurred. Provider shall promptly take all appropriate or legally required corrective actions and shall cooperate fully with the Agency in all reasonable and lawful efforts to prevent, mitigate or rectify such data breach. In the event of a suspected breach, Provider shall keep the Agency informed of the progress of its investigation until the uncertainty is resolved.
- J. In the event the Provider does not carry the appropriate cyber security insurance to cover a security breach, the Provider shall reimburse the Agency for actual costs incurred, including, but not limited to, providing clients affected by a security breach with notice of the breach, and/or complimentary access for credit monitoring

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services, which the Agency deems necessary to protect such affected client.

- K. In the event the Provider discontinues operation, all child records for residential or any other placement settings shall be provided to the custodial agency.

**Article XI. PROVIDER ASSURANCES AND CERTIFICATIONS**

Provider shall comply with all of the following including but not limited to:

- A. As applicable to the Provider's license and/or certification, the Provider certifies compliance with ORC 2151.86, ORC 5103.0328, ORC 5103.0319 and applicable OAC Sections as defined in Article XXII of this Agreement concerning criminal record checks, arrests, convictions and guilty pleas relative to foster caregivers, employees, volunteers and Interns who are involved in the care for a child. Provider is responsible for any penalties, financial or otherwise, that may accrue because of noncompliance with this provision.
- B. To the extent that the Provider maintains a residential center or group home, the Provider agrees to comply with the provisions of their licensing Agency that relates to the operation, safety and maintenance of residential facilities. Specifically, Provider agrees that no firearm or other projectile weapon and no ammunition for such weapons will be kept on the premises.
- C. Provider certifies compliance with Drug Free Work Place Requirements as outlined in 45 C.F.R. Part 76, Subpart F.
- D. Provider certifies compliance with 45 C.F.R. Part 80, Non-Discrimination under programs receiving Federal assistance through the Department of Health and Human Services effectuation of Title VI of the Civil Rights Act of 1964.
- E. Provider certifies compliance with 45 C.F.R. Part 84, Non-Discrimination on the Basis of Handicap in Programs or Activities Receiving Federal Assistance.
- F. Provider certifies compliance 45 C.F.R. Part 90, Non-Discrimination on the Basis of Age in Programs or Activities Receiving Federal Assistance.
- G. Provider certifies compliance with the American with Disabilities Act, Public Law 101-336.
- H. Provider certifies that it will:
1. Provide a copy of its license(s), certification, accreditation or a letter extending an expiring license, certification, or accreditation from the issuer to the Agency prior to the signing of the Agreement.
  2. Maintain its license(s), certification, accreditation and that upon receipt of the renewal of its license, certification, and/or accreditation or upon receipt of a letter extending an expiring license, certification, and/or accreditation from the issuer, a copy of the license, certification and/or accreditation will be provided to the Agency within five (5) business days.
  3. Provider shall immediately notify the Agency of any action, modification or issue relating to said licensure, accreditation or certification.
- I. Provider certifies that it will not deny or delay services to eligible persons because of the person's race, color, religion, national origin, gender, orientation, disability, or age.
- J. The Provider certifies that it is in compliance with all applicable federal and State laws and regulations governing fair labor and employment practices.
- K. Provider further agrees to comply with OAC 5180:9-2-01 and OAC 5180:9-2-05(A)(4), as applicable, which require that assure that persons with limited English proficiency (LEP) can meaningfully access services. To the extent Provider provides assistance to an LEP Child through the use of an oral or written translator or interpretation services in compliance with this requirement, the LEP Child shall not be required to pay for such assistance.
- L. To the extent applicable, the Provider certifies compliance with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857 (h)) Section 508 of the Clean Water Act (33 U.S.C.

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- 1368), Executive Order 11738, and Environmental Protection Agency Regulations (40 C.F.R. Part 15).
- M. The Provider certifies compliance, where applicable, with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).
  - N. The Provider certifies that all approvals, licenses, or other qualifications necessary to conduct business in Ohio have been obtained and are current.
  - O. Provider shall comply with the Small Business Job Protection Act (Public Law ("P.L.") 104-188), the Multiethnic Placement Act of 1994 (P.L. 103-382), Titles IV-B (42 U.S.C. 620 et seq.) and IV-E (42 U.S.C. 670 et seq.) of the Social Security Act ("the Act"), the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (P.L. 104-193), Section 471(a) of Title IV-E of the Act (42 U.S.C. 671(a)), and 45 C.F.R. 1356, including all rules, regulations and guidelines issued by federal and state authorities, OAC 5101:9-4-07 and OAC 5180:2-47-23.1.

**Article XII. INDEPENDENT CONTRACTOR**

- A. The Provider and the Agency agree that no employment, joint venture, or partnership has been or will be created between the parties hereto pursuant to the terms and conditions of this Agreement.
- B. The Provider and the Agency agree that the Provider is an independent contractor and assumes all responsibility for any federal, state, municipal, or other tax liabilities along with workers' compensation, unemployment compensation, and insurance premiums which may accrue as a result of compensation received for services or Deliverables rendered hereunder.
- C. The Provider and the Agency agree that no person and/or entities entering into this Agreement, nor any individual employed by any person or entity entering in to this Agreement, are public employees for purposes of contributions to Ohio Public Employees Retirement system by virtue of any work performed or services rendered in accordance with this Agreement.

**Article XIII. AUDITS AND OTHER FINANCIAL MATTERS**

- A. Provider agrees to submit to Agency a copy of the independent audit it receives in accordance with ORC 5103.0323.
- B. Upon request from the Agency, Provider shall submit a copy of the most recent Federal income tax return and related schedules filed with the Internal Revenue Service (IRS).
- C. If Provider participates in the Title IV-E program, Provider agrees to timely file its Title IV-E cost report with all required items as outlined in OAC 5180:2-47-26.2 to DCY. Provider agrees that in the event a cost report cannot be timely filed, an extension shall be requested prior to the December 31st filing deadline.
- D. If a Provider participates in the Title IV-E program, an Agreed Upon Procedures engagement must be conducted by a certified public accountant for the Provider's cost report in accordance with OAC 5180:2-47-26.2. The procedures are conducted to verify the accuracy of costs used to establish reimbursement ceilings for maintenance and administration costs of child in care. Any overpayments or underpayment of federal funds to the Title IV-E Agency due to adjustments of cost report reimbursement ceiling amounts as a result of an audit, shall be resolved in accordance with ORC 5101.11, ORC 5101.14, and OAC 5180:2-47-01.
- E. Upon request from the Agency, the Provider shall submit a copy of the DCY 02911 and Agreed Upon Procedures.
- F. For financial reporting purposes and for Title IV-E cost reporting purposes, Provider agrees to follow the cost principles set forth in the following OAC Sections and publications:
  1. OAC 5180:2-47-11: "Reimbursement for Title IV-E foster care maintenance (FCM) costs for children's residential centers (CRC), group homes, maternity homes, residential parenting facilities, private foster homes, and substance use disorder (SUD) residential facilities".

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2. OAC 5180:2-47-26.1: "Public child services agencies (PCSA), private child placing agencies (PCPA), private noncustodial agencies (PNA), residential care facilities, substance use disorder (SUD) residential facilities: Title IV-E cost report filing requirements, record retention requirements, and related party disclosure requirements";
3. OAC 5180:2-47-26.2: "Cost Report Agreed Upon Procedures Engagement".
4. DCY 02911 Single Cost Report Instructions.
5. For Private Agencies: 2 CFR part 230, Cost Principles for Non-Profit Organizations.
6. For Public Agencies: 2 CFR part 225, Cost Principles for State, Local and Indian Tribal Government.
7. 2 CFR part 200.501, Audit Requirements.

**Article XIV. GRIEVANCE/DISPUTE RESOLUTION PROCESS**

In the event that a dispute arises under the provisions of this Agreement, the parties shall follow the procedures set forth below:

1. The party complaining of a dispute shall provide written notice of the nature of the dispute to the other party to this Agreement. A copy of the notice shall be sent to the Director or designee of the Agency and to the Executive Director or designee of the Provider. Within ten (10) business days of receiving the notice of a dispute, the parties involved in the dispute between the Agency and the Provider shall attempt to resolve the dispute.
2. If the parties are unable to resolve the dispute in (1 business day), the highest official or designee of the Agency shall make the final determination within twenty (20) business days, which will be non-binding.
3. Neither party will be deemed to have waived any other rights or remedies available to them by initiating, participating in or completing this process.

**Article XV. ATTACHMENTS/ADDENDA**

This Agreement, Attachments, and all Exhibits hereto constitutes the entire Agreement and may be amended only with a written Addendum signed by both parties; however, it is agreed by the parties that any Addenda to laws or regulations cited herein will result in the correlative modification of this Agreement, without the necessity for executing written Addenda. The impact of any applicable law, statute, or regulation not cited herein and enacted after the date of execution of this Agreement will be incorporated into this Agreement by written Addendum signed by both parties and effective as of the date of enactment of the law, statute, or regulation. Any other written Addendum to this Agreement is prospective in nature.

**Article XVI. NOTICE**

Unless otherwise set forth herein, all notices, requests, demands and other communications pertaining to this Agreement shall be in writing and shall be deemed to have been duly given if delivered or mailed by certified or registered mail, postage pre-paid:

- |                    |   |
|--------------------|---|
| if to Agency, to   | Union County Department of Job and Family Services<br>940 London Ave Ste 1800<br>Marysville, OH 43040 |
| if to Provider, to | Destiny Family Services, LLC<br>1251 Kemper Meadow Dr<br>Cincinnati, OH 45240                         |

**Article XVII. CONSTRUCTION**

This Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Ohio. Should any portion of this Agreement be found to be unenforceable by operation of statute or by administrative or judicial decision, the operation of the balance of this Agreement is not affected thereby; provided, however, the absence of the illegal provision does not render the performance of the remainder of the Agreement impossible.

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**Article XVIII. NO ASSURANCES**

- A. Provider acknowledges that, by entering into this Agreement, Agency is not making any guarantees or other assurances as to the extent, if any, that Agency shall utilize Provider's services or purchase its goods. In this same regard, this Agreement in no way precludes, prevents, or restricts Provider from obtaining and working under additional arrangement(s) with other parties, assuming the work in no way impedes Provider's ability to perform the services required under this Agreement. Provider warrants that at the time of entering into this Agreement, it has no interest in nor shall it acquire any interest, direct or indirect, in any Agreement that will impede its ability to provide the goods or perform the services under this Agreement.
- B. This Agreement, Attachments, and all Exhibits embodies the entire agreement of the Parties. There are no promises, terms, conditions or obligations other than those contained herein; and this Agreement shall supersede all previous communications, representations or Agreements, either written or oral, between the parties to this Agreement. Also, this Agreement shall not be modified in any manner except by an instrument, in writing, executed by both the parties.

**Article XIX. CONFLICT OF INTEREST**

- A. Provider agrees that the Provider, its officers, members and employees currently have no, nor will they acquire any interest, whether personal, professional, direct or indirect, which is incompatible, in conflict with or which would compromise the discharge and fulfillment of Provider's functions, duties and responsibilities hereunder. If the Provider, or any of its officers, members or employees acquire any incompatible, conflicting, or compromising personal or professional interest, the Provider shall immediately disclose, in writing, such interest to the Agency. If any such conflict of interest develops, the Provider agrees that the person with the incompatible, conflicting, or compromising personal or professional interest will not participate in any activities related to this Agreement.
- B. Provider agrees: (1) to refrain from promising or giving to Agency employees anything of value to manifest improper influence upon the employee; (2) to refrain from conflicts of interest; and, (3) to certify that Provider complies with ORC 102.03, ORC 102.04, ORC 2921.42, ORC 2921.43.
- C. The Provider further agrees that there is no financial interest involved on the part of the Agency or the respective county authority(ies) governing the agency. The Provider has no knowledge of any situation which would be a conflict of interest. It is understood that a conflict of interest occurs when an Agency employee or county official will gain financially or receive personal favors as a result of signing or implementation of this agreement. The Provider will report the discovery of any potential conflict of interest to the Agency. Should a conflict of interest be discovered during the term of this agreement, the Agency may exercise any right under the agreement, including termination of the agreement.

**Article XX. INSURANCE**

The Provider shall purchase and maintain for the term of this Agreement insurance of the types and amounts identified herein. Maintenance of the proper insurance for the duration of the Agreement is a material element of the Agreement.

Provider agrees to procure and maintain for the term of this Agreement the insurance set forth herein. The cost of all insurance shall be borne by Provider. Insurance shall be purchased from a company licensed to provide insurance in Ohio. Insurance is to be placed with an insurer provided an A.M. Best rating of no less than A-. Provider shall purchase the following coverage and minimum limits:

- A. Commercial general liability insurance policy with coverage contained in the most current Insurance Services Office Occurrence Form CG 00 01 or equivalent with limits of at least One Million Dollars (\$1,000,000.00) per occurrence and One Million Dollars (\$1,000,000.00) in the aggregate and at least One Hundred Thousand Dollars (\$100,000.00) coverage in legal liability fire damage. Coverage will include:
1. Additional insured endorsement;
  2. Product liability;
  3. Blanket contractual liability;

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4. Broad form property damage;
5. Severability of interests;
6. Personal Injury; and
7. Joint venture as named insured (if applicable).

Endorsements for physical abuse claims and for sexual molestation claims must be a minimum of Three Hundred Thousand Dollars (\$300,000.00) per occurrence and Three Hundred Thousand Dollars (\$300,000.00) in the aggregate.

- B. Business auto liability insurance of at least One Million Dollars (\$1,000,000.00) combined single limit, on all owned, non-owned, leased and hired automobiles. If the Agreement contemplates the transportation of the users of County services (such as but not limited to Agency consumers), "Consumers" and Provider provides this service through the use of its employees' privately owned vehicles "POV", then the Provider's Business Auto Liability insurance shall sit excess to the employees "POV" insurance and provide coverage above its employee's "POV" coverage. Provider agrees the business auto liability policy will be endorsed to provide this coverage.
- C. Professional liability (errors and omission) insurance of at least One Million Dollars (\$1,000,000.00) per claim and in the aggregate.
- D. Umbrella and excess liability insurance policy with limits of at least One Million Dollars (\$1,000,000.00) per occurrence and in the aggregate, above the commercial general and business auto primary policies and containing the following coverage:
1. Additional insured endorsement;
  2. Pay on behalf of wording;
  3. Concurrence of effective dates with primary;
  4. Blanket contractual liability;
  5. Punitive damages coverage (where not prohibited by law);
  6. Aggregates: apply where applicable in primary;
  7. Care, custody and control – follow form primary; and
  8. Drop down feature.

The amounts of insurance required in this section for General Liability, Business Auto Liability and Umbrella/Excess Liability may be satisfied by Provider purchasing coverage for the limits specified or by any combination of underlying and umbrella limits, so long as the total amount of insurance is not less than the limits specified in General Liability, Business Auto Liability and Umbrella/Excess Liability when added together.

- E. Workers' Compensation insurance at the statutory limits required by ORC.
- F. The Provider further agrees with the following provisions:
1. All policies, except workers' compensation and professional liability, will endorse as additional insured the Board of County Commissioners, and Agency and their respective officials, employees, agents, and volunteers, including their Board of Trustees if applicable. The additional insured endorsement shall be on an ACORD or ISO form.
  2. The insurance endorsement forms and the certificate of insurance forms will be sent to the Agency Director or Designee. The forms must state the following: "Board of County Commissioners, and Agency and their respective officials, employees, agents, and volunteers are endorsed as additional insured as required by agreement on the commercial general, business auto and umbrella/excess liability policies."
  3. Each policy required by this clause shall be endorsed to state that coverage shall not be canceled or materially changed except after thirty (30) calendar days prior written notice given to the Agency Director or Designee.
  4. Provider shall furnish the Agency with original certificates and amendatory endorsements effecting coverage required by this clause. All certificates and endorsements are to be received by the Agency before the Agreement commences. The Agency reserves the right at any time to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

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5. Failure of the Agency to demand such certificate or other evidence of full compliance with these insurance requirements or failure of the Agency to identify a deficiency from evidence provided shall not be construed as a waiver of Provider's obligation to maintain such insurance.
6. Provider shall declare any self-insured retention to the Agency pertaining to liability insurance. Provider shall provide a financial guarantee satisfactory to the Agency guaranteeing payment of losses and related investigations, claims administration and defense expenses for any self-insured retention.
7. If Provider provides insurance coverage under a "claims-made" basis, Provider shall provide evidence of either of the following for each type of insurance which is provided on a claims-made basis: unlimited extended reporting period coverage, which allows for an unlimited period of time to report claims from incidents that occurred after the policy's retroactive date and before the end of the policy period (tail coverage), or; continuous coverage from the original retroactive date of coverage. The original retroactive date of coverage means original effective date of the first claim-made policy issued for a similar coverage while Provider was under Agreement with the County on behalf of the Agency.
8. Provider will require all insurance policies in any way related to the work and secured and maintained by Provider to include endorsements stating each underwriter will waive all rights of recovery, under subrogation or otherwise, against the County and the Agency. Provider will require of subcontractors, by appropriate written agreements, similar waivers each in favor of all parties enumerated in this section.
9. Provider, the County, and the Agency agree to fully cooperate, participate, and comply with all reasonable requirements and recommendations of the insurers and insurance brokers issuing or arranging for issuance of the policies required here, in all areas of safety, insurance program administration, claim reporting and investigating and audit procedures.
10. Provider's insurance coverage shall be primary insurance with respect to the County, the Agency, their respective officials, employees, agents, and volunteers. Any insurance maintained by the County or the Agency shall be excess of Provider's insurance and shall not contribute to it.
11. If any of the work or Services contemplated by this Agreement is subcontractors, Provider will ensure that any subcontractors comply with all insurance requirements contained herein.
12. If the Agreement provider is a government entity, insurance requirements will be fulfilled under the County Risk Sharing Authority (CORSA).

**Article XXI. INDEMNIFICATION & HOLD HARMLESS**

- A. To the fullest extent permitted by, and in compliance with, applicable law, Provider agrees to protect, defend, indemnify and hold harmless the Agency and the Board of County Commissioners, their respective members, officials, employees, agents, and volunteers (the "Indemnified Parties") from and against all damages, liability, losses, claims, suits, actions, administrative proceedings, regulatory proceedings/hearings, judgments and expenses, subrogation (of any party involved in the subject of this Agreement), attorneys' fees, court costs, defense costs or other injury or damage (collectively "Damages"), whether actual, alleged or threatened, resulting from injury or damages of any kind whatsoever to any business, entity or person (including death), or damage to property (including destruction, loss of, loss of use of resulting without injury damage or destruction) of whatsoever nature, arising out of or incident to in any way, the performance of the terms of this Agreement including, without limitation, by Provider, its subcontractor(s), Provider's or its subcontractor(s) employees, agents, assigns, and those designated by Provider to perform the work or services encompassed by the Agreement. Provider agrees to pay all damages, costs and expenses of the Indemnified Parties in defending any action arising out of the aforementioned acts or omissions.
- B. Each Party agrees to be responsible for any personal injury or property damage caused solely by its negligent acts or omissions as determined by a court of competent jurisdiction, or as the parties may otherwise mutually agree in writing.
- C. This Article is not applicable to Agreements between governmental entities.

**Article XXII. SCREENING AND SELECTION**

- A. Criminal Record Check

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1. Provider warrants and represents it will comply with Article X as it relates to criminal record checks. Provider shall insure that every individual subject to a Bureau of Criminal Investigation (BCI) criminal records check will sign a release of information to allow inspection and audit of the above criminal records transcripts or reports by the Agency or a private vendor hired by the Agency to conduct compliance reviews on their behalf.
  2. Provider shall not assign any individual to work with or transport children until a BCI report and a criminal record transcript has been obtained.
  3. Except as provided in Section C below, Provider shall not utilize an employee, foster caregiver or all of the above who has been convicted or plead guilty to any violations contained in ORC 5153.111(B)(1), ORC 2919.24, and ORC 2151.86, and OAC Chapters 5180:2-5, 5180:2-7, 5180:2-9, 5180:2-48.
  4. Provider agrees to be financially responsible for any of the following requirements in OAC Chapters 5180:2-5, 5180:2-7, 5180:2-9 and 5180:2-48 resulting in financial penalty due to lack of compliance with the criminal records checks.
  5. For a child placed in a child care institution, consistent with federal regulations at 45 CFR § 1356.30(f), the licensing file must consist of proof that the criminal records checks or alternative procedures required by § 471(a)(20)(D) of the Act for all adults working at the child care institution are completed.
- B. Transportation of Child
1. The caregiver shall ensure the transportation of children in care will be reliable, legal and safe transportation with safety restraints, as appropriate for the child, and must be in compliance with applicable local, state and Federal transportation laws:
    - a. Maintenance of a current valid driver's license and vehicle insurance.
    - b. All children being transported by Provider must follow Ohio's Child Passenger Safety Law as defined in ORC 4511.81.
    - c. No child that is a passenger and is required to have a seat restraint can be transported by said provider until these requirements are met.
  2. In addition to the requirements set forth above, Provider shall not permit any individual to transport a Child if:
    - a. The individual has a condition which would affect safe operation of a motor vehicle;
    - b. The individual has six (6) or more points on his/her driver's license; or
    - c. The individual has been convicted of, or pleaded guilty to, a violation of section 4511.19 (Operating vehicle under the influence of alcohol or drugs – OVI or OVUAC) of the Revised Code if the individual previously was convicted of or plead guilty to two or more violations within the three years immediately preceding the current violation.
- C. Rehabilitation
1. Notwithstanding the above, Provider may make a request to the Agency to utilize an individual if Provider believes the individual has met the rehabilitative standards of OAC 5180:2-05-09.1 as follows:
    - a. If the Provider is seeking rehabilitation for a foster caregiver, a foster care applicant or other resident of the foster caregiver's household, Provider must provide written verification that the rehabilitation standards of OAC 5180:2-7-02(J) have been met.
    - b. If the Provider is seeking rehabilitation for any other individual serving Agency children, Provider must provide written verification from the individual that the rehabilitative conditions in accordance with OAC 5180:2-5-09.1(I),(M),(N) have been met.
  2. The Agency shall review the facts presented and may allow the individual to work with, volunteer with or transport Agency children on a case-by-case basis. It is the Agency's sole discretion to permit a rehabilitated individual to work with, volunteer with or transport children.
- D. Verification of Job or Volunteer Application:
- Provider shall check and document each applicant's personal and employment references, general work history, relevant experience, and training information. Provider further agrees it will not employ an individual in relation to this Agreement unless it has received satisfactory employment references, work history, relevant experience, and training information.

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**Article XXIII. PROHIBITION OF CORPORAL & DEGRADING PUNISHMENT**

Agency prohibits the use of corporal or degrading punishment against children served by Agency and must comply with requirements in OAC 5180:2-7-09, OAC 5180:2-9-21, and OAC 5180:2-9-22

**Article XXIV. FINDINGS FOR RECOVERY**

ORC 9.24 prohibits public agencies from awarding an Agreement for goods, services, or construction paid for in whole or in part from federal, state and local funds, to an entity against whom a finding for recovery has been issued if the finding is unresolved. By entering into this Agreement, Provider warrants and represents that they do not have an unresolved finding for recovery. Provider shall notify the Agency within ten (10) business days of its notification should the Provider be issued such finding by the Auditor of the State.

**Article XXV. PUBLIC RECORDS**

This Agreement is a matter of public record under the Ohio public records law. By entering into this Agreement, Provider acknowledges and understands that records maintained by Provider pursuant to this Agreement may also be deemed public records and subject to disclosure under Ohio law. Upon request made pursuant to Ohio law, the Agency shall make available the Agreement and all public records generated as a result of this Agreement.

**Article XXVI. CHILD SUPPORT ENFORCEMENT**

Provider agrees to cooperate with ODJFS and any Ohio Child Support Enforcement Agency ("CSEA") in ensuring Provider and Provider's employees meet child support obligations established under state or federal law. Further, by executing this Agreement, Provider certifies present and future compliance with any court or valid administrative order for the withholding of support which is issued pursuant to the applicable sections in ORC Chapters 3119, 3121, 3123, and 3125.

**Article XXVII. DECLARATION OF PROPERTY TAX DELINQUENCY**

After award of an Agreement, and prior to the time the Agreement is entered into, the successful Provider shall submit a statement in accordance with ORC 5719.042. Such statement shall affirm under oath that the person with whom the Agreement is to be made was not charged at the time the bid was submitted with any delinquent personal property taxes on the general tax list of personal property of any county in which the taxing district has territory, or that such person was charged with delinquent personal property taxes on any such tax list, in which case the statement shall also set forth the amount of such due and unpaid delinquent taxes any due and unpaid penalties and interest thereon. If the statement indicates that the taxpayer was charged with any such taxes, a copy of the statement shall be transmitted by the fiscal officer to the county treasurer within thirty days of the date it is submitted.

A copy of the statement shall also be incorporated into the Agreement, and no payment shall be made with respect to any contract to which this section applies unless such statement has been so incorporated as a part thereof.

**Article XXVIII. SUBCONTRACTING AND DELEGATION**

The performance of any duty, responsibility or function which is the obligation of the Provider under this Agreement may be delegated or subcontracted to any agent or subcontractor of Provider if Provider has obtained the prior written consent of the Agency for that delegation subcontract. Provider is responsible for ensuring that the duties, responsibilities or functions so delegated or subcontracted are performed in accordance with the provisions and standards of this Agreement, and the actions and omissions of any such agent or subcontractor shall be deemed to be the actions and omissions of Provider for purposes of this Agreement.

**Article XXIX. PROPERTY OF AGENCY**

The Deliverable(s) and any item(s) provided or produced pursuant to this Agreement (collectively called "Deliverables") will be considered "works made for hire" within the meaning of copyright laws of the United States of America and the State of Ohio. The Agency is the sole author of the Deliverables and the sole owner of all rights therein. If any portion of

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the Deliverables are deemed not to be a "work made for hire", or if there are any rights in the Deliverables not so conveyed to the Agency, then Provider agrees to, and by executing this Agreement hereby does, assign to the Agency all worldwide rights, title, and interest in and to the Deliverables. The Agency acknowledges that its sole ownership of the Deliverables under this Agreement does not affect Provider's right to use general concepts, algorithms, programming techniques, methodologies, or technology that have been developed by Provider prior to this Agreement or that are generally known and available. Any Deliverable provided or produced by Provider under this Agreement or with funds hereunder, including any documents, data, photographs and negatives, electronic reports/records, or other media, are the property of the Agency, which has an unrestricted right to reproduce, distribute, modify, maintain, and use the Deliverables. Provider shall not obtain copyright, patent, or other proprietary protection for the Deliverables. Provider shall not include in any Deliverable any copyrighted material, unless the copyright owner gives prior written approval for the Agency and Provider to use such copyrighted material. Provider agrees that all Deliverables will be made freely available to the general public unless the Agency determines that, pursuant to state or federal law, such materials are confidential or otherwise exempt from disclosure.

**Article XXX. SEVERABILITY**

If any term of this Agreement or its application thereof to any person or circumstance shall to any extent be held invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby. Each term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

**Article XXXI. NO ADDITIONAL WAIVER IMPLIED**

If the Agency or Provider fails to perform any obligations under this Agreement and thereafter such failure is waived by the other party, such waiver shall be limited to the particular matter waived and shall not be deemed to waive any other failure hereunder, nor a waiver of a subsequent breach of the same provision or condition. Waivers shall not be effective unless in writing.

**Article XXXII. COUNTERPARTS**

This Agreement may be executed as an original document only, or simultaneously in two or more counterparts, each of which shall be deemed an original, and each of these counterparts shall constitute one and the same instrument. It shall not be necessary in making proof of this Contract to produce or account for more than one such counterpart. An electronic signature or a scanned or otherwise reproduced signature shall be a binding signature and carry the same legal force as the original.

**Article XXXIII. APPLICABLE LAW AND VENUE**

This Agreement and any modifications, Attachments, Exhibits, Addenda, or alterations, shall be governed, construed, and enforced under the laws of Ohio. Any legal action brought pursuant to this agreement will be filed in the Ohio courts, and Ohio law as well as Federal law will apply.

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SIGNATURES OF PARTIES:

Provider: Destiny Family Services, LLC

Print Name & Title	Signature	Date
LISA WILLIAMS, CONTRACTOR DEVELOPER	<i>Lisa Williams</i>	4/15/2026

Agency: Union County Department of Job and Family Services

Print Name & Title	Signature	Date
SOB WARD	<i>[Signature]</i>	4/15/26

Additional Signatures

Print Name & Title	Signature	Date
Tom McCarthy, Board President	<i>[Signature]</i>	4/29/26
Steve Robinson, Commissioner	<i>[Signature]</i>	
David A. Lawrence, Commissioner	<i>[Signature]</i>	
Samantha M. Hobbs, Asst. Pros. Atty.	<i>[Signature]</i>	Digitally signed by Samantha M. Hobbs Date: 2026.04.14 11:57:44 -04'00'

C.J. 2026  
26-191  
 Date 04/29/26

A motion was made by Dave Lawrence and seconded by Steve Robinson that this resolution be adopted and carried by the following vote:

Steve Robinson, Yea  
 Tom McCarthy, Yea  
 David A. Lawrence, Yea

\* \* \*

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RESOLUTION NO. 26-192:

**Program Year 2026 and 2027 Sub-Grant Agreement Between Greater Ohio Workforce Board, Inc. and Union County – Human Services**

The Board of County Commissioners hereby do approve the Program Year 2026 and 2027 Sub-Grant Agreement Between Greater Ohio Workforce Board, Inc. and Union County.



**PROGRAM YEAR 2026 AND 2027 SUB-GRANT AGREEMENT**

Greater Ohio Workforce Board, Inc.

and

Union County

THIS IS NOT AN AGREEMENT FOR RESEARCH AND DEVELOPMENT

UEI#	<input type="text" value="R8S4DB3N3967"/>	Fill in for each subgrantee
FEDERAL AWARD DATE		JULY 1, 2026, through Agreement duration
TOTAL FEDERAL AWARD		Based on award notices in CFIS and/or award letters issued by ODJFS
TOTAL AWARD TO THE SUB-RECIPIENT		Based on award notices in CFIS and/or award letters issued by ODJFS
FEDERAL AWARDDING AGENCY		US DOL & US DHS
CFDA #		Wagner-Peyser/Employment Services 17.207, WIOA Adult 17.258, WIOA Youth 17.259, NDWG 17.277, WIOA DW 17.278, TANF 93.558, RESEA 17.225, Rapid Response 17.278, State Special Projects Funding 17.258; LVER Vets Incentive Award 17.801
PASS THROUGH ENTITY		ODJFS
CONTRACTING OFFICER		Lori Geary
CONTACT INFORMATION		P.O. Box 570 Springfield, Ohio 45505-0570 937-505-7839

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**Sub-Grantee: Union County  
Contract # 2026/27-7380-1**

**PROGRAM YEAR 2026/2027 SUB-GRANT AGREEMENT**

This agreement, entered into by and between the Greater Ohio Workforce Board (GOWBI) (herein referred to as the "Board") and the GOWBI Chief Elected Officials Consortium ("Consortium") and the Chief Elected Officials of Sub-grantee **Union County** ("**Sub-Grantee**"), hereby establishes a Grantee/Sub-Grantee relationship between the Board and Sub-Grantee.

This agreement sets forth the terms under which the parties shall work together to provide comprehensive, business-driven workforce development services in coordination with other partners providing such services throughout GOWBI.

All entities receiving United States Department of Labor (USDOL) Employment and Training Workforce Innovation and Opportunity Act (WIOA) funds shall comply with the requirements and administer a program in accordance with the applicable federal regulations at 2 CFR 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards), and the additional policies and procedures contained in this document. Any violation of fiscal policies and procedures, whether discovered through monitoring or auditing activities or self-reported, will be resolved through procedures developed by the Greater Ohio Workforce Board, Inc. The principles and procedures contained herein are subject to change in order to comply with any changes in federal or state policies.

Montgomery County will be the fiscal agent for all GOWBI. GOWBI's sub-grantees will submit requests for funds to Montgomery County ("Fiscal Agent") via expenditures and accruals reported in CFIS Web WIOA Ledger Reporting ("CFIS Web WIOA LR"). In addition, GOWBI's sub-grantees will submit the requests for funds in the CFIS Web WIOA state system. Fiscal Agent will then aggregate these requests and send one cash request to ODJFS. Upon receipt, ODJFS will send an electronic funds transfer for a single amount of money to Fiscal Agent. The Fiscal Agent will then segregate and disburse the funds by sub-grantee according to the CFIS Web WIOA draw requests. The Sub-Grantee shall deposit its funds received from GOWBI into a separate WIOA account/fund within the county.

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The Fiscal Agent will track Sub-Grantee's expenditures against a ceiling set by the Greater Ohio Workforce Board, Inc., and the Consortium. The area will operate on a cost-reimbursement system that is compliant with 2 CFR 200.305. At the point at which Sub-Grantee reaches its ceiling for the year, Fiscal Agent will cease to disburse funds to Sub-Grantee. Conversely, if the Sub-Grantee is significantly underspent, Fiscal Agent will contact Sub-Grantee to identify the reason for the under-spending. Fiscal Agent will seek to assist Sub-Grantee with making full and efficient use of their funds. As a result, the Greater Ohio Workforce Board, Inc. will remain informed of spending patterns and make any necessary policy recommendations, including reallocation to other subgrantees within GOWBI per GOWBI policy.

The Greater Ohio Workforce Board, Inc. may allocate funding to Sub-Grantee under this agreement for any allowable workforce development purposes, including but not limited to Workforce Innovation and Opportunity Act (WIOA), Comprehensive Case Management Employment Program (CCMEP), Rapid Response (RR), Temporary Assistance for Needy Families (TANF), Reemployment Services and Eligibility Assessment (RESEA), National Dislocated Worker Grants (NDWG), Veterans programs, various other USDOL grants, Ohio Department of Job and Family Services (ODJFS) discretionary funds or other state programs, and other WIOA Statewide Special Project funds. Any such funds, less applicable GOWBI administrative costs, shall be transmitted to Sub-Grantee through the GOWBI Fiscal Agent only after the Board (via the GOWBI Fiscal Agent) has sent an allocation notice stating the amount and the terms and conditions of the funding via the CFIS Web WIOA system.

Title 2 Part 200.332 of the Code of Federal Regulations (CFR) outlines responsibilities for pass-through entities, which includes providing federal award and subaward funding details to subrecipients. Funding information for all sub-awarded funds is not available at the time of this agreement's execution. Therefore, GOWBI has opted to exclude funding details other than award titles and Catalog of Federal Domestic Assistance/Assistance Listing Numbers (CFDA/AL) from the subgrant agreements as it would be an administrative burden for both GOWBI and sub-areas to amend the subgrant agreement each time GOWBI allocates funds throughout the State Fiscal Biennium. Therefore, GOWBI will distribute allocation memoranda to the subarea for each allocation. This memorandum will provide the federal award and ODJFS subaward information for the State Fiscal Year allocations.

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All budget notices will continue to be generated by the County Finance Information System (CFIS), which will be supplemental to these allocation memoranda and include the beginning, end, and subaward dates for all allocations.

These sub-grants are awarded federal funding and, therefore, are dependent upon the continuing receipt of such funding. Should all federal and state funds be terminated, this sub-grant agreement shall terminate as of the date the funding expires without further obligation of the awarding entity.

#### **I. DUTIES OF THE GREATER OHIO WORKFORCE BOARD, INC.**

Under this agreement, the Greater Ohio Workforce Board, Inc. shall be the awarding entity. The Board shall notify Sub-Grantee of the amount of its grant(s) via an official allocation notice by distributing the funds through the CFIS Web WIOA system. Any change in the grant amount or terms shall be subject to the same procedure. GOWBI shall be responsible for:

##### **1. Planning**

Prepare a strategic direction for GOWBI that is compliant with the Workforce Innovation and Opportunity Act and ODJFS requirements to do the following:

- A. Assess the general workforce needs of the area
- B. Negotiate performance standards for the area with the state
- C. Set goals and parameters for meeting performance standards and continuous improvement
- D. Provide parameters to implement WIOA Adult, Dislocated Worker, and Youth programs, as well as non-formula projects
- E. Encourage and participate in regional planning efforts
- F. Foster the sharing of best practices, including maintenance of a website containing information about the operation of WIOA and OhioMeansJobs center delivery system within GOWBI; and
- G. Such other requirements and elements as contained in WIOA or other applicable federal and state legislation, policies, and guidelines.

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**2. Policy Development**

Develop and maintain policies and processes for the following:

- A. Administration of WIOA Programs in GOWBI
  - a. Public records requests
  - b. Waivers to GOWBI policy and sub-grantee policy and process guidelines
  - c. Record retention for a minimum of three (3) years following the closure of the grant or if there is outstanding litigation associated with the grants until the litigation is resolved.
  - d. Conflict of interest
  - e. Sensitive information and technological security
  - f. Oversight and monitoring.
  - g. Complaint and hearing procedures
  - h. One-stop Memorandum of Understanding (MOU)
- B. Financial Administration of WIOA Programs
  - a. Annual expenditure rate requirements
  - b. Transfers of funds (voluntary releases, reallocations, and "friendly transfers" between GOWBI's member counties)
  - c. Procurement, requests for proposals (RFP), and contracting guidelines
  - d. Audits and other financial monitoring
  - e. Rapid Response and/or funding special or non-formulary projects
- C. Programs, Services, and Activities for WIOA Adults and Dislocated Workers
  - a. Definitions relevant to WIOA Adult and Dislocated Worker eligibility, including any self-sufficiency income test.
  - b. Career services, including supportive services.
  - c. Training services, including Individual Training Accounts (ITA) and On-the-Job Training (OJT)
  - d. Follow-up and post placement services
  - e. Limited funds for WIOA Adult funding, and the priority of service when a declaration of limited funds has been made by the area.
  - f. Veterans' priority of service
  - g. Eligible training providers
- D. Programs, Services, and Activities for WIOA Youth
  - a. Definitions relevant to Youth for eligibility purposes

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- b. Youth work experience, including the requirements in WIOA for at least 20 percent of WIOA Youth funds to be spent on work experiences.
- c. Background checks
- d. Youth provider procurement and approval processes
- E. Employer Services and Business Relations Services
  - a. Incumbent Worker Training (IWT)
  - b. Processing job orders and the use of OhioMeansJobs.com as a business tool
  - c. Drug testing.

**3. Governance and Compliance**

- A. General Board Oversight
  - a. Allocation and reallocation of funds (see also Section 4: Financial)
  - b. Complaint procedures and programmatic hearings
  - c. Oversight, management, and compilation of the local area (GOWBI) MOU and dealing with MOU impasse situations.
  - d. OhioMeansJobs center system structure
  - e. Selection, designation, and certification of GOWBI member counties' comprehensive and affiliate OhioMeansJobs centers
  - f. Selection of one-stop operator(s)
  - g. Development and submission of local and regional plans
  - h. Research and analysis of local and regional labor markets.
  - i. Lead efforts to engage employers, establish career pathways, and promote promising practices and initiatives to meet workforce needs.
  - j. Approve youth service providers and vendors.
  - k. Negotiation of local performance measures
  - l. Other relevant topics are as required of the board under WIOA.
- B. Sub-Grant Agreements
  - a. Develop format.
  - b. Facilitate distribution and signing.
  - c. Modify as necessary, at least every two (2) years.
  - d. Maintain and ensure compliance with the parties within the agreement.

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C. Board Compliance

- a. Establish by-laws in conjunction with the Consortium.
- b. Establish policies necessary for board administration and WIOA program operation.
- c. Coordinate with the Consortium regarding the identification and nomination of members to the board to ensure membership compliance.

4. Financial

- A. Approve allocation formula methodology for sub-grantees.
- B. Administer process for reallocation within GOWBI.
- C. Monitor fiscal functions of sub-grantees.
- D. Run reports, as needed for oversight of GOWBI and sub-grantee operation.
- E. Prepare budget for Board operation and administration.
- F. Ensure cash management principles are followed by Fiscal Agent
- G. Work with Fiscal Agent to release and account for funds, including grant closeout procedures, as required by WIOA and ODJFS
- H. Operate and carry out GOWBI functions within the budget adopted by the Greater Ohio Workforce Board, Inc. with agreement of the Consortium, and based on withholding a percentage of WIOA funds from sub-grantees, upon the agreement of the Board and the Consortium
- I. Work with Fiscal Agent to assist Sub-Grantee in making efficient and effective use of funds.
- J. Assist Sub-Grantee with resolution of audits or problems related to federal, state, or local funds, as described in section 5.
- K. Fiscal Agent (designated by the Chief Elected Official) to perform accounting and funds management on behalf of the GOWBI Consortium.  
The Fiscal Agent is responsible for the following functions:
  - a. Receiving funds.
  - b. Ensuring sustained fiscal integrity and accountability for expenditures of funds, in accordance with 2 CFR 200 et. seq., WIOA, and corresponding federal regulations and state policies
  - c. Providing technical assistance to sub-recipients regarding fiscal issues; and
  - d. Other necessary duties, as required and appropriate, including but not limited to procuring contracts or written agreements, conducting financial monitoring of service providers, and ensuring an

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independent audit is conducted of all employment and training programs.

**5. Monitoring, Audits, and Audit Resolution**

The Greater Ohio Workforce Board shall be responsible for monitoring and audits, as required by WIOA:

- A. Oversight and monitoring of the Adult, Dislocated Worker, and Youth programs, and the entire OhioMeansJobs center delivery system.
- B. Oversight and monitoring of discretionary workforce grants awarded to GOWBI and allocated, or sub granted to its member counties.
- C. GOWBI Board staff shall be responsible for audit resolution in conjunction with the Fiscal Agent and Sub-Grantee.
- D. Instances of continuing noncompliance with program, fiscal, or policy requirements may result in withholding of funds from Sub-Grantee by agreement of the Board and the Consortium. Any such proposed action would be subject to redress through the dispute resolution process contained in this agreement.
- E. Review monthly activity and monitoring reports.
- F. Provide desk reviews and oversee any necessary corrective action.
- G. Perform audits and monitoring to ensure compliance with all applicable federal, state, local laws, and board policies.
- H. Provide audit resolution assistance and technical assistance necessary to resolve compliance findings.
- I. All property and equipment purchased with federal and state funds will be obtained, maintained, and liquidated according to the applicable federal and state laws as set forth in 2 CFR 200.33, 200.313, 200.314, and 2 CFR 200.439 as applicable.

**6. OhioMeansJobs Centers**

- A. Provide guidance for OhioMeansJobs centers.
- B. Provide information, technical assistance, and best practices to assist in continuous improvement efforts.
- C. On a regular basis, ensure that OhioMeansJobs centers are certified, maintained, and managed; as well as assess physical and programmatic accessibility in accordance with section 188 of WIOA and any applicable provisions of the Americans with Disabilities Act of 1990
- D. Provide MOU format and guidelines for what must be included in local MOUs.

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- E. Select a one-stop operator who shall facilitate coordination activities among the one-stop partners.

**7. Grant Applications**

- A. Review, write, and act upon letters of support for federal and other grant applications on recommendation of Sub-Grantee or after consultation with affected councils.
- B. Act as grant clearinghouse for GOWBI.
- C. Coordinate workforce development grant applications initiated by Sub-Grantee

**8. Business Relations Functions**

Provide business relation services, including:

- A. Referral of business inquiries
- B. Coordination for business inquiries which affect more than one Sub-Grantee
- C. Network with various contacts to further best practices.

**9. Program Committee**

- A. Develop and operate the WIOA Program Committee for GOWBI
- B. Provide guidelines and coordination for WIOA program activities.
- C. Approve WIOA Youth providers and establish guidance for that approval process.

**II. DUTIES OF SUB-GRANTEE**

Under this agreement, Sub-Grantee will be responsible for establishing and operating comprehensive workforce development activities, within the guidelines established by GOWBI and WIOA. The sub-Grantee will carry out these duties through a partnership of chief elected officials as well as partners and community resources.

Funds provided under this agreement shall be used for authorized purposes and must be expended in accordance with all applicable federal statutes, regulations, terms,

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and conditions of the subawards, policies, including those of WIOA, and the negotiated federal, state, and local area performance levels.

Under guidelines developed by GOWBI, Sub-Grantee shall:

1. **General**

- A. Establish and operate a WIOA-compliant workforce development system, which provides services pursuant to WIOA to the community, as well as eligible individuals and employers.
- B. Maintain a business-driven partnership in coordination with elected officials.
- C. Develop, submit, and monitor workforce development plans as required by WIOA and by GOWBI.
- D. Administer Training Accounts (including OJTs) and Support Accounts within the guidelines established by the Greater Ohio Workforce Board, including the posting of all training and support accounts, as well as any expenses identifiable to an individual participant, in CFIS Web WIOA Client Tracking ("CFIS Web WIOA CT") or other required data system in place at the time.
- E. Follow established procedures and policies for approving and identifying eligible training providers, including WIOA Youth program providers.
- F. Provide information for sharing best practices within GOWBI.
- G. Provide services to employers and job seekers as required under WIOA, including the tracking of self-service and universal customers, via CFIS OMJ Module or other required data system in place at the time.
- H. Report expenses paid using funds passed to Sub-Grantee by GOWBI for individual participants and non-participant (n/a) costs in CFIS Web WIOA CT and LR, and report to Fiscal Agent through CFIS Web WIOA.
- I. Cooperate in the GOWBI and ODJFS complaint and appeals process regarding eligibility for services or terms and conditions of services rendered as required under WIOA.
- J. Provide programmatic services as a primary purpose, and provide administrative services functions and activities only if contracted with for specific administration, as defined in WIOA regulations.

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**2. Definitions**

"Contract" means a legal instrument for the purchase of property, or services needed to carry out the project or program under a federal award. The term does not include a legal instrument for a federal award or subaward.

"Contractor" means an entity that receives a contract as defined in this rule.

"Corrective action" means action taken by the following: a complaint, monitoring finding or audit finding that:

- a. Corrects identified deficiencies
- b. Produces recommended improvements; or
- c. Demonstrates that monitoring or audit findings are either invalid or do not warrant additional corrective action.

"Federal award" means the federal financial assistance that GOWBI receives directly from the federal awarding agency or ODJFS. All federal awards issued are assigned a single number in the catalog of federal domestic assistance (CFDA).

"Federal award date" means the date when the federal award is signed by the authorized official of the federal awarding agency.

"Internal control" means a process designed to provide reasonable assurance regarding the achievement of objectives in the following categories:

- a. Effectiveness and efficiency of operations
- b. Reliability of financial reporting for internal and external use; and
- c. Evaluating and monitoring compliance with applicable laws and regulations.

All GOWBI subrecipients are responsible for establishing a system of internal controls that includes a separation of duties as it applies to the management of grant funds.

"Pass-through entity" means a non-federal entity that provides a subaward to a subrecipient to carry out part of a federal program. ODJFS is the pass-through entity for GOWBI.

"Single audit" means an audit that includes both the entity's financial statements and the federal awards as described in 2 C.F.R. part 200 for entities which expend one million dollars or more during the entity's fiscal year in federal awards or subawards.

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"Subaward" means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a federal award. It does not include payments to a contractor or payments to an individual who is a beneficiary of a federal program. A subaward may be provided through any form of a legal agreement, including an agreement that the pass-through entity considers a contract.

"Subgrant agreement" is the grant agreement or legal instrument by which GOWBI issues a subaward to a subrecipient.

"Subrecipient" means a non-federal entity that receives a federal award from a pass-through entity to carry out any part of a federal program but does not include an individual who is a beneficiary of such a program. A subrecipient may also be a recipient of other federal awards directly from a federal awarding agency.

### **3. Audits and Monitoring**

- A. Perform self-monitoring to ensure compliance with all applicable federal, state, local laws, and board policies.
- B. Cooperate in the performance of an annual risk assessment based upon monitoring requirements established by ODJFS.
- C. Cooperate with GOWBI staff to provide information and documentation necessary to resolve audit findings.
- D. Provide information and cooperate with GOWBI monitoring activities, including reporting performance activity, as required by federal law through the statewide reporting system.
- E. Provide a corrective action plan within 60 days of the identification of any deficiencies and take such corrective action as necessary to cure the deficiencies related to the programs or funds awarded.
- F. Access to records must be granted by Sub-Grantee to ODJFS, GOWBI, DOL, or the Comptroller General of the United States for the purposes of audit, examination, excerpts, and transcriptions.
- G. Records shall be retained as specified in 2 CFR 200.333, GOWBI policy, and as contained in the sub-grant agreement between the state and GOWBI. When any retention requirements conflict with another of these requirements, the strictest of the rules shall be followed.
- H. Adhere to all applicable property management and equipment standards as set forth in 2 CFR 200.311 and 2 CFR 200.313.

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**4. Administration of the OhioMeansJobs Center**

- A. Oversee the functional management of the OhioMeansJobs center under Greater Ohio Workforce Board, Inc. guidelines and submit any changes in OhioMeansJobs center management to the Greater Ohio Workforce Board, Inc. for approval.
- B. Negotiate MOUs with local partners and submit to GOWBI for approval.

**5. Service Providers**

- A. Utilize ODJFS's training provider system Workforce Inventory of Education and Training (WIET) for training accounts.
- B. Identify and select providers for youth activities and submit to GOWBI for approval prior to contract. Follow law and state policy requirements for the competitive bidding of youth program elements.

**6. Fiscal**

- A. Ensure grant funds are expended within the period of performance set by the grant funding stream awards and, in the alternative, participate in reallocation process of WIOA funds within GOWBI.
- B. Apply indirect cost rate if negotiated or other approved cost allocation methodology to funds received in accordance with 2 CFR 200.414.
- C. Follow systems, policies, and procedures for receipt, expenditure, tracking, and reporting of WIOA funds in CFIS Web WIOA CT and LR, as well as CFIS Web WIOA.
- D. Program income shall be identified and spent only on allowable activities relating to the program under which the income was generated.
- E. Procurement shall be accomplished by Sub-Grantee in a manner consistent with federal, state, and GOWBI requirements.
- F. Provide or assist GOWBI in providing financial and program reports.
- G. Comply with cost allocation requirements.
- H. Comply with matching requirements applicable to program activities.
- I. Agree to the withholding of funds from Sub-Grantee's WIOA allocation for operation of GOWBI, per agreement between the Greater Ohio Workforce Board and the GOWBI Chief Elected Officials Consortium.
- J. Comply with closeout requirements.
- K. Comply with all GOWBI fiscal policies and procedures.

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**7. Performance**

The sub-Grantee shall meet or exceed the established WIOA federal performance measures. GOWBI will review Sub-Grantee performance on a quarterly basis and provide technical assistance. If Sub-Grantee fails to meet any standard for the program year, Sub-Grantee may be required to submit a corrective action plan to GOWBI and work with Board staff to resolve any performance issues.

**III. GENERAL TERMS**

**1. Liability**

The Greater Ohio Workforce Board, Inc. and its Chief Elected Officials Consortium shall have liability for proper use of the GOWBI administrative funds used for its direct operations.

Liability follows the WIOA dollars sent to each Sub-Grantee. Audit exceptions and sanctions will be passed onto the causal sub-grantee. Per the GOWBI Intergovernmental Agreement amended by the Consortium for Program Year 2016, audit exceptions and sanctions imposed on the area but not passed to causal counties will be distributed to all sub-grantees proportionally and based upon each sub-grantee's percentage share of the total population in GOWBI, using the latest available United States Census data.

The Greater Ohio Workforce Board, Inc. shall purchase such insurance as is available to limit and cover the liability of the Board and Consortium of elected officials and of its subgrantees.

Subgrantees shall also purchase such insurance as is available to limit and cover any liability exposure they may have as a result of the award of the sub-grants.

**2. Disputes**

Any dispute which cannot be resolved between the Greater Ohio Workforce Board, Inc. and Sub-Grantee shall be submitted to the GOWBI Chief Elected Officials Consortium, which shall issue a written decision. If any party is not satisfied with the decision, either may seek the services of the Ohio Commission on Dispute Resolution. Parties shall make a good faith effort to mediate and resolve disputes informally prior to accessing formal channels of dispute resolution.

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**3. Termination**

- A. This Agreement may be terminated for convenience by either party upon 30 days written notice to the other party.
  
- B. This Agreement may be terminated for cause in the event of a breach of any of the terms or conditions under this sub-grant agreement or a violation of the rules and regulations applicable to the sub-grants. In such instance notice of the violation shall be provided in writing to the sub-grant recipient. The sub-grant recipient shall have thirty days to provide a corrective action plan acceptable to the Greater Ohio Workforce Board, Inc., and Consortium of Elected Officials. If a plan is not provided within the thirty (30) day period termination shall be effective on the thirtieth (30<sup>th</sup>) day and GOWBI shall not be obligated for further payments.

**4. Certifications and Assurances**

The Greater Ohio Workforce Board, Inc. and all Sub-Grantees shall comply with applicable state and federal laws, including but not limited to:

- A. Drug Free Workplace
- B. Federal Debarment and Suspension
- C. Lobbying Activities Restrictions
- D. Environmental Tobacco Smoke
- E. Executive Order 11246, Equal Employment Opportunity, Nondiscrimination and EEO
- F. Clean Water Act and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 - 1387
- G. WIOA and Ohio Ethics and Conflict of Interest provisions
- H. Disaster Recovery Plans.
- I. Copeland Anti-Kickback Act (18 U.S.C. 874 and 40 U.S.C. 3145 and 29 C.F.R. part 3).
- J. Davis-Bacon Act as amended (40 U.S.C. 3141 - 3148 and 29 C.F.R. part 5)
- K. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701 – 3708 and 29 C.F.R. part 5)
- L. Rights to Inventions (37 C.F.R. 401)


This agreement becomes effective upon July 1, 2026, and shall be in effect for two (2) years, through June 30, 2028, unless otherwise amended prior to the expiration date.

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026



Sub-Grantee: Union County  
Contract # 2026/2027-7380-1

PROGRAM YEAR 2026 AND 2027 SUB-GRANT AGREEMENT  
SIGNATURE PAGE

  
\_\_\_\_\_  
Tom McCarthy, Commissioner  
Union County  
Sub-Grantee Local Elected Official/County Commissioner

Approved as to form  
Digitally signed by Thayne D. Gray  
Thayne D. Gray  
Date: 2026.04.09 10:11:17 -0400  
Thayne D. Gray, Asst. Pros. Atty.  
April 9, 2026

\_\_\_\_\_  
Cory Noonan, Commissioner  
Allen County  
GOWBI Chief Local Elected Official

\_\_\_\_\_  
Todd Sutton, Board Chair  
Greater Ohio Workforce Board

C.J. 2026  
26-193  
Date 04/29/26

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

**RESOLUTION NO. 26-193:**

**A Resolution Rescinding Resolution No. 26-157 Program Year 2026 and 2027 Sub-Grant Agreement Between Greater Ohio Workforce Board, Inc. and Union County – Human Services**

The Board of County Commissioners hereby approves a Resolution Rescinding Resolution No. 26-157 Program Year 2026 and 2027 Sub-Grant Agreement Between Greater Ohio Workforce Board, Inc. and Union County.

A motion was made by Tom McCarthy and seconded by Dave Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

RESOLUTION NO. 26-194:

Personnel Action – Human Services

The Board of County Commissioners hereby approves the following Personnel Actions:

April 29, 2026

HUMAN SERVICES PERSONNEL ACTIONS

Human Resources

Pamela Bennett: Probationary termination effective April 21, 2026

Senior Services

Alena Jayaraman: New hire effective April 20, 2026

Children Services

Elena Hester: New hire effective April 27, 2026

C.J. 2026  
No. 194  
Date 04/29/26



A motion was made by Steve Robinson and seconded by David A. Lawrence to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

Sue Ware departed at this time.

\* \* \*

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

Records Center & Archives Annual Report – Stephen Badenhop

- Mr. Badenhop provided the annual Archives Report for 2025 and reviewed the information on this handout:

2025 Annual Report

Record Requests from Records Center & Archives

	Public (People)	Public (Records)	Clerk of Courts	Juvenile Court	Probate Court	Engineer	Sheriff	Prosecutor	JFS	Other
January	13	15	9	8	2	12	8	6	2	
February	6	7	10	4	7	4	1	1	6	
March	7	12	4	17	5	7			4	
April	7	19	5	5	2	3	42		2	
May	5	59	5	5	3	5	3	1		
June	8	9	6		3	2				
July	7	12	6	5	3	4			3	
August	5	12	12	3	13	12	3			
September	5	6	6	5	3	1	4			
October	3	3	6	3	5	3				
November	4	9	7	9	4	2	1			
December	9	76	9	8	5	3	1		6	
<b>TOTALS</b>	<b>79</b>	<b>239</b>	<b>85</b>	<b>72</b>	<b>55</b>	<b>58</b>	<b>63</b>	<b>8</b>	<b>23</b>	<b>0</b>

2025 GRAND TOTAL: 443 Requests

	Public (People)	Public (Records)	Clerk of Courts	Juvenile Court	Probate Court	Engineer	Sheriff	Prosecutor	JFS	Other
2024	93	170	115	101	53	62	10	6	5	15
2023	116	177	103	69	32	63	12	4	7	3
2022	119	265	103	84	35	56	16	11	14	17
2021	167	357	76	70	60	30	14	16	2	7
2020	283	781	65	65	55	52	7	3	0	9
2019	307	1,218	69	114	55	53	13	16	0	7
2018	284	2,268	99	129	116	27	2	8	0	3

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

2025 Annual Report

Record Requests from Records Center & Archives (Continued)

2025 GRAND TOTAL: 443 Requests	2017 GRAND TOTAL: 723 Requests
2024 GRAND TOTAL: 460 Requests	2016 GRAND TOTAL: 562 Requests
2023 GRAND TOTAL: 410 Requests	2015 GRAND TOTAL: 535 Requests
2022 GRAND TOTAL: 455 Requests	2014 GRAND TOTAL: 541 Requests
2021 GRAND TOTAL: 442 Requests	2013 GRAND TOTAL: 509 Requests
2020 GRAND TOTAL: 539 Requests	2012 GRAND TOTAL: 595 Requests
2019 GRAND TOTAL: 634 Requests	2011 GRAND TOTAL: 584 Requests
2018 GRAND TOTAL: 688 Requests	2010 GRAND TOTAL: 538 Requests

2025 Annual Report

Record Transfers to Records Center & Archives

Department	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Auditor	6	16		12	43	31		10	65	14	5	65
Auto Title Division	10	13	14	18	31	41	83	73	61	23	20	18
Board of Elections	4	41	4	30	39	20		38	23	15	19	32
Board of Revision	2			7	3	2		6	5	7		3
Clerk of Courts	32	57	38	80	38	143	12	78	44	105	48	63
Commissioners	12	10	7	11	20	9		20	12	20	17	12
Common Pleas Court	2	6										
Coroner	1		2			1	5	1	21			
Council for Families											1	
Dog Warden												
FMA												
Engineer	12	43	61	33	48	28	39	22	49	26	103	53
Facilities					12							
Human Resources					1		4				2	
Job & Family Services	27	179	51	37	9	181	242	13				
Law Library												
Probate/Juvenile Court	21	9	127	22	27	32	51	78	1	817	45	6
Prosecutor	15					125	91	39	154	76	87	72
Recorder												3
Records Center & Archives												
Senior Services	2	8		2							6	
Sheriff	53	119	68	99	61	54	57	34	90	15	52	10
Soil & Water District												
Treasurer			45	34	16	30	20		34	55	22	27
UCAIS				1			6					
Veterans Services												
<b>TOTAL</b>	<b>199</b>	<b>501</b>	<b>417</b>	<b>386</b>	<b>348</b>	<b>697</b>	<b>610</b>	<b>412</b>	<b>559</b>	<b>1,173</b>	<b>427</b>	<b>364</b>

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

2025 Annual Report

**Record Transfers to Records Center & Archives (Continued)**

2025 GRAND TOTAL:	Boxes:	199		Volumes:	7
	Volumes:	2	2016 GRAND TOTAL:	Boxes:	1,173
2024 GRAND TOTAL:	Boxes:	501		Volumes:	45
	Volumes:	3	2015 GRAND TOTAL:	Boxes:	427
2023 GRAND TOTAL:	Boxes:	417		Volumes:	0
	Volumes:	7	2014 GRAND TOTAL:	Boxes:	364
2022 GRAND TOTAL:	Boxes:	386		Volumes:	41
	Volumes:	1	2013 GRAND TOTAL:	Boxes:	631
2021 GRAND TOTAL:	Boxes:	348		Volumes:	207
	Volumes:	4	2012 GRAND TOTAL:	Boxes:	643
2020 GRAND TOTAL:	Boxes:	697		Volumes:	117
	Volumes:	1	2011 GRAND TOTAL:	Boxes:	591
2019 GRAND TOTAL:	Boxes:	610		Volumes:	0
	Volumes:	6	2010 GRAND TOTAL:	Boxes:	769
2018 GRAND TOTAL:	Boxes:	412		Volumes:	35
	Volumes:	1			
2017 GRAND TOTAL:	Boxes:	559			

2025 Annual Report

**Records Commission Certificates**

**One-Time Records Disposal (RC-1)**

- Sheriff (2)

**Records Retention Schedules (RC-2)**

- Auto Title
- Board of Elections
- Clerk of Courts
- Common Pleas Court
- Health Department
- Job and Family Services
- Probate & Juvenile Court
- Prosecuting Attorney
- Sheriff

**Records Disposal Certificates (RC-3)**

- Archives & Records Center
- Auditor
- Auto Title
- Board of County Commissioners
- Board of Elections (3)
- Board of Revision
- Clerk of Courts
- Developmental Disabilities (3)
- Engineer
- Human Resources
- Job and Family Services
- Law Library
- Probate & Juvenile Court (2)
- Prosecuting Attorney
- Recorder
- Senior Services
- Sheriff
- Soil & Water Conservation District
- Treasurer

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

2025 Annual Report

**Records Commission Certificates (Continued)**

2025 GRAND TOTAL:	One-Time Records Disposal (RC-1)	2	2020 GRAND TOTAL:	One-Time Records Disposal (RC-1)	1
	Records Retention Schedule (RC-2)	9		Records Retention Schedule (RC-2)	9
	Records Disposal Certificate (RC-3)	24		Records Disposal Certificate (RC-3)	23
2024 GRAND TOTAL:	One-Time Records Disposal (RC-1)	1	2019 GRAND TOTAL:	One-Time Records Disposal (RC-1)	1
	Records Retention Schedule (RC-2)	10		Records Retention Schedule (RC-2)	13
	Records Disposal Certificate (RC-3)	22		Records Disposal Certificate (RC-3)	19
2023 GRAND TOTAL:	One-Time Records Disposal (RC-1)	1	2018 GRAND TOTAL:	One-Time Records Disposal (RC-1)	1
	Records Retention Schedule (RC-2)	10		Records Retention Schedule (RC-2)	7
	Records Disposal Certificate (RC-3)	26		Records Disposal Certificate (RC-3)	22
2022 GRAND TOTAL:	One-Time Records Disposal (RC-1)	0	2017 GRAND TOTAL:	One-Time Records Disposal (RC-1)	1
	Records Retention Schedule (RC-2)	3		Records Retention Schedule (RC-2)	6
	Records Disposal Certificate (RC-3)	26		Records Disposal Certificate (RC-3)	27
2021 GRAND TOTAL:	One-Time Records Disposal (RC-1)	0	2016 GRAND TOTAL:	One-Time Records Disposal (RC-1)	1
	Records Retention Schedule (RC-2)	5		Records Retention Schedule (RC-2)	8
	Records Disposal Certificate (RC-3)	21		Records Disposal Certificate (RC-3)	19

2025 Annual Report

**Records Disposal**

Department	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Airport										4	
Auditor	10	13	11	10	14	12	24	61	401	55	66
Auto Title Division	160	161	151	181	200	420	73	61	47	38	42
Board of Elections	41	40	6	5	35		44	21	37	9	40
Board of Revision	2	6	2	3	5	4	4	5	4	3	5
Clerk of Courts	8	5	10	13	8	7	22	9	16	10	16
Commissioners	9	8	16	39	23	12	17	14	18	17	10
Common Pleas Court									12	1	43
Coroner								2			
Council for Families			1					1	1	1	
Dog Warden									1		
EMA						2					
Engineer	19	22	25	21	16	17	14	15	14	25	7
Facilities				8					25		
Health Department											176
Human Resources	1	1	1	1	1	3	2	1	1		
Job & Family Services	36	65	40	38	30	49	105	550		252	
Law Library	1	1	1	1	1	2	1				
Mental Health Board			42								35
Probate/Juvenile Court	5	25	6	5	10	17	25	5	12	18	9
Prosecutor	5	13	52	1		6	7	18	9	8	74
Recorder	1	1	1	1	1	1	1	3	2	3	2
Records Center & Archives	1	3	2	1	1	2			1		
Senior Services	5	2	4	1	1	5	4	29	6	17	
Sheriff	62	40	47	33	43	42	34	71	26	38	21
Soil & Water District							1		8		
Treasurer	14	42	27	18	27	19	16	27	47	24	42
UCATS		1	6	1	2	4	4	4	24	4	
Veterans Services											
<b>TOTAL</b>	<b>380</b>	<b>449</b>	<b>450</b>	<b>381</b>	<b>418</b>	<b>624</b>	<b>398</b>	<b>897</b>	<b>712</b>	<b>527</b>	<b>588</b>

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

2025 Annual Report

Records Disposal (Continued)

2025 GRAND TOTAL:	380 Cubic Feet Disposed	2017 GRAND TOTAL:	786 Cubic Feet Disposed
2024 GRAND TOTAL:	449 Cubic Feet Disposed	2016 GRAND TOTAL:	527 Cubic Feet Disposed
2023 GRAND TOTAL:	450 Cubic Feet Disposed	2015 GRAND TOTAL:	588 Cubic Feet Disposed
2022 GRAND TOTAL:	381 Cubic Feet Disposed	2014 GRAND TOTAL:	589 Cubic Feet Disposed
2021 GRAND TOTAL:	418 Cubic Feet Disposed	2013 GRAND TOTAL:	352 Cubic Feet Disposed
2020 GRAND TOTAL:	624 Cubic Feet Disposed	2012 GRAND TOTAL:	382 Cubic Feet Disposed
2019 GRAND TOTAL:	398 Cubic Feet Disposed	2011 GRAND TOTAL:	1,219 Cubic Feet Disposed
2018 GRAND TOTAL:	897 Cubic Feet Disposed	2010 GRAND TOTAL:	1,145 Cubic Feet Disposed

2025 Annual Report

Box Requests

Department	2025	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Auditor	10	16	6	17	45	27	19	16	69	22	6
Auto Title Division	14	13	14	18	31	41	83	85	61	23	20
Board of Elections	3	43	6	29	1	46	10	29		30	19
Clerk of Courts	20	55	38	80	40	143	11	71	27	106	10
Commissioners	14	10	7	11	30	7		20	9	22	12
Common Pleas Court				8			6				
Coroner	1		1				3	1	32		
Council for Families											1
Dog Warden										1	
EMA											1
Engineer	30	33	33	42	34	36	32	16	51	31	86
Human Resources							3	1			2
Job & Family Services	23	187	51	14	1	181	220	8			
Law Library							2				
Probate/Juvenile Court	22	9	126	25	30	52	46	60	1	724	4
Prosecutor	17	5				125	89	41	107	91	69
Recorder									3		
Senior Services							7				
Sheriff	55	78	69	107	60	36	28	45	61	14	35
Treasurer	15		36	35		45	10	8	36	64	14
UCATS				1			1				
Veterans Services											
<b>TOTAL</b>	<b>224</b>	<b>449</b>	<b>387</b>	<b>387</b>	<b>272</b>	<b>739</b>	<b>570</b>	<b>406</b>	<b>457</b>	<b>1,128</b>	<b>279</b>

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

2025 Annual Report

**Box Requests (Continued)**

<b>2025 TOTAL REQUESTS:</b>	<b>224 Boxes</b>	<b>2017 TOTAL REQUESTS:</b>	<b>457 Boxes</b>
<b>2024 TOTAL REQUESTS:</b>	<b>444 Boxes</b>	<b>2016 TOTAL REQUESTS:</b>	<b>1,128 Boxes</b>
<b>2023 TOTAL REQUESTS:</b>	<b>387 Boxes</b>	<b>2015 TOTAL REQUESTS:</b>	<b>279 Boxes</b>
<b>2022 TOTAL REQUESTS:</b>	<b>387 Boxes</b>	<b>2014 TOTAL REQUESTS:</b>	<b>329 Boxes</b>
<b>2021 TOTAL REQUESTS:</b>	<b>272 Boxes</b>	<b>2013 TOTAL REQUESTS:</b>	<b>506 Boxes</b>
<b>2020 TOTAL REQUESTS:</b>	<b>739 Boxes</b>	<b>2012 TOTAL REQUESTS:</b>	<b>618 Boxes</b>
<b>2019 TOTAL REQUESTS:</b>	<b>570 Boxes</b>	<b>2011 TOTAL REQUESTS:</b>	<b>334 Boxes</b>
<b>2018 TOTAL REQUESTS:</b>	<b>406 Boxes</b>	<b>2010 TOTAL REQUESTS:</b>	<b>538 Boxes</b>

2025 Annual Report

**Record Imaging**

<b>Archives Bound Volume Imaging</b>		<b>Archives Document Imaging</b>		<b>Latter-day Saints Imaging</b>	
2025 Total:	38 Volumes 6,099 Images	<b>OnBase</b>		2025 Total:	0 Images
2024 Total:	20 Volumes 4,855 Images	Auditor	362,278 Images	2024 Total:	121,533 Images
2023 Total:	0 Volumes 0 Images	EMA	112 Images	2023 Total:	105,032 Images
2022 Total:	65 Volumes 11,027 Images	Human Resources	1,821 Images	2022 Total:	69,559 Images
2021 Total:	8 Volumes 1,490 Images	Juvenile Court	252 Images	2021 Total:	70,020 Images
2020 Total:	45 Volumes 16,423 Images	Probate Court	8,642 Images	2020 Total:	134,450 Images
2019 Total:	85 Volumes 48,285 Images	Sheriff	941 Images	2019 Total:	488,057 Images
2018 Total:	179 Volumes 70,106 Images	OnBase Total:	374,046 Images	2018 Total:	461,285 Images
		Other:	0 Images		
		2025 Total:	374,046 Images		
		2024 Total:	20,228 Images		
		2023 Total:	122 Images		
		2022 Total:	2,308 Images		
		2021 Total:	36,241 Images		
		2020 Total:	7,718 Images		
<b>GRAND TOTAL:</b>	<b>440 Volumes</b> <b>158,285 Images</b>	<b>ONBASE TOTAL:</b>	<b>394,122 Images</b>	<b>GRAND TOTAL:</b>	<b>1,449,936 Images</b>
		<b>GRAND TOTAL:</b>	<b>460,739 Images</b>		

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

2025 Annual Report

**Shelf Inventory**

Permanent Records		Retention Records	
Boxes	Office	Boxes	Office
2,035	Clerk of Courts	477	Sheriff
1,250	Prosecutor	46	Board of Elections
849	Juvenile Court	32	Commissioners
769	Probate Court	32	JFS
616	JFS	31	Auditor
419	Engineer	30	Engineer
298	Auditor	28	Juvenile Court
215	Treasurer	10	Auto Title
164	Miscellaneous Books	5	Senior Services
142	Sheriff	3	Prosecuting Attorney
88	Commissioners	2	Treasurer
76	City of Marysville	1	Clerk of Courts
59	Board of Elections	1	Electronic/Audio Media
31	Coroner	1	Human Resources
18	Common Pleas	1	Law Library
16	Recorder	1	Recorder
14	Facilities	1	Records Center & Archives
2	Law Library		
1	Bar Association		
1	Council for Families		
<b>7,063</b>	<b>Total</b>	<b>697</b>	<b>Total</b>

2025		2024		2023	
Total Capacity:	9,946 Boxes 100%	Total Capacity:	9,934 Boxes 100%	Total Capacity:	9,934 Boxes 100%
Current Use:	7,760 Boxes 78%	Current Use:	7,662 Boxes 77%	Current Use:	7,416 Boxes 75%
Permanent	7,063 Boxes 91%	Permanent	6,893 Boxes 90%	Permanent	6,665 Boxes 90%
Retention	697 Boxes 9%	Retention	769 Boxes 10%	Retention	751 Boxes 10%
Available Space:	2,186 Boxes 22%	Available Space:	2,272 Boxes 23%	Available Space:	2,518 Boxes 25%

2025 Annual Report

**Substantive Accomplishments**

- Maintained all county offices, departments, and agencies Record Retention Schedules (RC-2) keeping them with current best practices and standards.
- Worked on assisting offices and departments in the implementation of Auditor of State StarRS Rating System in compliance with Auditor of State bulletin 2019-003. Union County received a four-star rating out of four stars in its audit.
- Performed annual county records destruction from the Records Center & Archives – 380 boxes.
- Completed installation and placed into operation Contex HD Ultra X 6050 Blueprint Scanner.
- Continued Hyland OnBase Scanning & Digitization
  - 374,046 Images
- Continued digitization of township records – meeting minutes and officials’ bond records:
  - Darby Township
  - Jerome Township
- Finished processing images from Latter-day Saints imaging project of county records at the Records Center & Archives.
- Presented to the National Association of Government Archives and Records Administrators (NAGARA) and the Ohio County Recorders’ Association on the future of microfilm and standardizing permanent electronic records.
- Redesigned future Records Center & Archives preliminary shelving plan for 2026 second floor expansion project.
- Reorganized Sheriff’s Office Personnel Files, Response to Resistance records and Policy, Procedure & Operations Manuals.
- Reorganized and indexed Common Pleas Court Pre-Sentence Investigation Reports from 1990 to 2017 – 2,853 index entries.
- Reorganized Archives closets and supplies.
- Installed new shelving unit in vault for microfiche storage.
- Installed new carpeting and flooring in Archives Office area along with painting the walls.
- Installed historical pictures in the hallways of Main Street Building.
- Finished placing County Commissioners’ Journals online back to 1820.
- Disposed of Probate Court Audio Recordings from 1979 to 2003 – 12 boxes.
- Finished unfolded, flattened, and rehoused tri-folded Clerk of Courts Civil and Domestic Relations case files from 1932-1953 – case numbers 13256 to 17203 – 3,947 case files.
- Finished unfolded, flattened, and rehoused tri-folded Juvenile Court case files from 1910-1940 – 173 case files.
- Completed Clerk of Courts case file index project from 1820-1990 – indexed 155,780 entries.
- Indexed Clerk of Courts Civil case files from 1978-1990 – 10,008 index entries.
- Indexed Clerk of Courts Court of Appeals case files from 1978-1990 – 905 index entries.
- Indexed Clerk of Courts Certificates of Judgement files from 1978-1990 – 6,350 index entries.
- Indexed Engineer Record Records from 1806 to 1901 and correlated them with current existing roads – 609 index entries.

Stephen Badenhop departed at this time.

\* \* \*

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

---

Andy Smarra, Treasurer, arrived at this time.

Mr. Smarra notified the Commissioners there will likely be a delay in producing the tax bills for the second half of the year due to the vendor needing to resubmit information.

Andy Smarra departed at this time.

\* \* \*

**RESOLUTION NO. 26-195:**

**Approve the April 8, 2026, Meeting Minutes - Commissioners**

The Board of County Commissioners approved the minutes from the April 8, 2026, meeting.

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

RESOLUTION NO. 26-196:

A Resolution Under R.C. 309.09(E) Consenting to the Office of the Prosecuting Attorney Acting as Legal Advisor to the Northern Union County Fire and Emergency Medical Services District - Prosecutor

The Board of County Commissioners hereby approves A Resolution Under R.C 309.09(E) Consenting to the Office of the Prosecuting Attorney Acting as Legal Advisor to the Northern Union County Fire and Emergency Medical Service District.

**RESOLUTION No. 26-196**

A RESOLUTION UNDER R.C 309.09(E) CONSENTING TO THE OFFICE OF THE PROSECUTING ATTORNEY ACTING AS LEGAL ADVISOR TO THE NORTHERN UNION COUNTY FIRE AND EMERGENCY MEDICAL SERVICES DISTRICT

WHEREAS, The Prosecuting Attorney is authorized by R.C. 309.09(E) has discretion to serve as legal advisor of a joint fire district with the consent of the Board of County Commissioners; and

WHEREAS, The Prosecuting Attorney has reported that the Northern Union County Fire and Emergency Medical Services District has requested legal advisor services from the Office of the Prosecuting Attorney; and

WHEREAS, the Office of the Prosecuting Attorney has stated that it is willing and able to serve as the legal advisor to the Northern Union County Fire and Emergency Services District;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, UNION COUNTY, OHIO, THAT:

Section 1. The Board of County Commissioners consents to the Office of the Prosecuting Attorney serving as legal advisor to the Northern Union County Fire and Emergency Services District.

Section 2. The Board finds and determines that all of its formal actions concerning and relating to adopting this Resolution occurred in an open meeting of this Board, and that all deliberations of this Board that resulted in such formal action were in meetings open to the public and in compliance with all legal requirements including Revised Code §121.22.

David A. Lawrence introduced this resolution and moved its passage; Steve Robinson seconded the motion; and after discussion, the chair called a roll call vote, and the results were:

Steve Robinson	<input checked="" type="radio"/>	No
Tom McCarthy	<input checked="" type="radio"/>	No
Dave Lawrence	<input checked="" type="radio"/>	No

Passed: April 29, 2026

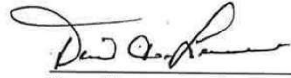
BOARD OF COUNTY COMMISSIONERS  
UNION COUNTY, OHIO

ATTEST: Mackenzie Fisher  
~~Mallory Lehman, Clerk~~  
Mackenzie Fisher,  
Acting clerk


Steve Robinson  
Steve Robinson  
Tom McCarthy  
Tom McCarthy

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

---

  
\_\_\_\_\_  
Dave Lawrence

Approved as to Form:

  
\_\_\_\_\_  
Thayne D. Gray     *Apr. 29, 2026*  
Assistant Prosecuting Attorney

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

UNION COUNTY COMMISSIONERS JOURNAL 2026
April 29, 2026

RESOLUTION NO. 26-197:

Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2026 - Engineer

The Board of County Commissioners hereby approves a Resolution Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2026.

RESOLUTION AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2026

WHEREAS, the Union County Engineer, (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees that each party hereto shall be responsible for liability associated with that party's own errors, actions, and failures to act.
d. The Political Subdivision's electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
e. The Political Subdivision hereby agrees to purchase a minimum of 85% of its electronically submitted salt quantities from its awarded salt supplier during the contract's effective period; and
f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, May 1, by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

NOW, THEREFORE, be it ordained by the following authorized person(s) that this participation agreement for the ODOT road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT salt contract:

Handwritten signatures and dates for approval: (Authorized Signature) 04/29/26 Approval Date, (Authorized Signature) 04/29/26 Approval Date, (Authorized Signature) 04/29/26 Approval Date, (Authorized Signature) Approval Date, (Authorized Signature) Approval Date

THIS RESOLUTION MUST BE UPLOADED TO THE SALT PARTICIPATION WEBSITE BY NO LATER THAN MAY 1, 2026.

PLEASE NOTE: THE DEPARTMENT WILL NOT ACCEPT TYPED SIGNATURES. PARTICIPATION AGREEMENTS SUBMITTED WITH TYPED SIGNATURES WILL BE INVALID AND INELIGIBLE FOR APPROVAL. YOU CANNOT SUBMIT A WORD DOCUMENT VERSION OF THIS PARTICIPATION AGREEMENT. NO EXCEPTIONS.

C.J. 2026
Date 4/29/2026

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea
Tom McCarthy, Yea
David A. Lawrence, Yea

\* \* \*

Luke Sutton arrived at this time.

RESOLUTION NO. 26-198:

Approve the Village Neighborhood, Section 12 – Variance #1 - Engineer

The Board of County Commissioners hereby approves the Village Neighborhood, Section 12 – Variance #1.



March 25, 2026

Mr. Luke Sutton  
Assistant County Engineer  
Union County Engineer  
233 West Sixth Street  
Marysville, Ohio 43040

Re: Village Neighborhood, Section 12 ~ Variance #1

Mr. Sutton,

Terrain Evolution on behalf of Jerome Village Company is requesting a variance to Union County Subdivision Regulations, Article 4, Section 406 – Minimum Right-of-Way Width for All Streets within the Village Neighborhood, Section 12. We request that a 50 ft Right-of-Way be allowed in lieu of the stated 60 ft Right-of-way. 10 ft Easements outside the 50 ft will be provided on both sides of the Right-of-way.

Please feel free to contact me regarding these revisions or if you have any other questions at (614) 385-1092.

Sincerely,

Justin Wollenberg, PE, CPESC  
Principal

C.J. 2026  
26-198  
Date 04/29/26

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\*\*\*

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

RESOLUTION NO. 26-199:

Approve the Village Neighborhood, Section 12 – Variance #2 - Engineer

The Board of County Commissioners hereby approves Village Neighborhood, Section 12 – Variance #2.



March 25, 2026

Mr. Luke Sutton  
Assistant County Engineer  
Union County Engineer  
233 West Sixth Street  
Marysville, Ohio 43040

Re: Village Neighborhood, Section 12 ~ Variance #2

Mr. Sutton,

Terrain Evolution on behalf of Jerome Village Company is requesting a variance to Union County Subdivision Regulations, Article 4, Section 412 – Block Lengths to allow Street C block length to exceed the 1500' Maximum. From Street B to Woodland Drive the distance is 1716' with no opportunity to add an intersection.

Please feel free to contact me regarding these revisions or if you have any other questions at (614) 385-1092.

Sincerely,

Justin Wollenberg, PE, CPESC  
Principal

C.J. 2026  
26-199  
Date 04/29/26

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

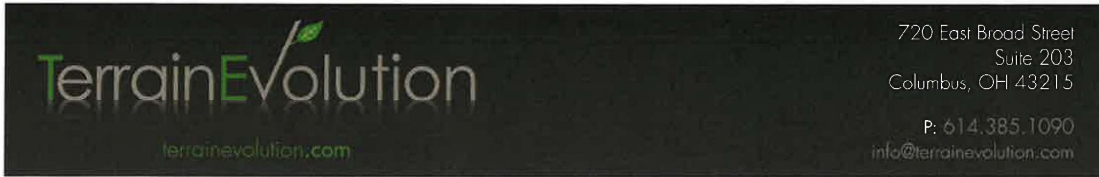
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UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

RESOLUTION NO. 26-200:

**Approve the Village Neighborhood, Section 12 – Variance #3 – Engineer**

The Board of County Commissioners hereby approves the Village Neighborhood, Section 12 – Variance #3.



March 25, 2026

Mr. Luke Sutton  
Assistant County Engineer  
Union County Engineer  
233 West Sixth Street  
Marysville, Ohio 43040

Re: Village Neighborhood, Section 12 ~ Variance #3

Mr. Sutton,

Terrain Evolution on behalf of Jerome Village Company is requesting a variance to Union County – Technical Design Standards, Article 1, Section 102 (C) – Intersection Offset (Spacing) - to allow a reduced spacing from Collector to Local from the 200' to 165' at both Crane Ridge Run and Street B from Ravenhill Parkway.

Please feel free to contact me regarding these revisions or if you have any other questions at (614) 385-1092.

Sincerely,

Justin Wollenberg, PE, CPESC  
Principal

C.J.	2026
Resolution No.	26-200
Date	04/29/26

A motion was made by David A. Lawrence and seconded by Tom McCarthy to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

Luke Sutton departed at this time.

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

RESOLUTION NO. 26-201:

**Millcreek Township Maintenance and Repair of Roads, Signs, Guardrail, Mailbox and Minor Ditch and Tile Repair - Engineer**

The Board of Union County Commissioners hereby approves the Millcreek Township Maintenance and Repair of Roads, Signs, Guardrail, Mailbox and Minor Ditch and Tile Repair.

RESOLUTION TO THE UNION COUNTY ENGINEER

MAINTENANCE AND REPAIR OF ROADS

WHEREAS from time to time the township is unable to perform the necessary maintenance and repair of the township's roads with its own forces, and

WHEREAS at those times the township may wish to utilize the forces of the Union County Engineer to perform the necessary maintenance and repair.

NOW, THEREFORE, BE IT RESOLVED THIS 6<sup>th</sup> day of APRIL

2026 by the Trustees of MILLCREEK Township of Union County, Ohio that:

SECTION 1:

The Union County Engineer is authorized to undertake maintenance and repair work of the township's roads as follows:

- |                         |   |
|-------------------------|---|
| Roadside mowing         | Sign repair                                       |
| Pavement patching       | Sign removal                                      |
| Berm patching           | Sign installation                                 |
| Chipping (for bleeding) | Emergency signing                                 |
| Grading gravel roads    | Emergency guardrail repair                        |
| Snow and ice control    | Mailbox repair                                    |
| Emergency culvert       | Minor ditch and tile repair replacement or repair |

SECTION 2:

The Union County Engineer is authorized to undertake other maintenance and repair work only when authorized by resolution of this Board of Trustees.

SECTION 3:

The following individuals are authorized to purchase materials in the name of this township:

<u>MR. KEITH CONROY</u> (Name)	<u>MR. BILL JORDAN</u> (Name)
<u>MR. DAVE LONG</u> (Name)	_____ (Name)
_____ (Name)	_____ (Name)

Attest Scott Brackman  
Fiscal Officer

Board of Trustees  
David A. Lawrence  
Bill Jordan

C.J. 2026  
Res. 26-201  
Date 04/29/26

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\*\*\*

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

RESOLUTION NO. 26-202:

**Darby Township Maintenance and Repair of Roads, Signs, Guardrail, Mailbox and Minor Ditch and Tile Repair:**

The Board of County Commissioners hereby approves the Darby Township Maintenance and Repair of Roads, Signs, Guardrail, Mailbox and Minor Ditch and Tile Repair:

**RESOLUTION TO THE UNION COUNTY ENGINEER**

MAINTENANCE AND REPAIR OF ROADS

WHEREAS from time to time the township is unable to perform the necessary maintenance and repair of the township's roads with its own forces, and

WHEREAS at those times the township may wish to utilize the forces of the Union County Engineer to perform the necessary maintenance and repair.

NOW, THEREFORE, BE IT RESOLVED THIS 21 day of April

20 26 by the Trustees of Darby Twp. Township of Union County, Ohio that:

SECTION 1:

The Union County Engineer is authorized to undertake maintenance and repair work of the township's roads as follows:

- |                         |   |
|-------------------------|---|
| Roadside mowing         | Sign repair                                       |
| Pavement patching       | Sign removal                                      |
| Berm patching           | Sign installation                                 |
| Chipping (for bleeding) | Emergency signing                                 |
| Grading gravel roads    | Emergency guardrail repair                        |
| Snow and ice control    | Mailbox repair                                    |
| Emergency culvert       | Minor ditch and tile repair replacement or repair |

SECTION 2:

The Union County Engineer is authorized to undertake other maintenance and repair work only when authorized by resolution of this Board of Trustees.

SECTION 3:

The following individuals are authorized to purchase materials in the name of this township:

<u>James Scheid</u> (Name)	_____	(Name)
<u>Steve Hulley</u> (Name)	_____	(Name)
<u>David Lawrence</u> (Name)	_____	(Name)

Attest Connie Pridaey  
Fiscal Officer

Board of Trustees

James Scheid  
David Lawrence  
Steve Hulley

C.J. 2026  
210-202  
Date 04/29/2026

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\*\*\*

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

RESOLUTION NO. 26-203:

Participating Payments – Dover Township – Pine Lane, Kaiser Road, and Mt. Herman Cemetery  
Chip Seal – Engineer

The Board of County Commissioners hereby approves the Darby Township Maintenance and Repair of Roads, Signs, Guardrail, Mailbox and Minor Ditch and Tile Repair:

RESOLUTION

To The Union County Engineer

BE IT RESOLVED this 20 day of April, 2026, by the trustees of Dover township of Union County, Ohio that the Union County Engineer has prepared estimates for the required work:

Road Number	Road Section	Road Name	Description of Work	Estimated Cost
TR 118	A	Pine Lane	Chip Seal	\$ 31,668.76
TR 193	<u>E</u>	Kaiser Rd	Chip Seal	\$ 21,408.41
		Mt. <del>Zion</del> <u>Herman</u> Cemetery	Chip Seal	\$ 2,871.19
Total				\$ 55,948.36

NOW, THEREFORE, we hereby approve the estimates as submitted by the Union County Engineer and authorize the Union County Engineer to undertake and perform the above work.

Tim Shier moved and Don Westlake seconded the adoption of this resolution.

Roll Call Vote:

<u>[Signature]</u>	<u>Yes</u>
<u>Tim Shier</u>	<u>YES</u>
<u>Tony Adley</u>	<u>YES</u>

C.J. 2026  
Page: 20-203  
Date 04/29/26

I, Beverly Law, Fiscal Officer of Dover of Union County, Ohio, hereby certify that the funds required to pay the costs expressed above have been lawfully appropriated, are in the Gas Tax Fund, Motor Vehicle License Fee Fund or Road and Bridge Fund, or are in the process of collection, and are free from previous obligation.

4-20-26  
Date

[Signature]  
Fiscal Officer

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

RESOLUTION NO. 26-204:

**Participating Payments - Dover Township – Pine Lane and Kaiser Road Grader Patch - Engineer**

The Board of County Commissioners hereby approves Participating Payments for Dover Township for Pine Lane and Kaiser Road Grader Patch:

**RESOLUTION**

**To The Union County Engineer**

BE IT RESOLVED this 20<sup>th</sup> day of April, 2026 by the trustees of Dover township of Union County, Ohio that the Union County Engineer has prepared estimates for the required work:

Road Number	Road Section	Road Name	Description of Work	Estimated Cost
TR 118	A	Pine Lane	Grader Patch	\$ 5,580.97
TR 193	E	Kaiser Rd	Grader Patch	\$ 3,817.53
Total				\$ 9,398.50

NOW, THEREFORE, we hereby approve the estimates as submitted by the Union County Engineer and authorize the Union County Engineer to undertake and perform the above work.

Tim Skier moved and Dan Wendtke seconded the adoption of this resolution.

Roll Call Vote:

C.J.  
2026  
26-204  
Date 04/29/26

<u>[Signature]</u>	<u>Yes</u>
<u>[Signature]</u>	<u>Yes</u>
<u>[Signature]</u>	<u>Yes</u>

I, Beverly Low, Fiscal Officer of Dover of Union County, Ohio, hereby certify that the funds required to pay the costs expressed above have been lawfully appropriated, are in the Gas Tax Fund, Motor Vehicle License Fee Fund or Road and Bridge Fund, or are in the process of collection, and are free from previous obligation.

4-20-26  
Date

[Signature]  
Fiscal Officer

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

RESOLUTION NO. 26-205:

**Participating Payments – Dover Township – All Township Roads Durapatch – Engineer**

The Board of County Commissioners hereby approves the Participating Payments for Dover Township for all Township Roads Durapatch:

**RESOLUTION**

**To The Union County Engineer**

BE IT RESOLVED this 20<sup>th</sup> day of April, 2026, by the trustees of Dover township of Union County, Ohio that the Union County Engineer has prepared estimates for the required work:

Road Number	Road Section	Road Name	Description of Work	Estimated Cost
		All Dover TWP roads	Durapatch	\$ 4,923.96
Total				\$ 4,923.96

NOW, THEREFORE, we hereby approve the estimates as submitted by the Union County Engineer and authorize the Union County Engineer to undertake and perform the above work.

Tim Shier moved and Dan Westlake seconded the adoption of this resolution.

Roll Call Vote:

	<u>Dan Westlake</u>	<u>Yes</u>
	<u>Tim Shier</u>	<u>Yes</u>
	<u>Tommy Ackley</u>	<u>Yes</u>

C.J. 2026  
Res. 26-205  
Date 04/29/26

I, Beverly Low, Fiscal Officer of Dover of Union County, Ohio, hereby certify that the funds required to pay the costs expressed above have been lawfully appropriated, are in the Gas Tax Fund, Motor Vehicle License Fee Fund or Road and Bridge Fund, or are in the process of collection, and are free from previous obligation.

4-20-26 Date [Signature] Fiscal Officer

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

RESOLUTION NO. 26-206:

Participating Payments – Union Township – Streng Road, N. Darby Coe Road and Winget Road – Grader Patch – Engineer

The Board of County Commissioners hereby approves the Participating Payments for Union Township for Streng Road, N. Darby Coe Road, and Winget Road Grader Patch:

RESOLUTION

To The Union County Engineer

BE IT RESOLVED this 13<sup>th</sup> day of April, 2026, by the trustees of Union township of Union County, Ohio that the Union County Engineer has prepared estimates for the required work:

Road Number	Road Section	Road Name	Description of Work	Estimated Cost
		All Township Roads	Durapatch	\$ 4,923.96
Total				\$ 4,923.96

NOW, THEREFORE, we hereby approve the estimates as submitted by the Union County Engineer and authorize the Union County Engineer to undertake and perform the above work.

Randy Poland moved and Chad Jolliff seconded the adoption of this resolution.

Roll Call Vote:

<u>DA Lawrence</u>	<u>Yes</u>
<u>Randy Poland</u>	<u>Yes</u>
<u>Chad Jolliff</u>	<u>Yes</u>

C.J. 2026  
 Date 4/29/26

I, Summer Phelps, Fiscal Officer of Union of Union County, Ohio, hereby certify that the funds required to pay the costs expressed above have been lawfully appropriated, are in the Gas Tax Fund, Motor Vehicle License Fee Fund or Road and Bridge Fund, or are in the process of collection, and are free from previous obligation.

4/13/26 Date  
Summer Phelps Fiscal Officer

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and was carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

RESOLUTION NO. 26-207:

Approve the Financing for 2026 Kobelco SK300LC Excavator – Engineer

The Board of County Commissioners hereby approves the Financing for a 2026 Kobelco SK300LC Excavator:



2627 KFB PLAZA, SUITE 110E | 877-587-4054  
MANHATTAN, KS 66503

SENT VIA EMAIL: manderson@unioncountyohio.gov; jneese@southeasternequip.com

April 21, 2026

Michelle Anderson  
Union County, Ohio

Re: Financing for Union County, Ohio for One (1) 2026 Kobelco SK300LC-10 Excavator

To Whom it May Concern:

Thank you for choosing KS StateBank as your financing source. Attached hereto, please find the Contract and documentation for your review and completion. Included is a Documentation Instruction sheet to guide you through the process. **All required documentation must be received by 3:00pm CST in order to fund the following business day.**

The interest rate you have been quoted is valid through May 04, 2026 (subject to the Conditions to Funding on the attached Documentation Instructions).

**Please note that depending on circumstances, we reserve the right to charge a reasonable fee to Obligor/broker, if this transaction is not funded. This fee is for expenses incurred and services performed related to the processing of the transaction. This fee will NOT be charged if the transaction is funded by Obligee.**

If you have any questions regarding the documentation please feel free to contact me at (877) 587-4054.

Sincerely,

C.J. 2026  
26-208  
Date 04/29/26

Valaire Murphy  
Client Relations

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

---

**Union County, Ohio****DOCUMENTATION INSTRUCTIONS**

The instructions listed below should be followed when completing the enclosed documentation. *Please sign in blue ink and print on single sided paper only.* Documentation completed improperly will delay funding. If you have any questions regarding the Conditions to Funding, instructions or the documentation, please call us at (877) 587-4054.

**1. Attached Documentation**

- 
- 1. Government Obligation Contract**  
\*An authorized individual that is with the Obligor should sign on the first space provided. *All original signatures are required for funding.*
  - 2. Exhibit A - Description of Equipment**  
\*Review equipment description. Complete serial number/VIN if applicable.  
\*List the location where the equipment will be located after delivery/installation.
  - 3. Exhibit B - Payment Schedule**  
\*Sign and print name and title.
  - 4. Exhibit C - Certificate of Acceptance**  
\*Sign and print name and title.
  - 5. Exhibit D - Obligor Resolution**  
\*Type in the date of the meeting in which the purchase was approved.  
\*Print or type the name and title of the individual(s) who is authorized to execute the Contract.  
\*The board chairman or other authorized member of the Obligor's Governing Body must sign the Resolution where indicated.  
\*The board secretary or board clerk of Obligor must attest the Resolution where indicated.
  - 6. Exhibit E - OH Fiscal Officer's Certificate**  
\*Fiscal Officer should sign and print name and title.
  - 7. Exhibit F - Bank Qualified Certificate**  
\*Sign and print name and title.
  - 8. Insurance Requirements**  
\*Complete insurance company contact information where indicated.
  - 9. Debit Authorization - (Preferred)**  
\*Complete form and attach a voided check.
  - 10. 8038G IRS Form**  
\*Please read 8038 Review Form.  
\*In Box 2, type Employer Identification Number.  
\*Sign and print name and title.

**2. Additional Documentation Required**

- 
1. First payment check as stated on attached invoice
  2. Insurance certificate as stated on the Insurance Requirements Form
  3. Vendor Invoice for the amount to finance listing applicable SN/VIN, down payment, trade, etc.
  4. Front and back copies of MSO or title listing "KS StateBank AOIA" as first lien holder

**3. Condition to Funding**


---

If, for any reason: (i) the required documentation is not returned by August 20, 2026, is incomplete, or has unresolved issues relating thereto, or (ii) on, or prior to the return of the documentation, there is a change of circumstance, including but not limited to changes in the federal corporate income tax rate or reducing/capping the tax-exempt interest benefit, which adversely affects the expectations, rights or security of the Obligee or its assignees; then Obligee or its assignees reserve the right to withdraw/void its offer to fund this transaction in its entirety. *Neither KS StateBank nor Baystone Government Finance is acting as an advisor to the municipal entity/obligated person and neither owes a fiduciary duty pursuant to Section 15B of the Exchange Act of 1934.*

**All documentation should be returned to:**

KS StateBank  
 2627 KFB Plaza, STE 110E  
 Manhattan, Kansas 66503

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

OH|SFP|Non-App|BQ|

**GOVERNMENT OBLIGATION CONTRACT**

**Obligor**  
 Union County, Ohio  
 233 West Sixth Street  
 Marysville, Ohio 43040

**Obligee**  
 KS StateBank  
 1010 Westloop; P.O. Box 69  
 Manhattan, Kansas 66505-0069

**Dated as of April 22, 2026**

This Government Obligation Contract dated as of the date listed above is between Obligee and Obligor listed directly above. Obligee desires to finance the purchase of the Equipment described in Exhibit A to Obligor and Obligor desires to have Obligee finance the purchase of the Equipment subject to the terms and conditions of this Contract which are set forth below.

**Definitions**

**Section 1.01 Definitions.** The following terms will have the meanings indicated below unless the context clearly requires otherwise:

"Additional Schedule" refers to the proper execution of additional schedules to Exhibit A and Exhibit B, as well as other exhibits or documents that may be required by the Obligee all of which relate to the financing of additional Equipment.

"Budget Year" means the Obligor's fiscal year.

"Commencement Date" is the date when Obligor's obligation to pay Contract Payments begins.

"Contract" means this Government Obligation Contract and all Exhibits attached hereto, all addenda, modifications, schedules, refinancings, guarantees and all documents relied upon by Obligee prior to execution of this Contract.

"Contract Payments" means the payments Obligor is required to make under this Contract as set forth on Exhibit B.

"Contract Term" means the Original Term and all Renewal Terms.

"Exhibit" includes the Exhibits attached hereto, and any "Additional Schedule", whether now existing or subsequently created.

"Equipment" means all of the items of Equipment listed on Exhibit A and any Additional Schedule, whether now existing or subsequently created, and all replacements, restorations, modifications and improvements.

"Government" as used in the title hereof means a State or a political subdivision of the State within the meaning of Section 103(a) of the Internal Revenue Code of 1986, as amended ("Code"), or a constituted authority or district authorized to issue obligations on behalf of the State or political subdivision of the State within the meaning of Treasury Regulation 1.103-1(b), or a qualified volunteer fire company within the meaning of section 150(e)(1) of the Code.

"Obligee" means the entity originally listed above as Obligee or any of its assignees.

"Obligor" means the entity listed above as Obligor and which is financing the Equipment through Obligee under the provisions of this Contract.

"Original Term" means the period from the Commencement Date until the end of the Budget Year of Obligor.

"Renewal Term" means the annual term which begins at the end of the Original Term and which is simultaneous with Obligor's Budget Year and each succeeding Budget Year for the number of Budget Years necessary to comprise the Contract Term.

"State" means the state which Obligor is located.

**Obligor Warranties**

**Section 2.01 Obligor represents, warrants and covenants as follows for the benefit of Obligee or its assignees:**

(a) Obligor is an "issuer of tax exempt obligations" because Obligor is the State or a political subdivision of the State within the meaning of Section 103(a) of the Internal Revenue Code of 1986, as amended, (the "Code") or because Obligor is a constituted authority or district authorized to issue obligations on behalf of the State or political subdivision of the State within the meaning of Treasury Regulation 1.103-1(b), or a qualified volunteer fire company within the meaning of section 150(e)(1) of the Code.

(b) Obligor has complied with any requirement for a referendum and/or competitive bidding.

(c) Obligor has complied with all statutory laws and regulations that may be applicable to the execution of this Contract; Obligor, and its officer executing this Contract, are authorized under the Constitution and laws of the State to enter into this Contract and have used and followed all proper procedures of its governing body in executing and delivering this Contract. The officer of Obligor executing this Contract has the authority to execute and deliver this Contract. This Contract constitutes a legal, valid, binding and enforceable obligation of the Obligor in accordance with its terms.

(d) Obligor shall use the Equipment only for essential, traditional government purposes.

(e) Should the IRS disallow the tax-exempt status of the interest portion of the Contract Payments as a result of the failure of the Obligor to use the Equipment for governmental purposes, or should the Obligor cease to be an issuer of tax exempt obligations, or should the obligation of Obligor created under this Contract cease to be a tax exempt obligation for any reason, then Obligor shall be required to pay additional sums to the Obligee or its assignees so as to bring the after tax yield on this Contract to the same level as the Obligee or its assignees would attain if the transaction continued to be tax-exempt.

(f) Obligor has never non-appropriated funds under a contract similar to this Contract.

(g) Obligor will submit to the Secretary of the Treasury an information reporting statement as required by the Code.

(h) Upon request by Obligee, Obligor will provide Obligee with current financial statements, reports, budgets or other relevant fiscal information.

(i) Obligor shall retain the Equipment free of any hazardous substances as defined in the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. 9601 et. seq. as amended and supplemented.

(j) Obligor hereby warrants the General Fund of the Obligor is the primary source of funds or a backup source of funds from which the Contract Payments will be made.

(k) Obligor presently intends to continue this Contract for the Original Term and all Renewal Terms as set forth on Exhibit B hereto. The official of Obligor responsible for budget preparation will include in the budget request for each Budget Year the Contract Payments to become due in such Budget Year, and will use all reasonable and lawful means available to secure the appropriation of money for such Budget Year sufficient to pay the Contract Payments coming due therein. Obligor reasonably believes that moneys can and will lawfully be appropriated and made available for this purpose.

(l) Obligor has selected both the Equipment and the vendor(s) from whom the Equipment is to be purchased upon its own judgment and without reliance on any manufacturer, merchant, vendor or distributor, or agent thereof, of such equipment to the public.

(m) Obligor owns the Equipment and any additional collateral free and clear of any liens, and Obligor has not and will not, during the Contract Term, create, permit, incur or assume any levies, liens or encumbrances of any kind with respect to the Equipment or any additional collateral except those created by this Contract.

(n) Obligor warrants, as applicable, the purchase of any telecommunications and video surveillance services or equipment financed hereunder complies with 2 CFR § 200.216 and 2 CFR § 200.471.

(o) Obligor warrants that it understands and has complied with 2 CFR § 200.322 in relation to domestic preferences for procurements, as applicable.

**Section 2.02 Escrow Agreement.** In the event both Obligee and Obligor mutually agree to utilize an Escrow Account, then immediately following the execution and delivery of this Contract, Obligee and Obligor agree to execute and deliver and to cause Escrow Agent to execute and deliver the Escrow Agreement. This Contract shall take effect only upon execution and delivery of the Escrow Agreement by the parties thereto. Obligee shall deposit or cause to be deposited with the Escrow Agent for credit to the Equipment Acquisition Fund the sum of \$N/A, which shall be held, invested and disbursed in accordance with the Escrow Agreement.

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**Acquisition of Equipment, Contract Payments and the Purchase Option Price**

**Section 3.01 Acquisition and Acceptance.** Obligor shall be solely responsible for the ordering of the Equipment and for the delivery and installation of the Equipment. Execution of the Certificate of Acceptance or, alternatively, Payment Request and Equipment Acceptance Form, by a duly authorized representative of Obligor, shall constitute acceptance of the Equipment on behalf of the Obligor.

**Section 3.02 Contract Payments.** Obligor shall pay Contract Payments exclusively to Oblige or its assignees in lawful, legally available money of the United States of America. The Contract Payments shall be sent to the location specified by the Oblige or its assignees. The Contract Payments shall constitute a current expense of the Obligor and shall not constitute an indebtedness of the Obligor. The Contract Payments, payable without notice or demand, are due as set forth on Exhibit B. Oblige shall have the option to charge interest at the highest lawful rate on any Contract Payment received later than the due date for the number of days that the Contract Payment(s) were late, plus any additional accrual on the outstanding balance for the number of days that the Contract Payment(s) were late. Oblige shall also have the option, on monthly payments only, to charge a late fee of up to 10% of the monthly Contract Payment that is past due. Furthermore, Obligor agrees to pay any fees associated with the use of a payment system other than check, wire transfer, or ACH. Once all amounts due Oblige hereunder have been received, Oblige will release any and all of its rights, title and interest in the Equipment.

**Section 3.03 CONTRACT PAYMENTS UNCONDITIONAL.** Except as provided under Section 4.01, THE OBLIGATIONS OF OBLIGOR TO MAKE CONTRACT PAYMENTS AND TO PERFORM AND OBSERVE THE OTHER COVENANTS CONTAINED IN THIS CONTRACT SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET-OFF, OR SUBJECT TO DEFENSE OR COUNTERCLAIM.

**Section 3.04 Purchase Option Price.** Upon thirty (30) days written notice, Obligor shall have the option to pay, in addition to the Contract Payment, the corresponding Purchase Option Price which is listed on the same line on Exhibit B. This option is only available to the Obligor on the Contract Payment date and no partial prepayments are allowed. If Obligor chooses this option and pays the Purchase Option Price to Oblige then Oblige will transfer any and all of its rights, title and interest in the Equipment to Obligor.

**Section 3.05 Contract Term.** The Contract Term shall be the Original Term and all Renewal Terms until all the Contract Payments are paid as set forth on Exhibit B except as provided under Section 4.01 and Section 9.01 below. If, after the end of the budgeting process which occurs at the end of the Original Term or any Renewal Term, Obligor has not non-appropriated as provided for in this Contract then the Contract Term shall be extended into the next Renewal Term and the Obligor shall be obligated to make all the Contract Payments that come due during such Renewal Term.

**Section 3.06 Disclaimer of Warranties.** OBLIGEE MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, AS TO THE VALUE, DESIGN, CONDITION, MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE OR ANY OTHER WARRANTY WITH RESPECT TO THE EQUIPMENT. OBLIGEE IS NOT A MANUFACTURER, SELLER, VENDOR OR DISTRIBUTOR, OR AGENT THEREOF, OF SUCH EQUIPMENT; NOR IS OBLIGEE A MERCHANT OR IN THE BUSINESS OF DISTRIBUTING SUCH EQUIPMENT TO THE PUBLIC. OBLIGEE SHALL NOT BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGE ARISING OUT OF THE INSTALLATION, OPERATION, POSSESSION, STORAGE OR USE OF THE EQUIPMENT BY OBLIGOR.

**Non-Appropriation**

**Section 4.01 Non-Appropriation.** If insufficient funds are available in Obligor's budget for the next Budget Year to make the Contract Payments for the next Renewal Term and the funds to make such Contract Payments are otherwise unavailable by any lawful means whatsoever, then Obligor may non-appropriate the funds to pay the Contract Payments for the next Renewal Term. Such non-appropriation shall be evidenced by the passage of an ordinance or resolution by the governing body of Obligor specifically prohibiting Obligor from performing its obligations under this Contract and from using any moneys to pay the Contract Payments due under this Contract for a designated Budget Year and all subsequent Budget Years. If Obligor non-appropriates, then all obligations of the Obligor under this Contract regarding Contract Payments for all remaining Renewal Terms shall be terminated at the end of the then current Original Term or Renewal Term without penalty or liability to the Obligor of any kind provided that if Obligor has not delivered possession of the Equipment to Oblige as provided herein and conveyed to Oblige or released its interest in the Equipment by the end of the last Budget Year for which Contract Payments were paid, the termination shall nevertheless be effective but Obligor shall be responsible for the payment of damages in an amount equal to the amount of the Contract Payments thereafter coming due under Exhibit B which are attributable to the number of days after such Budget Year during which Obligor fails to take such actions and for any other loss suffered by Oblige as a result of Obligor's failure to take such actions as required. Obligor shall immediately notify the Oblige as soon as the decision to non-appropriate is made. If such non-appropriation occurs, then Obligor shall deliver the Equipment to Oblige as provided below in Section 9.04. Obligor shall be liable for all damage to the Equipment other than normal wear and tear. If Obligor fails to deliver the Equipment to Oblige, then Oblige may enter the premises where the Equipment is located and take possession of the Equipment and charge Obligor for costs incurred.

**Insurance, Damage, Insufficiency of Proceeds**

**Section 5.01 Insurance.** Obligor shall maintain both property insurance and liability insurance at its own expense with respect to the Equipment. Obligor shall be solely responsible for selecting the insurer(s) and for making all premium payments and ensuring that all policies are continuously kept in effect during the period when Obligor is required to make Contract Payments. Obligor shall provide Oblige with a certificate of Insurance which lists the Oblige and/or assigns as a loss payee and an additional insured on the policies with respect to the Equipment.

(a) Obligor shall insure the Equipment against any loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State and any other risks reasonably required by Oblige in an amount at least equal to the then applicable Purchase Option Price of the Equipment. Alternatively, Obligor may insure the Equipment under a blanket insurance policy or policies.

(b) The liability insurance shall insure Oblige from liability and property damage in any form and amount satisfactory to Oblige.

(c) Obligor may self-insure against the casualty risks and liability risks described above. If Obligor chooses this option, Obligor must furnish Oblige with a certificate and/or other documents which evidences such coverage.

(d) All insurance policies issued or affected by this Section shall be so written or endorsed such that the Oblige and its assignees are named additional insureds and loss payees and that all losses are payable to Obligor and Oblige or its assignees as their interests may appear. Each policy issued or affected by this Section shall contain a provision that the insurance company shall not cancel or materially modify the policy without first giving thirty (30) days advance notice to Oblige or its assignees. Obligor shall furnish to Oblige certificates evidencing such coverage throughout the Contract Term.

**Section 5.02 Damage to or Destruction of Equipment.** Obligor assumes the risk of loss or damage to the Equipment. If the Equipment or any portion thereof is lost, stolen, damaged, or destroyed by fire or other casualty, Obligor will immediately report all such losses to all possible insurers and take the proper procedures to obtain all insurance proceeds. At the option of Oblige, Obligor shall either (1) apply the Net Proceeds to replace, repair or restore the Equipment or (2) apply the Net Proceeds to the applicable Purchase Option Price. For purposes of this Section and Section 5.03, the term Net Proceeds shall mean the amount of insurance proceeds collected from all applicable insurance policies after deducting all expenses incurred in the collection thereof.

**Section 5.03 Insufficiency of Net Proceeds.** If there are no Net Proceeds for whatever reason or if the Net Proceeds are insufficient to pay in full the cost of any replacement, repair, restoration, modification or improvement of the Equipment, then Obligor shall, at the option of Oblige, either (1) complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds or (2) apply the Net Proceeds to the Purchase Option Price and pay the deficiency, if any, to the Oblige.

**Section 5.04 Obligor Negligence.** Obligor assumes all risks and liabilities, whether or not covered by insurance, for loss or damage to the Equipment and for injury to or death of any person or damage to any property whether such injury or death be with respect to agents or employees of Obligor or of third parties, and whether such property damage be to Obligor's property or the property of others (including, without limitation, liabilities for loss or damage related to the release or threatened release of hazardous substances under the Comprehensive Environmental Response, Compensation and Liability Act, the Resource Conservation and Recovery Act or similar or successor law or any State or local equivalent now existing or hereinafter enacted which in any manner arise out of or are incident to any possession, use, operation, condition or storage of any Equipment by Obligor), which is proximately caused by the negligent conduct of Obligor, its officers, employees and agents.

**Section 5.05 Reimbursement.** Obligor hereby assumes responsibility for and agrees to reimburse Oblige for all liabilities, obligations, losses, damages, penalties, claims, actions, costs and expenses (including reasonable attorneys' fees) of whatever kind and nature, imposed on, incurred by or asserted against Oblige that in any way relate to or arise out of a claim, suit or proceeding, based in whole or in part upon the negligent conduct of Obligor, its officers, employees and agents, or arose out of installation, operation, possession, storage or use of any item of the Equipment, to the maximum extent permitted by law.

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**Title and Security Interest**

**Section 6.01 Title.** Title to the Equipment shall vest in Obligor when Obligor acquires and accepts the Equipment. Title to the Equipment will automatically transfer to the Oblige in the event Obligor non-appropriates under Section 4.01 or in the event Obligor defaults under Section 9.01. In such event, Obligor shall execute and deliver to Oblige such documents as Oblige may request to evidence the passage of legal title to the Equipment to Oblige.

**Section 6.02 Security Interest.** To secure the payment of all Obligor's obligations under this Contract, as well as all other obligations, debts and liabilities, plus interest thereon, whether now existing or subsequently created, Obligor hereby grants to Oblige a security interest under the Uniform Commercial Code constituting a first lien on the Equipment described more fully on Exhibit A. Furthermore, Obligor agrees that any other collateral securing any other obligation(s) to Oblige, whether offered prior to or subsequent hereto, also secures this obligation. The security interest established by this section includes not only all additions, attachments, repairs and replacements to the Equipment but also all proceeds therefrom. Obligor authorizes Oblige to prepare and record any Financing Statement required under the Uniform Commercial Code to perfect the security interest created hereunder. Obligor agrees that any Equipment listed on Exhibit A is and will remain personal property and will not be considered a fixture even if attached to real property.

**Assignment**

**Section 7.01 Assignment by Oblige.** All of Oblige's rights, title and/or interest in and to this Contract may be assigned and reassigned in whole by Oblige at any time without the consent of Obligor. No such assignment shall be effective as against Obligor until the assignor shall have filed with Obligor written notice of assignment identifying the assignee. Obligor shall pay all Contract Payments due hereunder relating to such Equipment to or at the direction of Oblige or the assignee named in the notice of assignment. Obligor shall keep a complete and accurate record of all such assignments. Oblige will not assign or sell fractionalized interests in the Contract without the knowledge and express written approval or authorization of Obligor.

**Section 7.02 Assignment by Obligor.** None of Obligor's right, title and interest under this Contract and in the Equipment may be assigned by Obligor unless Oblige approves of such assignment in writing before such assignment occurs and only after Obligor first obtains an opinion from nationally recognized counsel stating that such assignment will not jeopardize the tax-exempt status of the obligation.

**Maintenance of Equipment**

**Section 8.01 Equipment.** Obligor shall keep the Equipment in good repair and working order, and as required by manufacturer's and warranty specifications. If Equipment consists of copiers, Obligor is required to enter into a copier maintenance/service agreement. Oblige shall have no obligation to inspect, test, service, maintain, repair or make improvements or additions to the Equipment under any circumstances. Obligor will be liable for all damage to the Equipment, other than normal wear and tear, caused by Obligor, its employees or its agents. Obligor shall pay for and obtain all permits, licenses and taxes related to the ownership, installation, operation, possession, storage or use of the Equipment. If the Equipment includes any titled vehicle(s), then Obligor is responsible for obtaining such title(s) from the State and also for ensuring that Oblige is listed as First Lienholder on all of the title(s). Obligor shall not use the Equipment to haul, convey or transport hazardous waste as defined in the Resource Conservation and Recovery Act, 42 U.S.C. 6901 et. seq. Obligor agrees that Oblige or its Assignee may execute any additional documents including financing statements, affidavits, notices, and similar instruments, for and on behalf of Obligor which Oblige deems necessary or appropriate to protect Oblige's interest in the Equipment and in this Contract. Obligor shall allow Oblige to examine and inspect the Equipment at all reasonable times.

**Default**

**Section 9.01 Events of Default defined.** The following events shall constitute an "Event of Default" under this Contract:

- (a) Failure by Obligor to pay any Contract Payment listed on Exhibit B for fifteen (15) days after such payment is due according to the Payment Date listed on Exhibit B.
- (b) Failure to pay any other payment required to be paid under this Contract at the time specified herein and a continuation of said failure for a period of fifteen (15) days after written notice by Oblige that such payment must be made. If Obligor continues to fail to pay any payment after such period, then Oblige may, but will not be obligated to, make such payments and charge Obligor for all costs incurred plus interest at the highest lawful rate.
- (c) Failure by Obligor to observe and perform any warranty, covenant, condition, promise or duty under this Contract for a period of thirty (30) days after written notice specifying such failure is given to Obligor by Oblige, unless Oblige agrees in writing to an extension of time. Oblige will not unreasonably withhold its consent to an extension of time if corrective action is instituted by Obligor. Subsection (c) does not apply to Contract Payments and other payments discussed above.
- (d) Any statement, material omission, representation or warranty made by Obligor in or pursuant to this Contract which proves to be false, incorrect or misleading on the date when made regardless of Obligor's intent and which materially adversely affects the rights or security of Oblige under this Contract.
- (e) Any provision of this Contract which ceases to be valid for whatever reason and the loss of such provision would materially adversely affect the rights or security of Oblige.
- (f) Except as provided in Section 4.01 above, Obligor admits in writing its inability to pay its obligations.
- (g) Obligor defaults on one or more of its other obligations.
- (h) Obligor becomes insolvent, is unable to pay its debts as they become due, makes an assignment for the benefit of creditors, applies for or consents to the appointment of a receiver, trustee, conservator, custodian, or liquidator of Obligor, or all or substantially all of its assets, or a petition for relief is filed by Obligor under federal bankruptcy, insolvency or similar laws, or is filed against Obligor and is not dismissed within thirty (30) days thereafter.

**Section 9.02 Remedies on Default.** Whenever any Event of Default exists, Oblige shall have the right to take one or any combination of the following remedial steps:

- (a) With or without terminating this Contract, Oblige may declare all Contract Payments and other amounts payable by Obligor hereunder to the end of the then current Budget Year to be immediately due and payable.
- (b) With or without terminating this Contract, Oblige may require Obligor at Obligor's expense to redeliver any or all of the Equipment and any additional collateral to Oblige as provided below in Section 9.04. Such delivery shall take place within fifteen (15) days after the Event of Default occurs. If Obligor fails to deliver the Equipment and any additional collateral, Oblige may enter the premises where the Equipment and any additional collateral is located and take possession of the Equipment and any additional collateral and charge Obligor for costs incurred. Notwithstanding that Oblige has taken possession of the Equipment and any additional collateral, Obligor shall still be obligated to pay the remaining Contract Payments due up until the end of the then current Original Term or Renewal Term. Obligor will be liable for any damage to the Equipment and any additional collateral caused by Obligor or its employees or agents.
- (c) Oblige may take whatever action at law or in equity that may appear necessary or desirable to enforce its rights. Obligor shall be responsible to Oblige for all costs incurred by Oblige in the enforcement of its rights under this Contract including, but not limited to, reasonable attorney fees.

**Section 9.03 No Remedy Exclusive.** No remedy herein conferred upon or reserved to Oblige is intended to be exclusive and every such remedy shall be cumulative and shall be in addition to every other remedy given under this Contract now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default shall impair any such right or shall be construed to be a waiver thereof.

**Section 9.04 Return of Equipment and Storage.**

- (a) Surrender: The Obligor shall, at its own expense, surrender the Equipment, any additional collateral and all required documentation to evidence transfer of title from Obligor to the Oblige in the event of a default or a non-appropriation by delivering the Equipment and any additional collateral to the Oblige to a location accessible by common carrier and designated by Oblige. In the case that any of the Equipment and any additional collateral consists of software, Obligor shall destroy all intangible items constituting such software and shall deliver to Oblige all tangible items constituting such software. At Oblige's request, Obligor shall also certify in a form acceptable to Oblige that Obligor has complied with the above software return provisions and that they will immediately cease using the software and that they shall permit Oblige and/or the vendor of the software to inspect Obligor's locations to verify compliance with the terms hereto.

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- (b) **Delivery:** The Equipment and any additional collateral shall be delivered to the location designated by the Obligee by a common carrier unless the Obligee agrees in writing that a common carrier is not needed. When the Equipment and any additional collateral is delivered into the custody of a common carrier, the Obligor shall arrange for the shipping of the item and its insurance in transit in accordance with the Obligee's instructions and at the Obligor's sole expense. Obligor at its expense shall completely sever and disconnect the Equipment and any additional collateral or its component parts from the Obligor's property all without liability to the Obligee. Obligor shall pack or crate the Equipment and any additional collateral and all of the component parts of the Equipment and any additional collateral carefully and in accordance with any recommendations of the manufacturer. The Obligor shall deliver to the Obligee the plans, specifications, operation manuals or other warranties and documents furnished by the manufacturer or vendor on the Equipment and any additional collateral and such other documents in the Obligor's possession relating to the maintenance and methods of operation of such Equipment and any additional collateral.
- (c) **Condition:** When the Equipment is surrendered to the Obligee it shall be in the condition and repair required to be maintained under this Contract. It will also meet all legal regulatory conditions necessary for the Obligee to sell or lease it to a third party and be free of all liens. If Obligee reasonably determines that the Equipment or an item of the Equipment, once it is returned, is not in the condition required hereby, Obligee may cause the repair, service, upgrade, modification or overhaul of the Equipment or an item of the Equipment to achieve such condition and upon demand, Obligor shall promptly reimburse Obligee for all amounts reasonably expended in connection with the foregoing.
- (d) **Storage:** Upon written request by the Obligee, the Obligor shall provide free storage for the Equipment and any additional collateral for a period not to exceed 60 days after the expiration of the Contract Term before returning it to the Obligee. The Obligor shall arrange for the insurance described to continue in full force and effect with respect to such item during its storage period and the Obligee shall reimburse the Obligor on demand for the incremental premium cost of providing such insurance.

**Miscellaneous**

**Section 10.01 Notices.** All notices shall be sufficiently given and shall be deemed given when delivered or mailed by registered mail, postage prepaid, to the parties at their respective places of business as first set forth herein or as the parties shall designate hereafter in writing.

**Section 10.02 Binding Effect.** Obligor acknowledges this Contract is not binding upon the Obligee or its assignees unless the Conditions to Funding listed on the Documentation Instructions have been met to Obligee's satisfaction, and Obligor has executed the Contract. Thereafter, this Contract shall inure to the benefit of and shall be binding upon Obligee and Obligor and their respective successors and assigns.

**Section 10.03 Severability.** In the event any provision of this Contract shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

**Section 10.04 Amendments, Addenda, Changes or Modifications.** This Contract may be amended, added to, changed or modified by written agreement duly executed by Obligee and Obligor. Furthermore, Obligee reserves the right to directly charge or amortize into the remaining balance due from Obligor, a reasonable fee, to be determined at that time, as compensation to Obligee for the additional administrative expense resulting from such amendment, addenda, change or modification requested by Obligor.

**Section 10.05 Execution in Counterparts and Electronic Signatures.** This Contract may be simultaneously executed in several counterparts, including electronically, each of which shall be an original and all of which shall constitute one and the same instrument.

**Section 10.06 Captions.** The captions or headings in this Contract do not define, limit or describe the scope or intent of any provisions or sections of this Contract.

**Section 10.07 Master Contract.** This Contract can be utilized as a Master Contract. This means that the Obligee and the Obligor may agree to the financing of additional Equipment under this Contract at some point in the future by executing one or more Additional Schedules to Exhibit A and Exhibit B, as well as other exhibits or documents that may be required by Obligee. Additional Schedules will be consecutively numbered on each of the exhibits which make up the Additional Schedule and all the terms and conditions of the Contract shall govern each Additional Schedule.

**Section 10.08 Entire Writing.** This Contract constitutes the entire writing between Obligee and Obligor. No waiver, consent, modification or change of terms of this Contract shall bind either party unless in writing and signed by both parties, and then such waiver, consent, modification or change shall be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, representations, conditions, or warranties, express or implied, which are not specified herein regarding this Contract, the Equipment or any additional collateral, financed hereunder. Any terms and conditions of any purchase order or other documents submitted by Obligor in connection with this Contract which are in addition to or inconsistent with the terms and conditions of this Contract will not be binding on Obligee and will not apply to this Contract.

Obligee and Obligor have caused this Contract to be executed in their names by their duly authorized representatives listed below.

Union County, Ohio

KS StateBank

  
 \_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Signature

Tom McCarthy, President

Jaymie Paavola-Luckert, Vice President

Printed Name and Title

Printed Name and Title

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Schedule (01)

**EXHIBIT A**

**DESCRIPTION OF EQUIPMENT**

**RE: Government Obligation Contract dated as of April 22, 2026, between KS StateBank (Obligee) and Union County, Ohio (Obligor)**

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Below is a detailed description of all the items of Equipment including quantity, model number and serial number where applicable:

One (1) 2026 Kobelco SK300LC-10 Excavator

Physical Address of Equipment after Delivery: \_\_\_\_\_

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**EXHIBIT B**

Schedule (01)

**PAYMENT SCHEDULE**

**RE: Government Obligation Contract dated as of April 22, 2026, between KS StateBank (Obligee) and Union County, Ohio (Obligor)**

Date of First Payment	At Closing
Original Balance	\$148,233.40
Total Number of Payments	Five (5)
Number of Payments Per Year	One (1)

Pmt No.	Due Date	Contract Payment	Applied to Interest	Applied to Principal	*Purchase Option Price
1	At Closing	\$32,761.37	\$0.00	\$32,761.37	\$116,467.65
2	22-Apr-27	\$32,761.37	\$6,073.81	\$26,687.56	\$89,401.55
3	22-Apr-28	\$32,761.37	\$4,670.05	\$28,091.32	\$61,011.92
4	22-Apr-29	\$32,761.37	\$3,192.45	\$29,568.92	\$31,234.03
5	22-Apr-30	\$32,761.37	\$1,637.14	\$31,124.23	\$0.00

Union County, Ohio

  
 \_\_\_\_\_  
 Signature

**TOM MCCARTHY, President**  
 \_\_\_\_\_  
 Printed Name and Title

\*Assumes all Contract Payments due to date are paid

Schedule (01)

**EXHIBIT C**

**CERTIFICATE OF ACCEPTANCE**

**RE: Government Obligation Contract dated as of April 22, 2026, between KS StateBank (Obligee) and Union County, Ohio (Obligor)**

I, the undersigned, hereby certify that I am a duly qualified representative of Obligor and that I have been given the authority by the Governing Body of Obligor to sign this Certificate of Acceptance with respect to the above referenced Contract. I hereby certify that:

1. The Equipment described on Exhibit A has been delivered and installed in accordance with Obligor's specifications.
2. Obligor has conducted such inspection and/or testing of the Equipment as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.
3. Obligor has appropriated and/or taken other lawful actions necessary to provide moneys sufficient to pay all Contract Payments required to be paid under the Contract during the current Budget Year of Obligor, and such moneys will be applied in payment of all Contract Payments due and payable during such current Budget Year.
4. Obligor has obtained insurance coverage as required under the Contract from an insurer qualified to do business in the State.
5. No event or condition that constitutes or would constitute an Event of Default exists as of the date hereof.
6. The governing body of Obligor has approved the authorization, execution and delivery of this Contract on its behalf by the authorized representative of Obligor who signed the Contract.
7. Please list the Source of Funds (Fund Item in Budget) for the Contract Payments that come due under Exhibit B of this Contract.

Source of Funds: General fund

By signing below, Obligor hereby authorizes the General Fund of the Obligor as a backup source of funds from which the Contract Payments can be made.

Union County, Ohio

  
 \_\_\_\_\_  
 Signature

**TOM MCCARTHY, President**  
 \_\_\_\_\_  
 Printed Name and Title

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Schedule (01)

EXHIBIT D

OBLIGOR RESOLUTION

RE: Government Obligation Contract dated as of April 22, 2026, between KS StateBank (Obligee) and Union County, Ohio (Obligor)

At a duly called meeting of the Governing Body of the Obligor (as defined in the Contract) held on \_\_\_\_\_ the following resolution was introduced and adopted:

BE IT RESOLVED by the Governing Body of Obligor as follows:

- Determination of Need.** The Governing Body of Obligor has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of the Government Obligation Contract dated as of April 22, 2026, between Union County, Ohio (Obligor) and KS StateBank (Obligee).
- Approval and Authorization.** The Governing Body of Obligor has determined that the Contract, substantially in the form presented to this meeting, is in the best interests of the Obligor for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Contract by the Obligor and hereby designates and authorizes the following person(s) to execute and deliver the Contract on Obligor's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Agreement, necessary to the consummation of the transaction contemplated by the Contract.

Authorized individual(s):

Tom McCarthy, President

(Typed or Printed Name and Title of Individual(s) authorized to execute the Contract)

3. **Adoption of Resolution.** The signatures below from the designated individuals from the Governing Body of the Obligor evidence the adoption by the Governing Body of this Resolution.

Signature: Tom McCarthy

(Signature of Board Chairman or other authorized member of the Obligor's Governing Body)

Printed Name & Title: Tom McCarthy, President

(Printed Name and Title of individual who signed directly above)

Attested By: Mackenzie Fisher

(Signature of Obligor's Board Secretary or Board Clerk)

Printed Name & Title: Acting Clerk to the Board, Mackenzie Fisher

(Printed Name of individual who signed directly above)

Schedule (01)

EXHIBIT E

FISCAL OFFICER'S CERTIFICATE

RE: Government Obligation Contract dated as of April 22, 2026, between KS StateBank (Obligee) and Union County, Ohio (Obligor)

- The undersigned as the fiscal officer of Union County, Ohio, the "Obligor," hereby certifies that the money required for the payment of the obligations of the Obligor under Exhibit B to Government Obligation Contract, dated April 22, 2026 have been lawfully appropriated for such purposes and is in the treasury or in the process of collection to the credit of the appropriate fund, free from any previous encumbrances. This Certificate is given in compliance with O.R.C. § 5705.41.
- Furthermore, the undersigned as the fiscal officer hereby certifies that it specifically authorizes and approves of Obligee, or its assignee, selling or assigning fractionalized interests in the Contract referenced above, pursuant to O.R.C. 9.94.

Union County, Ohio

Tom McCarthy  
Signature

Tom McCarthy, President  
Printed Name and Title

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

Schedule (01)

EXHIBIT F

BANK QUALIFIED CERTIFICATE

RE: Government Obligation Contract dated as of April 22, 2026, between KS StateBank (Obligee) and Union County, Ohio (Obligor)

Whereas, Obligor hereby represents that it is a "Bank Qualified" Issuer for the calendar year in which this Contract is executed by making the following designations with respect to Section 265 of the Internal Revenue Code of 1986, as amended (the "Code"). (A "Bank Qualified Issuer" is an issuer that issues less than ten million (\$10,000,000) dollars of tax-exempt obligations other than "private activity bonds" as defined in Section 141 of the Code, excluding certain "qualified 501(c)(3) bonds" as defined in Section 145 of the Code, during the calendar year).

Now, therefor, Obligor hereby designates this Contract as follows:

- Designation as Qualified Tax-Exempt Obligation.** Pursuant to Section 265(b)(3)(B)(i) of the Code, the Obligor hereby specifically designates the Contract as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code. In compliance with Section 265(b)(3)(D) of the Code, the Obligor hereby represents that the Obligor will not designate more than \$10,000,000 of obligations issued by the Obligor in the calendar year during which the Contract is executed and delivered as such "qualified tax-exempt obligations".
- Issuance Limitation.** In compliance with the requirements of Section 265(b)(3)(C) of the Code, the Obligor hereby represents that the Obligor (including all subordinate entities of the Obligor within the meaning of Section 265(b)(3)(E) of the Code) reasonably anticipates not to issue in the calendar year during which the Contract is executed and delivered, obligations bearing interest exempt from federal income taxation under Section 103 of the Code (other than "private activity bonds" as defined in Section 141 of the Code and excluding certain "qualified 501(c)(3) bonds" as defined in Section 145 of the Code) in an amount greater than \$10,000,000.

Union County, Ohio

  
Signature

TOM MCCARTHY, President  
Printed Name and Title

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

**INSURANCE REQUIREMENTS**

Pursuant to Article 5 of the Government Obligation Contract, you have agreed to provide us evidence of insurance covering the Equipment.

A Certificate of Insurance listing the information stated below should be sent to us no later than the date on which the equipment is delivered.

**Insured:**  
Union County, Ohio  
233 West Sixth Street  
Marysville, Ohio 43040

**Certificate Holder:**  
KS StateBank AOIA (and/or Its Assigns)  
1010 Westloop Place  
Manhattan, Kansas 66502-0069

- 1. **Equipment Description**
  - \* One (1) 2026 Kobelco SK300LC-10 Excavator
  - \* Please include all applicable VIN's, serial numbers, etc.
- 2. **Deductible**
  - \* The deductible amounts on the insurance policy should not exceed \$100,000.00.
- 3. **Physical Damage**
  - \* All risk coverage to guarantee proceeds of at least \$287,933.40.
- 4. **Liability**
  - \* Minimum Combined Single Limit of \$1,000,000.00 on bodily injury and property damage.
- 5. **Additional Insured and Loss Payee**
  - \* KS StateBank AOIA (and/or Its Assigns) MUST be listed as additional insured and loss payee.

Please forward certificate as soon as possible to: Email vmurphy@ksstate.bank  
or  
Fax (785) 587-4016

Please complete the information below and return this form along with the Contract.

**Union County, Ohio**

Insurance Company: \_\_\_\_\_

Agent's Name: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Fax #: \_\_\_\_\_

Address: \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Email: \_\_\_\_\_

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

CERTIFICATE OF COVERAGE				
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE AGREEMENT BELOW				
Agency Shearer-Banks Insurance & Associates LLC 118 W. 6th St. PO Box 312 Marysville, OH, 43040	April 27, 2026			
COVERED MEMBER Union County Board of Commissioners 233 W. 6th St. Marysville, OH 43040	COVERAGE TO MEMBER PROVIDED BY AGREEMENT WITH:  COUNTY RISK SHARING AUTHORITY 209 EAST STATE STREET COLUMBUS OHIO 43215  JOINT SELF INSURANCE POOL FORMED UNDER OHIO REVISED CODE CHAPTER # 2744			
COVERAGES: THIS IS TO CERTIFY THAT THE AGREEMENT WHICH PUT COVERAGE IN EFFECT AS LISTED BELOW HAS BEEN ISSUED TO THE POOL MEMBER NAMED ABOVE FOR THE TIME PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE PROTECTION AFFORDED BY THE COVERAGE AGREEMENT DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH AGREEMENT.				
TYPE OF COVERAGE	MEMBER NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMIT
GENERAL LIABILITY; ERRORS AND OMISSIONS LIABILITY INCLUDING EMPLOYMENT PRACTICES; LAW ENFORCEMENT LIABILITY	0890	5/1/2026	5/1/2027	\$1,000,000
AUTO LIABILITY INCLUDING OWNED, NON-OWNED, HIRED AUTOMOBILES	0890	5/1/2026	5/1/2027	\$1,000,000
PROPERTY INCLUDING ALL REAL AND PERSONAL PROPERTY, AUTOMOBILES, AND EQUIPMENT	0890	5/1/2026	5/1/2027	Per Schedules on File
PRIVACY OR SECURITY LIABILITY AND EXPENSES	0890	5/1/2026	5/1/2027	\$2,000,000
EXCESS LIABILITY (EXCLUDES PRIVACY/SECURITY LIABILITY)	0890	5/1/2026	5/1/2027	\$2,000,000
EXCESS LIABILITY II (EXCLUDES PRIVACY/SECURITY LIABILITY)	0890	5/1/2026	4/30/2027	\$5,000,000
CRIME: EMPLOYEE DISHONESTY/FAITHFUL PERFORMANCE	0890	5/1/2026	5/1/2027	\$1,000,000
DESCRIPTION OF OPERATIONS\LOCATIONS\VEHICLES\SPECIAL ITEMS  Certificate Holder is included as a Covered Party as defined in the CORSA Coverage Agreement with regard to 2026 Kobelco SK300LC-10 Excavator, SN:LB10020002, \$287,934, Engineer but only with respect to General Liability coverage. Certificate Holder is also included as Loss Payee or Lenders Loss Payee.				
CERTIFICATE HOLDER  KS StateBank AOIA 1010 Westloop Place Manhattan, Kansas 66502-0069	CANCELLATION: SHOULD THE ABOVE DESCRIBED COVERAGE AGREEMENT BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING POOL WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE ISSUING POOL, OR ITS REPRESENTATIVES.			
Randy Morris AUTHORIZED REPRESENTATIVE				

Revised May 1, 2025

**UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026**

**\*PREFERRED\***

\* By completing this form, Obligor is authorizing Obligee to withdraw said payment amount on said date.

**DEBIT AUTHORIZATION**

I hereby authorize KS StateBank Government Finance Department to initiate debit entries for the Payment Amount (including, but not limited to, any late fees, rate changes, escrow modifications, etc.). I acknowledge that KS StateBank Government Finance Department may reinstate returned entries up to two additional times, to the account indicated below at the financial institution named below and to debit the same to such account for:

<b>Contract Number</b> 3369047	<b>Payment Amount</b> \$32,761.37	<b>Frequency of Payments</b> Annual
<b>Beginning</b> Month _____ Year _____	<b>Day of Month</b> Debits will be made according to Exhibit B of the Contract	

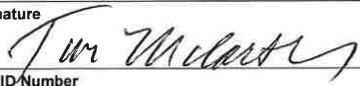
I acknowledge that the origination of ACH transactions to this account must comply with the provisions of U.S. law.

<b>Financial Institution Name</b>		<b>Branch</b>	
<b>Address</b>	<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Routing Number</b>		<b>Account Number</b>	

**Type of Account**     Checking     Savings

If the account does not have sufficient funds, KS StateBank Government Finance Department may attempt, but shall have no obligation to continue to attempt to deduct the payment from the account. If the account has insufficient funds when KS StateBank Government Finance Department attempts to deduct a payment, KS StateBank Government Finance Department may terminate the automatic deduction of payments upon notice to borrower and me. Until such time as payment is made, borrower shall be responsible to make such payments, and all other payments that may be due to KS StateBank Government Finance Department regarding the above-referenced loan.

This authority is to remain in full force and effect until KS StateBank has received written notification from any authorized signer of the account of its termination in such time and manner as to afford KS StateBank a reasonable opportunity to act on it.

<b>Obligor Name on Contract</b> Union County, Ohio	
<b>Signature</b> 	<b>Printed Name and Title</b> Tom McCarthy, President
<b>Tax ID Number</b> 31-6400087	<b>Date</b>

**PLEASE ATTACH COPY OF A VOIDED CHECK TO THIS FORM!**

**USA Patriot Act**  
USA Patriot Act requires identity verification for all new accounts. This means that we may require information from you to allow us to make a proper identification.



**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

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**8038 REVIEW FORM**

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The 8038 form attached hereto is an important part of the documentation package and must be properly filled out and submitted to the Department of the Treasury in order for you to receive the lower tax-exempt rate. Unless you instruct us otherwise, we have engaged a Paid Preparer to assist in the filling out of this form. The Paid Preparer has filled out the relevant portions of this form based on the current understanding of what is required by the Department of the Treasury. The responses on this 8038 form are based on the dates and amounts which you have requested (structure of the transaction) and which are on the Payment Schedule.

1. Please review our responses for accuracy. If anything is inaccurate, please contact our office so that we can make proper revisions.
2. If the information provided to you on this form is accurate, please sign where indicated and return with the document package.
3. If there are any changes to the structure of the transaction that occur prior to funding which require a change to the 8038 form, we will make such changes and provide notification to you.
4. We will return to you a copy of the 8038 form that was mailed to the Department of the Treasury.

**Important Note:**

The IRS is now requesting information regarding tax-exempt issuers' and borrowers' written policies and procedures designed to monitor post-issuance compliance with the federal tax rules applicable to tax-exempt obligations (boxes 43 and 44). Do not check items 43 and 44 on the 8038 form unless you have established written procedures in accordance with the instructions referenced directly below. If you choose to "check" items 43 and/or 44, please be prepared to provide copies of such written procedures to the Paid Preparer or any representatives of the IRS upon request. Written procedures should contain certain key characteristics, including making provisions for:

- \* Due diligence review at regular intervals;
- \* Identifying the official or employee responsible for review;
- \* Training of the responsible official/employee;
- \* Retention of adequate records to substantiate compliance (e.g., records relating to expenditure of proceeds);
- \* Procedures reasonably expected to timely identify noncompliance; and
- \* Procedures ensuring that the issuer will take steps to timely correct noncompliance.

For additional guidance on this 8038 form, you can refer to the Documentation Instructions located on the following government website:  
<http://www.irs.gov/app/picklist/list/formsInstructions.html>, or contact your local IRS office.

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

Form **8038-G** Information Return for Tax-Exempt Governmental Bonds  
 (Rev. October 2021) OMB No. 1545-0047

▶ Under Internal Revenue Code section 149(e)  
 ▶ See separate instructions.

**Caution: If the issue price is under \$100,000, use Form 8038-GC.**  
 ▶ Go to [www.irs.gov/F8038G](http://www.irs.gov/F8038G) for instructions and the latest information.

Department of the Treasury  
Internal Revenue Service

**Part I Reporting Authority** Check box if Amended Return

<b>1</b> Issuer's name Union County, Ohio	<b>2</b> Issuer's employer identification number (EIN) 31-6400087
<b>3a</b> Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)	<b>3b</b> Telephone number of other person shown on 3a
<b>4</b> Number and street (or P.O. box if mail is not delivered to street address) 233 West Sixth Street	Room/suite <span style="float: right;"><b>5</b> Report number (For IRS Use Only) 3</span>
<b>6</b> City, town, or post office, state, and ZIP code Marysville, OH 43040	<b>7</b> Date of issue 4/22/2026
<b>8</b> Name of issue Government Obligation Contract	<b>9</b> CUSIP number None
<b>10a</b> Name and title of officer or other employee of the issuer whom the IRS may call for more information Justin Story, Assistant Road Superintendent	<b>10b</b> Telephone number of officer or other employee shown on 10a (937) 645-3114

**Part II Type of Issue (Enter the issue price.)** See the instructions and attach schedule.

<b>11</b> Education	<b>11</b>
<b>12</b> Health and hospital	<b>12</b>
<b>13</b> Transportation	<b>13</b>
<b>14</b> Public safety	<b>14</b>
<b>15</b> Environment (including sewage bonds)	<b>15</b>
<b>16</b> Housing	<b>16</b>
<b>17</b> Utilities	<b>17</b>
<b>18</b> Other. Describe ▶ One (1) 2026 Kobelco SK300LC-10 Excavator	<b>18</b> 148,233.40

**19a** If bonds are TANs or RANs, check only box 19a

**b** If bonds are BANs, check only box 19b

**20** If bonds are in the form of a lease or installment sale, check box

**Part III Description of Bonds.** Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
<b>21</b>	4/22/2030	\$ 148,233.40	\$	4 years	5.260 %

**Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)**

<b>22</b> Proceeds used for accrued interest	<b>22</b>
<b>23</b> Issue price of entire issue (enter amount from line 21, column (b))	<b>23</b>
<b>24</b> Proceeds used for bond issuance costs (including underwriters' discount)	<b>24</b>
<b>25</b> Proceeds used for credit enhancement	<b>25</b>
<b>26</b> Proceeds allocated to reasonably required reserve or replacement fund	<b>26</b>
<b>27</b> Proceeds used to refund prior tax-exempt bonds. Complete Part V	<b>27</b>
<b>28</b> Proceeds used to refund prior taxable bonds. Complete Part V	<b>28</b>
<b>29</b> Total (add lines 24 through 28)	<b>29</b>
<b>30</b> Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	<b>30</b>

**Part V Description of Refunded Bonds.** Complete this part only for refunding bonds.

**31** Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded ▶ \_\_\_\_\_ years

**32** Enter the remaining weighted average maturity of the taxable bonds to be refunded ▶ \_\_\_\_\_ years

**33** Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY) ▶ \_\_\_\_\_

**34** Enter the date(s) the refunded bonds were issued ▶ (MM/DD/YYYY)

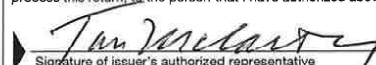

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

Page 2

**Part VI Miscellaneous**

<b>35</b>	Enter the amount of the state volume cap allocated to the issue under section 141(b)(5) . . . . .	<b>35</b>	
<b>36a</b>	Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions . . . . .	<b>36a</b>	
	<b>b</b> Enter the final maturity date of the GIC ▶ (MM/DD/YYYY) _____		
	<b>c</b> Enter the name of the GIC provider ▶ _____		
<b>37</b>	Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units . . . . .	<b>37</b>	
<b>38a</b>	If this issue is a loan made from the proceeds of another tax-exempt issue, check box <input type="checkbox"/> and enter the following information:		
	<b>b</b> Enter the date of the master pool bond ▶ (MM/DD/YYYY) _____		
	<b>c</b> Enter the C/I/N of the issuer of the master pool bond ▶ _____		
	<b>d</b> Enter the name of the issuer of the master pool bond ▶ _____		
<b>39</b>	If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box . . . . .	<input checked="" type="checkbox"/>	
<b>40</b>	If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box . . . . .	<input type="checkbox"/>	
<b>41a</b>	If the issuer has identified a hedge, check here <input type="checkbox"/> and enter the following information:		
	<b>b</b> Name of hedge provider ▶ _____		
	<b>c</b> Type of hedge ▶ _____		
	<b>d</b> Term of hedge ▶ _____		
<b>42</b>	If the issuer has superintegrated the hedge, check box . . . . .	<input type="checkbox"/>	
<b>43</b>	If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box . . . . .	<input type="checkbox"/>	
<b>44</b>	If the issuer has established written procedures to monitor the requirements of section 148, check box . . . . .	<input type="checkbox"/>	
<b>45a</b>	If some portion of the proceeds was used to reimburse expenditures, check here <input type="checkbox"/> and enter the amount of reimbursement . . . . . ▶ _____		
	<b>b</b> Enter the date the official intent was adopted ▶ (MM/DD/YYYY) _____		

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRG's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.

<b>Signature and Consent</b>	 Signature of issuer's authorized representative	Date	 Type or print name and title
------------------------------	---	------	---

<b>Paid Preparer Use Only</b>	Print/Type preparer's name H. Evan Howe	Preparer's signature HEvanHowe	Date 4/21/2026	Check <input type="checkbox"/> if self-employed	P/I/N P01438994
	Firm's name ▶ Baystone Financial LLC	Firm's EIN ▶ 48-1223987			
	Firm's address ▶ 10601 Mission Road, Suite 200, Leawood, KS 66206	Phone no. (800) 752-3562			

Form 8038-G (Rev. 10-2021)

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this Resolution and was carried by the following vote:

Steve Robinson, Yea  
 Tom McCarthy, Yea  
 David A. Lawrence, Yea

\*A fully signed copy of this contract was not available at the time these minutes were journalized.

\* \* \*

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

RESOLUTION NO. 26-208:

Payments of Bills – Commissioners

The Board of County Commissioners hereby approves the payment of regular purchase order bills and the “then and now” bills submitted over \$50,000.00 for the week of April 29, 2026.

Vendor	Name	CK RUN	Invoice	PO	Invoice Amt	Status	Dept
128	MEMORIAL HOSPITAL UN	042926	Q1 2026 Meals	20263045	55,709.81	Pending approval	Human Services
	Add Desc: Senior Services - Q1 2026 Meals						
9859	TYLER TECHNOLOGIES I	042926	ci100-00266429	20263103	87,138.62	Pending approval	Auditor
	Add Desc: Auditor - Tyler Munis modules for finance						
1852	TRANE	042926	315972132	20261951	324,845.50	Pending approval	Facilities
	Add Desc: Facilities- 18000 ST RT 4 Geothermal Project 2026 App #1						


  
 Commissioners 4/29/2026

C.J. 2026  
 Page 20-70a  
 Date 4/29/2026

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and carried by the following vote:

Steve Robinson, Yea  
 Tom McCarthy, Yea  
 David A. Lawrence, Yea

\* \* \*

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

RESOLUTION NO. 26-209:

Transfer of Bills and/or Appropriations – Commissioners

The Board of County Commissioners hereby approves the following transfers of appropriations and/or funds:

TRANSFER FORM

4/29 Wednesday (Due to the Auditor by noon Monday)

Department: Human Services

Date: 4/21/2026

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following transfer (s):

<b>From:</b> General- ODJFS Fees	010CO115	Transfer Out	Exp	568001	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b> Children Services	36542008	Transfer In	Rev	466001	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	252,853.01			

<b>From:</b>			Exp		
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>			Rev		
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>				

<b>From:</b>			Exp		
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>			Rev		
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>				

<b>From:</b>			Exp		
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>			Rev		
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>				

Reason for Request: 1C26,4Q25 IV-E local Match

Approved by Administrator

Steve Robinson  
Tom McCarthy  
Dave Lawrence

*[Handwritten signatures]*

Roll call vote resulted as follows:

cc: Auditor  
Originator  
Resolution File

C.J. \_\_\_\_\_, Page \_\_\_\_\_  
Date: \_\_\_\_\_

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): Samantha Meagle

*[Handwritten signature]*  
4/24/26

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

TRANSFER FORM

4/29 Wednesday (Due to the Auditor by noon Monday)

Department: Human Services Date: 4/21/2026

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following transfer (s):

From:	General - CS Rotary	010CO114	Transfer Out	Exp	568001	
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	Children Services	36542008	Transfer In	Rev	466001	
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	146,608.75			

From:				Exp		
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:				Rev		
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$				

From:				Exp		
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:				Rev		
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$				

From:				Exp		
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:				Rev		
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$				

Reason for Request: 1Q26 Placement Costs

Approved by Administrator

Steve Robinson *[Signature]*  
 Tom McCarthy *[Signature]*  
 Dave Lawrence *[Signature]*

Roll call vote resulted as follows:

cc: Auditor \_\_\_\_\_  
 Originator \_\_\_\_\_  
 Resolution File \_\_\_\_\_

C.J. \_\_\_\_\_, Page \_\_\_\_\_  
 Date: \_\_\_\_\_

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): Samantha Meraige *[Signature]*

Auditor's Office Approval *[Signature]* 4/21/26

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

REVISED

TRANSFER FORM

4/29 Wednesday (Due to the Auditor by noon Monday)

Department: Human Services

Date: 4/23/2026

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following transfer (s):

<b>From:</b> <u>Public Assistance</u>	<u>35001508</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	<u>          </u>
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b> <u>General</u>	<u>0470124</u>	<u>Rent &amp; Lease-Real Est.</u>	<u>Rev</u>	<u>416001</u>	<u>          </u>
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	<u>73,947.25</u>			

<b>From:</b> <u>Public Assistance</u>	<u>35001508</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	<u>          </u>
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b> <u>General</u>	<u>04120000</u>	<u>Cost Allocation</u>	<u>Rev</u>	<u>420116</u>	<u>          </u>
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	<u>27,470.75</u>			

<b>From:</b> <u>Child Support</u>	<u>36342008</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	<u>          </u>
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b> <u>General</u>	<u>04120000</u>	<u>Cost Allocation</u>	<u>Rev</u>	<u>420116</u>	<u>          </u>
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	<u>2,308.35</u>			

<b>From:</b> _____	_____	_____	<u>Exp</u>	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b> _____	_____	_____	<u>Rev</u>	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	_____			

**Reason for Request:**  
 2025Q4 CAP office space  
 2025Q4 CAP PA  
 2025Q4 CAP CSEA

Approved by Administrator \_\_\_\_\_

Roll call vote resulted as follows:

cc: Auditor  
Originator  
Resolution File

Steve Robinson   
 Tom McCarthy   
 Dave Lawrence 

C.J. \_\_\_\_\_ Page \_\_\_\_\_  
Date: \_\_\_\_\_

**REQUESTER ACKNOWLEDGEMENT:** I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): Samantha Mealge

revised 1/2/2025

Auditor's Office Approval 

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

REVISED

**TRANSFER FORM**

4/29 Wednesday (Due to the Auditor by noon Monday)

Department: Human Services Date: 4/23/2026

**RESOLUTION RE: TRANSFER OF FUNDS**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
to approve the following transfer (s):

<b>From:</b> <u>Public Assistance</u>	<u>35001508</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b> <u>General</u>	<u>0470124</u>	<u>Rent &amp; Lease-Real Est.</u>	<u>Rev</u>	<u>416001</u>	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	<u>77,803.00</u>			

<b>From:</b> <u>Public Assistance</u>	<u>35001508</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b> <u>General</u>	<u>04120000</u>	<u>Cost Allocation</u>	<u>Rev</u>	<u>420116</u>	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	<u>33,041.50</u>			

<b>From:</b> <u>Child Support</u>	<u>36342008</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b> <u>General</u>	<u>04120000</u>	<u>Cost Allocation</u>	<u>Rev</u>	<u>420116</u>	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	<u>3,543.21</u>			

<b>From:</b> _____	_____	_____	<u>Exp</u>	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b> _____	_____	_____	<u>Rev</u>	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	_____			

**Reason for Request:**  
2026Q1 CAP office space  
2026Q1 CAP PA  
2026Q1 CAP CSEA -66%

Approved by Administrator \_\_\_\_\_

Roll call vote resulted as follows:

Steve Robinson   
Tom McCarthy   
Dave Lawrence 

cc: Auditor  
Originator  
Resolution File

C.J. \_\_\_\_\_, Page \_\_\_\_\_  
Date: \_\_\_\_\_

**REQUESTER ACKNOWLEDGEMENT:** I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): Samantha Mealige

revised 1/2/2025

Auditor's Office Approval 

A motion was made by David A. Lawrence and seconded by Steve Robinson to approve this resolution and carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

UNION COUNTY COMMISSIONERS JOURNAL 2026  
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\* County Administrator Bill Narducci provided the following updates:

- Bill Narducci stated that the Department of Development sent the information to Acciona that they owe the pilot amount of \$2.25 million. This information was sent out about 4-6 weeks ago. First half taxes have already been paid by the solar company. There will need to be a decision made on whether a refund or a credit will be applied to the solar company's tax bill.
- Joyce Garrard, and employee at the Engineer's Office, is retiring on April 30, 2026. A retirement party will be taking place at the Engineer's Garage from 1:30 p.m. – 3:30 p.m.
- Brandon Clay and Michelle Forrider with the Board of Elections have the opportunity for an additional grant. This is available to them from the Secretary of State and are strategically planning how to use the grant funds. The total is just over \$18,000.
- He attended a 161 Corridor Meeting last week. They discussed land use, utilities, and how to move forward with the development.
- He attended a meeting with local groups and developers with the BIA in regards to streamlining development and where help can be provided while still ensuring the County fulfills its obligations.

\* \* \*

Sam Hobbs arrived at this time.

\* \* \*

\* Assistant County Prosecutor Thayne Gray provided the following updates:

- No updates.

\* \* \*

\* Acting Clerk to the Board of Commissioners Mackenzie Fisher provided the following updates:

- No updates.

\* \* \*

\* Commissioner David A. Lawrence provided the following updates:

- Commissioner Lawrence stated the Board of Revision has finished reviewing appeals. The hearings are expected to start at the end of May and last about a month. He stated they had a record number of cases this year, amounting to 450. Last year they only had 19 cases.

\* \* \*

\* Commissioner Tom McCarthy provided the following updates:

- The CCAO Technology Committee Webinar about Data Centers was well attended.

\* \* \*

\* Commissioner Steve Robinson provided the following updates:

- He attended the Soil and Water meeting last week.

\* \* \*

\* Budget Analyst Janell Alexander provided the following updates:

- No updates.

## UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

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**RESOLUTION NO. 26-211:****Executive Session – Pursuant to O.R.C. 121.11(G)(3) – Conferences With an Attorney for the Public Body Concerning Disputes Involving the Public Body that are the Subject of Pending or Imminent Court Action – Commissioners**

The County Commissioners hereby approve entering into executive session at 9:45 a.m. Pursuant to O.R.C. 121.11(G)(3) Conferences With an Attorney for the Public Body Concerning Disputes Involving the Public Body that are the Subject of Pending or Imminent Court Action. In attendance were Bill Narducci; County Administrator, Janell Alexander; Budget Analyst, Thayne Gray; Assistant County Prosecutor, Samantha Hobbs; Assistant Prosecutor, Mackenzie Fisher; Human Resources Assistant. The session ended at 10:33 a.m.

No action was taken.

A motion was made by David A. Lawrence and seconded by Steve Robinson that this resolution be adopted and carried by the following vote:

Steve Robinson, Yea  
Tom McCarthy, Yea  
David A. Lawrence, Yea

\* \* \*

\* Jessica Cain, Jeff Stauch, Josh Holschulte, Luke Sutton, and Matthew Dietrich arrive at this time.

- The Union County Engineer Office has engaged with a company to assist with monitoring the Bear Swamp railroad crossing. This will help with data collection regarding number of vehicles impacted, duration of blocked railway, and more.
- Jeff Stauch explained his office has been working with Mr. Dietrich with Ohio Rail Development Commissions and staff from ODOT. During the Summer and Fall of 2025 the Engineer Office held multiple meetings to find alternatives for the issue. There are a variety of factors to consider with these options including, right away aquation, environmental, and construction cost. There is significant help from the state to fund this. The county would need to have a contribution to see this project progress. The application deadline is approaching.
- Matt Dietrich stated there have been a couple of different programs established for Railroad Crossing safety. The Infrastructure Investment and Jobs Act created a program called the Rail Crossing Illumination Program and the Ohio Rail Development Commission created a program to help communities access these funds which is 80% federal funding and 20% nonfederal funding. The deadline is June 8<sup>th</sup> to submit the application for this program.
- Commissioner Tom McCarthy inquired about the cost of the project. Jeff Stauch stated it could range from \$16M to \$29.4M depending on the decisions made regarding the project.

Matthew Diestrich departed at this time.

\* \* \*

## UNION COUNTY COMMISSIONERS JOURNAL 2026

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Chris Bauserman; Delaware County Engineer and Rob Riley; Delaware Deputy County Engineer arrived at this time.

- Commissioner Robinson asked how Delaware County is set up to complete ditch projects. Mr. Bauserman stated they have a three-party agreement set up between the Commissioner's Office, Engineer's Office, and the Soil and Water Conservation District. The Engineer and Soil and Water staff work together to advance projects. Commissioner Robinson followed up inquiring on who initiates the petition hearings. Mr. Bauserman stated the petition projects are initiated through Soil and Water. They will offer a pre-meeting to understand the process and submit the petition.
- Commissioner McCarthy asked what tools Delaware County utilizes to prepare for growth in their communities. Mr. Bauserman stated they have a high-level document that tracks key corridors and road connections. He added that another tool they use is completing a 5-year plan each year and sharing it with the Commissioners at budget time.
- Commissioner McCarthy asked to discuss how transportation improvement districts are used from a planning standpoint and regarding recouping costs of the road from property value increase. Mr. Bauserman stated that he is unaware of a way to accomplish this without negotiating the development agreement. The price that is paid to property owners for their land cannot take into account the increase in value because of the development of the land.
- Commissioner McCarthy asked how Delaware County addresses increased growth in different parts of the county. Mr. Bauserman stated they are transparent regarding where they are spending their funds. They provide a road construction guide that depicts the projects that will be occurring in the upcoming year.
- Mr. Bauserman provided a summary of sales tax being dedicated to roadway infrastructure in Delaware County. In the late 1990's, the Commissioners imposed an additional 0.75% sales tax combined with a property tax rollback for several years. The additional sales tax was authorized for 10 years subject to voter approval and passed in November 1998, thereby extending the additional sales tax collections through 2008. In 2007, the County Commissioners adopted a resolution to make the sales tax permanent. The County Commissioners designated 0.375% of the 0.75% portion of the sales tax for road maintenance and repair.
- Mr. Bauserman also discussed the use of New Community Authorities (NCA) in Delaware County. He stated that they can be used to fund roadway infrastructure and to borrow against for improvements. He and Mr. Riley also discussed the board setups with NCA's and how county officials, including Mr. Riley, sit on several of the NCA boards.

\* \* \*

## UNION COUNTY COMMISSIONERS JOURNAL 2026

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**ADMINISTRATOR ACTION NO. 26-048A:****Approval of Union County Senior Services Vendor Agreement between the Board of County Commissioners, Ohio, Acting through the Union County Senior Services (UCSS) with an address of 940 London Avenue, Suite 1800, Marysville, Ohio 43040, and Advanced Medical Alert, LLC (Advanced), 580 Lummisford Lane N, Columbus, Ohio 43124– Senior Services**

County Administrator Bill Narducci approved the Union County Senior Services Vendor Agreement between the Board of County Commissioners, Ohio, Acting through the Union County Senior Services (UCSS) with an address of 940 London Avenue, Suite 1800, Marysville, Ohio 43040, and Advanced Medical Alert, LLC (Advanced), 580 Lummisford Lane N, Columbus, Ohio 43124– Senior Services

**UNION COUNTY SENIOR SERVICES  
VENDOR AGREEMENT**

Agreement between the **BOARD OF COUNTY COMMISSIONERS, OHIO**, acting through the **Union County Senior Services (UCSS)** with an address of 940 London Avenue, Suite 1800, Marysville, Ohio 43040, and **ADVANCED MEDICAL ALERT, LLC (ADVANCED)**, 580 Lummisford Lane N, Columbus, Ohio 43124

In consideration of the mutual benefits accruing to each party, **ADVANCED** and **UCSS** hereby agree as follows:

- (1.) **Purchase of Services:** Subject to the terms and conditions set forth in this contract **UCSS** agrees to purchase and **ADVANCED** agrees to provide Clients, who are individuals identified and approved by **UCSS**, the following services: Emergency Response Systems listed in Exhibit A.
- (2.) **Contract Term:** **ADVANCED** understands that services will be provided from January 1, 2026, through December 31, 2026, unless otherwise terminated.
- (3.) **Availability of Funds:** The total value of this contract may not exceed \$5,000 unless otherwise amended. **UCSS** is a senior service agency selected by the Central Ohio Area Agency on Aging (hereinafter "COAAA") to carry out senior programs within Union County, Ohio. After the grant given by the Central Ohio Area Agency on Aging funds have been depleted, local funds from the Union County Sales Tax may be used to continue services. If local, state and/or federal reimbursement is no longer available to **UCSS**, therefore requiring changes or termination of this agreement, such changes or termination for this reason will be effective on the date that local, state and/or federal reimbursement is no longer available or later, as otherwise stipulated by **UCSS**.
- (4.) **Limitations:** **ADVANCED** warrants the following:
  - A. Any costs incurred pursuant to this contract will not be allowable to or included as a cost of any other federally financed program in either the current or a prior period.
  - B. No medical or Medicaid reimbursable services shall be provided through this contract.

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C. Claims made to UCSS for payment of purchased services shall be for actual services rendered to eligible and approved individuals and do not duplicate claims made by the ADVANCED to other sources of funds for the same services; and

D. Rates charged under this agreement do not exceed the rates charged to other individuals or organizations for the same services.

(5.) **Cost and Delivery of Purchased Services:** The approved Services provided under this Contract are limited to those listed in Paragraph (1.) above and the costs are listed below and incorporated by reference. When UCSS approves a Service for a Client, UCSS will provide a written notice of the approved Service to ADVANCED. ADVANCED will begin providing the approved Service(s) within ten (10) business days after notice from UCSS. ADVANCED agrees to notify UCSS when its equipment has been delivered, installed, and is fully operational. UCSS will not pay for additional Service(s) to any Client without prior written approval from UCSS. Further, ADVANCED shall not bill UCSS for unapproved services. When Service(s) to a client is discontinued, ADVANCED will pick up the equipment up on request. UCSS will not pay for any Service(s) to any Client not specifically approved in advance by UCSS. UCSS will not pay for any Service to any Client after UCSS gives ADVANCED notice to terminate that Service. ADVANCED agrees that if it delivers and installs a Service within the last five (5) calendar days of a month, fees for that Service will not begin until the following month. ADVANCED agrees that if UCSS gives notice to terminate a Service within the first five calendar days of a month, the fees due for that Service shall end as of the previous month. UCSS will not pay for additional services to any Client without prior written approval from the Service Coordinator or the Deputy Director of UCSS.

SERVICE DESCRIPTION	RATE
Emergency Response Systems	See exhibit A

The compensation set forth in this section shall constitute the sole and exclusive consideration offered or furnished by UCSS for performance of services by ADVANCED. ADVANCED shall not charge or solicit any additional fees from Clients referred for Services purchased under the terms of this contract. Exhibit B lists the duties and responsibilities of services.

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- (6.) **Payment for Purchased Services.** Within ten (10) days after the end of each month, ADVANCED shall submit an invoice to UCSS for services rendered to Clients during the preceding month. Each invoice shall include the following information: the names of the Clients served; a brief description detailing the service provided to each Client; the dates the services were provided; and the amount claimed based upon the unit rate for each service identified in this Contract. For each time ADVANCED delivers a Service, an ADVANCED employee must obtain the signature from the Client or the Client's representative.

UCSS shall review the invoices submitted for completeness and necessary information. UCSS will pay an invoice within thirty days after the invoice is complete and accurate. Invoiced amounts are subject to adjustment by UCSS before payment to adjust for mathematical errors, incorrect rates, or non-covered services. Paid invoices are subject to audit by appropriate local, state, and federal officials. UCSS shall be responsible for paying ADVANCED for services authorized by UCSS and confirmed by the signature of the Client or the Client's representative. UCSS shall be responsible for collecting the Cost-Share Payment from the Client.

- (7.) **Licensing and Compliance:** For every Service listed, ADVANCED agrees to be responsible for all required licenses, training and credentials required by the State of Ohio for its staff providing the particular Service. Further, ADVANCED agrees to maintain compliance with Title III conditions of participation and service specifications for supportive services as outlined in Exhibit B.
- (8.) **Duplicate Billings:** ADVANCED warrants those billings for services provided to UCSS requesting payment shall be for actual services rendered to eligible individuals. Further, ADVANCED warrants that the claims for payment do not duplicate claims made by ADVANCED to other sources of funds for the same services provided to eligible individuals.
- (9.) **Eligibility for Services/Referral Procedure:** Eligibility of individuals to receive services shall be determined by UCSS in accordance with its rules and regulations established by federal and state program rules and refer those eligible individuals to ADVANCED. The Contract does not authorize or request services for any individual in contravention of any Federal or State provision.

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(10.) **Independent Contractor Status:** ADVANCED understands that as a contractor it is considered self-employed or an independent contractor and therefore, is not an employee, agent, or representative of the UCSS, the Board of Union County Commissioners or Union County, Ohio. As an employer, ADVANCED understands that it is responsible for complying with the requirements and activities involved in the employment process. Such activities include, but are not limited to the following:

- A. Reporting earned income for services for income tax purposes.
- B. Paying social security.
- C. Establishing a retirement plan, if desired.
- D. Purchasing liability, hospitalization, and other insurance coverage, if desired for the employees of ADVANCED.
- E. Paying of worker compensation, as required by law.

ADVANCED has the right to set its own hours and locations of service, and to determine the method and timeline for service delivery.

(11.) **Financial Records:** ADVANCED shall maintain independent books, records, payroll documents, accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract. Such records shall be subject at all reasonable times for inspection, review, or audit by duly authorized federal, state, local and UCSS personnel.

(12.) **Availability and Retention of Records:** ADVANCED shall maintain and preserve all financial, eligibility determination records, and service delivery documentation records related to this contract including any other documentation used in the administration of the program, in its possession for a period of three years from the date of the submission of the final expenditure report, and/or will assure the maintenance of such for a like period of time in the possession of any third party performing work related to this contract, unless otherwise directed by UCSS.

If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the three-year period, ADVANCED

UNION COUNTY COMMISSIONERS JOURNAL 2026  
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shall retain the records until completion of the action and all issues from it or until the end of the three-year period, whichever is later.

- (13.) **Responsibility for Audit:** ADVANCED agrees, if required by UCSS, on the basis of evidence of misuse or improper accounting of funds, to have conducted an independent audit of expenditures or determinations of eligibility or both and make copies of the audit available to UCSS.
- (14.) **Responsibility for Audit Exceptions:** ADVANCED agrees to accept responsibility for receiving, replying to, making repayment for, and/or complying with any audit exception by appropriate local, state or federal audit related to the provisions of this Contract. In addition, ADVANCED agrees:
- A. To pay UCSS the full amount of payment received for services not covered by ADVANCED's contract.
  - B. To pay UCSS the full amount of payment received for duplicate billing, erroneous billings, deceptive claims, or falsification.
  - C. ADVANCED is not required to repay overpayment caused by the negotiated rate being in excess of ADVANCED's costs unless that rate was based upon non-allowable costs; false or deceptive claims of estimated costs; projected expenditures for additional goods, services or personnel which ADVANCED did not secure; or the Contract was negotiated on a cost reimbursable basis.
  - D. As used in this section "deceptive" means knowingly deceiving another or causing another to be deceived by a false or misleading representation, by withholding information, by preventing another from acquiring information or by any other act, conduct or omission which creates, confirms, or perpetuates a false impression as to law, value, state of mind, or other objective or subjective fact.
- (15.) **Confidentiality:** ADVANCED will comply with applicable HIPAA regulations, as amended. All information passing between ADVANCED, its employees, agents and UCSS, its members, employees and/or agents in providing Services under this Contract shall be strictly confidential. ADVANCED agrees that the use or disclosure by any party of any information concerning Clients for any purpose not directly related with the administration of the responsibilities of UCSS or ADVANCED with respect to the Services is

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prohibited except upon the written consent of the Client or his/her responsible guardian.

- (16.) **Entire Agreement; Termination of Agreement:** This Contract sets forth the entire agreement between the parties and neither party shall be bound by any stipulation, representations, agreements or promises, oral or otherwise, not contained in this Agreement.

This Agreement may be terminated prior to the expiration of the term hereof as follows:

- A. **Termination by Agreement:** In the event that ADVANCED and UCSS mutually agree to terminate this contract in writing, this contract shall be terminated on the terms and date stipulated.
- B. **Termination upon Breach:** If either Party (i) commits a material breach or material default in the performance or observance of any of its obligations under this Contract, and (ii) such breach or default continues for a period of fifteen (15) days after notice by the other Party reasonably detailing such breach or default, then (iii) the non-breaching or non-defaulting Party shall have the right to terminate this contract, with immediate effect, by giving written notice to the breaching or defaulting Party.
- (17.) **Insurance and Indemnification:** ADVANCED will hold UCSS, Union County, its elected officials, officers, employees and agents harmless against all liability, loss, damage, and/or related expenses incurred through the provision of services under this agreement and indemnify the same. ADVANCED shall carry general liability, professional liability, and third-party employee dishonesty insurance with a combined single limit of not less than \$1,000,000.00. ADVANCED shall provide UCSS with a current certificate of insurance and a copy of the declaration page for any such insurance policy showing that the insurance policy is in effect during the period for this Contract.

In addition, ADVANCED will obtain, maintain, and provide proof of coverage under Ohio Workers' Compensation laws at all times the Contract is in effect.

- (18.) **Compliance with Federal, State and Local Law:** ADVANCED and UCSS agree to perform their respective obligations in conformity with and in compliance with state, federal, and local regulations, which govern the

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provision of services to the UCSS or its designees. Any party found to be noncompliant may be subject to investigation and termination of this Contract.

ADVANCED certifies that it and each individual identified in R.C. §3517.13(1) or R.C. §3517.13(J), as applicable, are in full compliance with the political contribution limitations in R.C. §3517.13, as amended, and that ADVANCED is not disqualified from being awarded this contract pursuant to law.

- (19.) **Notices:** Any notice required or permitted to be given to a party under the provisions of this Contract shall be deemed given if mailed by certified United States mail, return receipt requested, to the address of each party set forth at the beginning of this Contract.
- (20.) **Validity of Provisions:** In the event any provision of this Agreement is determined to be invalid, void, or otherwise unenforceable, that determination shall not affect the remaining part or portions of that provision, or any other provision, of this Agreement. This Contract and its terms and conditions shall be governed by the laws of the State of Ohio, without regard to its conflict of law rules. The parties agree that any action to resolve disputes arising under this Contract shall be filed in a court of competent jurisdiction in Union County, Ohio or in the applicable federal district court.
- (21.) **General Provisions:** UCSS and ADVANCED agree that in the performance of this agreement, there shall be no discrimination against any client or any employee because of race, color, gender, religion, age, national origin, or disability or any other factor specified in Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; all requirements imposed by the applicable HHS regulations (45 CFR 84) and all guidelines and interpretations thereto; the Age Discrimination Act of 1975; the Omnibus Budget Reconciliation Act of 1981, where applicable; and the Americans with Disabilities Act of 1990.
- (22.) **Conflict of Interest:** This Contract in no way precludes, prevents, or restricts the ADVANCED from obtaining and working under additional contractual arrangements with other parties in addition to UCSS, if the contractual work in no way impedes ADVANCED's ability to perform the services required under this contract. ADVANCED agrees that at the time of entering into this contract, it has no interest in, nor shall it acquire any interest, either direct or indirect, in any contract which will impede its ability to perform the services under this Contract.

## UNION COUNTY COMMISSIONERS JOURNAL 2026

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ADVANCED further agrees that there is no financial interest on the part of any UCSS employee involved in the development of specifications or the negotiations of this Contract. ADVANCED has no knowledge of any situation which would be a conflict of interest. It is understood that a conflict of interest occurs when a UCSS employee will gain financially or receive personal favors as a result of the signing or implementation of this Contract.

ADVANCED will report the discovery of any potential conflicts of interest to UCSS. Should a conflict of interest be discovered during the term of this Contract, UCSS may exercise any right under the contract including termination of the contract.

- (23.) **Cooperation with Child Support:** ADVANCED agrees to cooperate with UCDJFS and any Child Support Enforcement Agency (CSEA) in ensuring ADVANCED or the employees of ADVANCED meet child support obligations established under state or federal law. Further, by executing the Contract, ADVANCED certifies present and future compliance with any court or valid administrative order for the withholding of support, which is issued pursuant to Chapters 3119, 3121, 3123 and 3125 of the Ohio Revised Code.
- (24.) **Subcontracting:** ADVANCED has notified UCSS that ADVANCED will use subcontractors to perform the Services under this Agreement, and UCSS consents to ADVANCED's use of subcontractors under the following conditions:
- A. ADVANCED shall ensure each subcontract contains at least the same level of restrictions on the subcontractor, including confidentiality, non-solicitation and non-competition, compliance with Law, and security obligations, as are contained in this agreement.
  - B. ADVANCED will be deemed to have performed any Services actually performed by a subcontractor and will remain responsible and liable for any Services performed by a subcontractor as if ADVANCED had provided the Services itself.
  - C. ADVANCED shall remain the sole point of contact with UCSS regarding the Services provided by any subcontractor.
  - D. Notice of Subcontractor's Breach. ADVANCED shall
    - i. give UCSS notice of any actual or suspected breach by a subcontractor of any of its obligations in providing Services, and
    - ii. on UCSS's reasonable request, provide USS with any further

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- information in connection with the actual and suspected breach.
- E. Request to Remove Subcontractor. UCSS may request ADVANCED to remove any subcontractor from its role in providing Services by giving written notice to ADVANCED that UCSS determines the subcontractor's continued performance of functions or work in connection with the Services will prejudice UCSS's interests, the subcontractor's performance has been materially deficient or has resulted in a material breach under this agreement, or there have been material misrepresentations by or in connection with the subcontractor.
- F. Within three Business Days' of receiving UCSS's notice, ADVANCED shall
- i. investigate the matters stated in UCSS's notice, and
  - ii. discuss the findings of its investigation with UCSS.
- G. Termination. If after the parties' discussions, UCSS still, in good faith and acting reasonably, requires the removal of the subcontractor, ADVANCED shall promptly
- i. terminate the subcontractor's contract at its own expense, and
  - ii. arrange for temporary personnel adjustments as necessary to maintain continuity and timeline for providing the Services the terminated subcontractor had been working on until permanent personnel, including contracting with new subcontractors under this section, can be assigned to replace the terminated subcontractor.
- H. Liability for Subcontractor's Claims. ADVANCED will be solely responsible for any claims made by any subcontractor arising out of ADVANCED's removal and termination of the subcontractor.
- (25.) **Signatures; Counterparts:** This Agreement may be executed in two or more counterparts including signing a facsimile or scanned, electronic version, which together shall constitute a single instrument. This Agreement and any document relating to it may be executed and transmitted to any other party by facsimile or other electronic imaging method, which shall be deemed to be, and utilized in all respects as, an original, wet-inked, manually executed document.
- (26.) **Authority to Sign: No Conflicts or Violations.** Each party represents to the other that: each person signing this Agreement has authority to enter into the Agreement; that the signing, delivery, and performance of this Agreement has been properly and validly authorized; and this Agreement constitutes a legal, valid, and binding obligation, enforceable in accordance with its terms. Each party further represents to the other that: the signing, delivery, and

UNION COUNTY COMMISSIONERS JOURNAL 2026

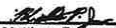
April 29, 2026

performance of this Agreement will not result in any violation of the party's organic organizational documents; a violation of a law, judgment, or order applicable to the party; or conflict with or result in a breach of, or constitute a default, or give rise to any right of termination, acceleration or cancellation under any material contract.

(27.) This Agreement may be amended or modified upon the agreement of the parties only if the amendment or modification is in writing and signed by all the parties to the agreement.

WITNESS our agreement with the terms and conditions of this Contract on the date set forth above by our signatures below as the authorized representative signatory of each of the respective entities to this Contract.

ADVANCED MEDICAL ALERT, LLC

  
Matthew P. Jones (Apr 16, 2026 15:14:25 EDT)  
Matthew Jones, President

Apr 16, 2026


Date

UNION COUNTY SENIOR SERVICES

  
Sue Ware, Human Services Director

4/21/20  
Date

UNION COUNTY ADMINISTRATOR

  
Bill Narducci

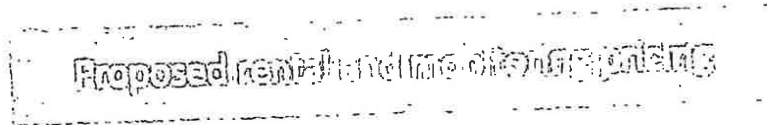
4.27.26  
Date

  
Thayne D. Gray, Union County Asst. Pros. Atty.

April 16, 2026  
Date

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April 29, 2026

Exhibit A



Monthly Rates Per Solution

- At Home Cellular PERS \$30.00
- Advanced Smartwatch \$30.00
- WellBe PERS Pendant with GPS \$30.00
- WellBe Smartwatch with GPS \$30.00
- Aging Smart Home WellBe Smart Speaker \$30.00
- VIPX Lifeline by Advanced \$35.00
- Optional VIPX Caregiver App \$10.00 per user

Exhibit B

EMERGENCY RESPONSE SYSTEMS

1.0 Definition

The Emergency Response Systems (ERS) service monitors client safety and provide client access to emergency services through the provision of an electronic communication system.

2.0 Unit of Service

- 2.1 A unit of service is one month of rental for an Emergency Response System.
  - a) Fifteen or less service days in a month is one half unit.
  - b) Sixteen or more service days in a month is one unit.
- 2.2 The unit rate shall include administration, installation, documentation, travel time and maintenance time/fees.

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**3.0     ERS Unit Requirements**

The Provider shall provide documentation that may include manufacturer's specifications, installation instructions, training manuals, compliance with industry standards showing the Emergency Response System and activating devices meet these requirements:

- 3.1     ERS services shall be capable of being activated by a remote wireless device and be connected to the client's primary telephone line, and the provider shall ensure the client has hands-free, voice-to-voice communication with the response center.
- 3.2     ERS devices shall be tested and listed and meet Underwriters Laboratories (UL) safety standards 1637, specification for Home Health Signaling Equipment.
- 3.3     The provider shall provide a variety of remote activating devices for clients with special needs.
- 3.4     ERS services must be usable by visually and hearing-impaired clients and the home ERS equipment must give visual and audible indications of alarm activation.
- 3.5     The Provider is responsible for the cost of any damage incurred to the client's home if there is forced entry into the home due to unit malfunction.
- 3.6     ERS devices shall be waterproof, wearable, and usable by the client.
- 3.7     The ERS unit shall dial a toll-free number to contact the primary or back-up response center.
- 3.8     The ERS unit shall provide uninterrupted functionality.
- 3.9     The ERS unit shall be able to self-connect and redial the primary or back up monitoring site without the client resetting the system.
- 3.10    A microphone and speaker in the ERS unit shall ensure effective two-way voice communication.
- 3.11    The ERS unit shall be installed into the client's functioning primary telephone line. The unit must be compatible with a rotary or touch-tone telephone.
- 3.12    The provider shall provide a replacement ERS unit or activating device to the client within 24 hours of notification of system malfunction.
- 3.13    The provider may provide updated equipment to all clients as it becomes available on the market. The provider shall:
  - a)     Give UCSS the manufacturer's specifications of the ERS units or activating devices to obtain approval of the change in equipment
  - b)     Notify the client/caregiver and UCSS case manager of the change in equipment
- 3.14    If the provider offers monitored smoke detectors in their service provision, the Provider agency and installers of smoke detectors must be certified by the State Fire Marshall.

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- 3.15 If an ERS unit or its activating device is lost, the Provider shall make sure UCSS may purchase replacement equipment at cost. Providers shall submit current equipment replacement costs during the Invitation to Bid, on ERS Bidder's Response Form. The Provider shall bill UCSS for any lost equipment via Invoice within 30 days of reported loss.

**4.0 Response Requirements**

- 4.1 The Provider shall provide evidence that the response center which receives and responds to the ERS signal is staffed 24-hours per day, three hundred sixty-five (365) days per year.
- 4.2 The Provider shall provide evidence that the response center maintains the monitoring capacity to respond to all incoming emergency signals.
- 4.3 The provider shall provide evidence that the response center has back-up monitoring capacity. The back-up shall handle all monitoring functions and all incoming emergency signals if the primary system cannot handle incoming emergency signals.
- 4.4 The provider shall provide evidence that when the response center receives an emergency signal from the ERS unit, the center staff shall respond to the emergency signal within sixty (60) seconds.

**5.0 Provider Duties and Responsibilities**

- 5.1 The Provider shall maintain documentation of monthly testing of all ERS units. The monthly testing requirement can be met by a monthly call placed to the client, or documentation of automatic testing by the ERS unit to the response center.
- 5.2 The Provider shall provide education and assistance to evaluate and/or adjust the ERS device, or to instruct clients and caregivers in using ERS devices at the time of installation, or after installation upon request from a client, caregiver or UCSS.
- 5.3 The Provider shall maintain individual client records that document:
- a) Delivery and installation date of the ERS unit and activating device, including client (or caregiver) signature verifying service delivery.
  - b) All client/responder contacts
  - c) A current list of client/responder contacts that is verified and/or updated at least every six months
- 5.4 If the client has activated the emergency signal and needs emergency assistance, the Provider shall tell the UCSS case manager if the responder is contacted as soon as possible during normal business hours. If an emergency occurs after normal business hours, the Provider shall notify the UCSS case

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manager via phone, fax or e-mail the next working day. The notification should include whether:

- a) the client was at home
  - b) there was forced entry into the home
  - c) the emergency contact was notified
  - d) the client was transported and where (if available)
  - e) the client's home was secured (if available)
- 5.5 The Provider shall notify the UCSS case manager within two working days if the client requests to have the unit removed, or if the client reports lost or damaged equipment.
- 5.6 The Provider shall notify the UCSS case manager of the initial installation date, within 5 working days of the installation.
- 5.7 The Provider shall notify the UCSS case manager if the unit cannot be installed within 5 days of the date installation was authorized.
- 5.8 The Provider shall retrieve all ERS equipment from client's home within 7 working days from disenrollment by the UCSS Case Manager.
- 5.9 The Provider shall not install a cellular ERS unit when a client has a land line that will accommodate a standard ERS unit.
- 5.10 The Provider shall supply the client/caregiver with a 24-hour, toll free telephone number for service and repairs. This number shall be displayed prominently on the ERS base unit.

**6.0 Summary of Required Documentation**

Required Documentation	Due Date	Remarks
Record of service delivery, including client orientation to the system, and installation date of the ERS Unit.	Within 5 days of authorization date	Provider must maintain original documentation in client record
Record of retrieval of equipment from client's home	Within 7 days of disenrollment date.	Provider must maintain original documentation in client record.
Case log documenting client and responder contacts.	As needed	Provider must maintain original documentation in client record

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Record of monthly testing.	Monthly	Provider must maintain original documentation in client record
Record of client emergency contacts (responders) and documentation of semi-annual updates/	Verified and updated every six months	Provider must maintain original documentation in client record

C.J. 2026  
No. 11-048A  
Date 4/29/2026







## CON-0248 Advanced Medical 3.24

Final Audit Report

2026-04-16

Created:	2026-04-16
By:	Danielle Jones (dml0721@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAUJjEnOov1KmkglhaHM1hp7yNEdv4xn0G

### "CON-0248 Advanced Medical 3.24" History

-  Document created by Danielle Jones (dml0721@gmail.com)  
2026-04-16 - 6:56:57 PM GMT- IP address: 76.34.150.97
  
-  Document emailed to matt@advancedmedicalallertllc.com for signature  
2026-04-16 - 6:57:22 PM GMT
  
-  Email viewed by matt@advancedmedicalallertllc.com  
2026-04-16 - 7:09:07 PM GMT- IP address: 146.75.129.120
  
-  Signer matt@advancedmedicalallertllc.com entered name at signing as Matthew P. Jones  
2026-04-16 - 7:14:23 PM GMT- IP address: 146.75.129.120
  
-  Document e-signed by Matthew P. Jones (matt@advancedmedicalallertllc.com)  
Signature Date: 2026-04-16 - 7:14:25 PM GMT - Time Source: server- IP address: 146.75.129.120
  
-  Agreement completed.  
2026-04-16 - 7:14:25 PM GMT

## UNION COUNTY COMMISSIONERS JOURNAL 2026

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**ADMINISTRATOR ACTION NO. 26-049A:****Approval of Union County Senior Services Agreement between the Board of County Commissioners, Union County Ohio, Acting through the Union County Senior Services (UCSS) with an address of 940 London Avenue, Suite 1800, Marysville, Ohio 43040, and Wellnest Home Health Services LLC (Wellnest) 261 W. Johnstown Road, Suite 211, Gahannah, Ohio 43230 – Senior Services**

County Administrator Bill Narducci approved the Union County Senior Services Agreement between the Board of County Commissioners, Union County Ohio, Acting through the Union County Senior Services (UCSS) with an address of 940 London Avenue, Suite 1800, Marysville, Ohio 43040, and Wellnest Home Health Services LLC (Wellnest) 261 W. Johnstown Road, Suite 211, Gahannah, Ohio 43230 – Senior Services:

**UNION COUNTY SENIOR SERVICES  
VENDOR AGREEMENT**

Agreement between the **BOARD OF COUNTY COMMISSIONERS, UNION COUNTY OHIO**, acting through the **Union County Senior Services (UCSS)** with an address of 940 London Avenue, Suite 1800, Marysville, Ohio 43040, and **WELLNEST HOME HEALTH SERVICES LLC (WELLNEST)** 261 W. Johnstown Road, Suite 211, Gahanna, Ohio 43230.

In consideration of the mutual benefits accruing to each party, WELLNEST and UCSS hereby agree as follows:

- (1.) **Purchase of Services:** Subject to the terms and conditions set forth in this contract UCSS agrees to purchase and WELLNEST agrees to provide Clients, who are individuals identified and approved by UCSS, with the following services: Personal Care, Homemaking, and In-Home Respite Care.
- (2.) **Contract Term:** WELLNEST understands that services will be provided from January 1, 2026, through December 31, 2026, unless otherwise terminated.
- (3.) **Availability of Funds:** The total value of this contract may not exceed **\$25,253** unless otherwise amended. UCSS is the senior service agency selected by the Central Ohio Area Agency on Aging (hereinafter "COAAA") to carry out the Older Americans Act Programs within Union County, Ohio. After the grant given by the Central Ohio Area Agency on Aging funds has been depleted, local funds from the Union County Sales Tax may be used to continue services. If local, state and/or federal reimbursement is no longer available to UCSS, therefore requiring changes or termination of this agreement, such changes or termination for this reason will be effective on the date that local, state and/or federal reimbursement is no longer available or later, as otherwise stipulated by UCSS.
- (4.) **Limitations:** WELLNEST warrants the following:
  - A. Any costs incurred pursuant to this contract will not be allowable to or included as a cost of any other federally financed program in either the current or a prior period.
  - B. No medical or Medicaid reimbursable services shall be provided through this contract.
  - C. Claims made to UCSS for payment of purchased services shall be for actual services rendered to eligible and approved Individuals and do not

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duplicate claims made by WELLNEST to other sources of funds for the same services; and

D. Rates charged under this agreement do not exceed the rates charged to other individuals or organizations for the same services.

(5.) **Cost and Delivery of Purchased Services:** The approved Services provided under this Contract are limited to those listed in Paragraph (1.) above and the costs are listed below and incorporated by reference. When UCSS approves a Service for a Client, UCSS will provide a written notice of the approved Service to WELLNEST. WELLNEST will begin providing the approved Service(s) within ten (10) business days after notice from UCSS. WELLNEST agrees to notify UCSS when it begins to provide Service(s). UCSS will not pay for additional services to any Client without prior written approval from UCSS. Further, WELLNEST shall not bill UCSS for unapproved services.

SERVICE DESCRIPTION	UNIT OF SERVICE	RATE
Homemaker	1 hour	\$28.00
Personal Care	1 hour	\$28.00
Respite Care	1 hour	\$28.00

The compensation set forth in this section shall constitute the sole and exclusive consideration offered or furnished by UCSS for performance of services by WELLNEST. WELLNEST shall not charge or solicit any additional fees from Clients referred for Services purchased under the terms of this contract. Exhibit A and B list the duties and responsibilities of services.

(6.) **Payment for Purchased Services.** Within ten (10) days after the end of each month, WELLNEST shall submit an invoice to UCSS for services rendered to Clients during the preceding month. Each invoice shall include the following information: the names of the Clients served; a brief description detailing the service provided to each Client; the dates the services were provided; the amount of time devoted for each service in increments of 0.25 hour (15 minutes); and the amount claimed based upon the unit rate for each service identified in this Contract. For each time WELLNEST delivers a Service, an WELLNEST employee must obtain the signature from the Client or the Client's representative.

UCSS shall review the invoices submitted for completeness and necessary information. UCSS will pay an invoice within thirty days after the invoice is

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complete and accurate. Invoiced amounts are subject to adjustment by UCSS before payment to adjust for mathematical errors, incorrect rates, or non-covered services. Paid invoices are subject to audit by appropriate local, state, and federal officials. UCSS shall be responsible for paying WELLNEST for services authorized by UCSS and confirmed by the signature of the Client or the Client's representative. UCSS shall be responsible for collecting the Cost-Share Payment from the Client.

- (7.) **Licensing and Compliance:** For every Service listed, WELLNEST agrees to be responsible for all required licenses, training and credentials required by the State of Ohio for its staff providing the particular Service. Further, WELLNEST agrees to maintain compliance with the Older Americans Act conditions of participation and service specifications for services.
- (8.) **Duplicate Billings:** WELLNEST warrants those billings for services provided to UCSS requesting payment shall be for actual services rendered to eligible individuals. Further, WELLNEST warrants that the claims for payment do not duplicate claims made by WELLNEST to other sources of funds for the same services provided to eligible individuals.
- (9.) **Eligibility for Services/Referral Procedure:** Eligibility of individuals to receive services shall be determined by UCSS in accordance with its rules and regulations established by federal and state program rules and refer those eligible individuals to WELLNEST. The Contract does not authorize or request services for any individual in contravention of any Federal or State provision.
- (10.) **Independent Contractor Status:** WELLNEST understands that as a contractor it is considered self-employed or an independent contractor and therefore, is not an employee, agent, or representative of the UCSS, the Board of Union County Commissioners or Union County, Ohio. As an employer, WELLNEST understands that it is responsible for complying with the requirements and activities involved in the employment process. Such activities include, but are not limited to the following:
- A. Reporting earned income for services for income tax purposes.
  - B. Paying social security.
  - C. Establishing a retirement plan, if desired.

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D. Purchasing liability, hospitalization, and other insurance coverage, if desired for the employees of WELLNEST.

E. Paying of worker compensation, as required by law.

WELLNEST has the right to set its own hours and locations of service, and to determine the method and timeline for service delivery.

(11.) **Financial Records:** WELLNEST shall maintain independent books, records, payroll documents, accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract. Such records shall be subject at all reasonable times for inspection, review, or audit by duly authorized federal, state, local and UCSS personnel.

(12.) **Availability and Retention of Records:** WELLNEST shall maintain and preserve all financial, eligibility determination records, and service delivery documentation records related to this contract including any other documentation used in the administration of the program, in its possession for a period of three years from the date of the submission of the final expenditure report, and/or will assure the maintenance of such for a like period of time in the possession of any third party performing work related to this contract, unless otherwise directed by UCSS.

If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the three-year period, WELLNEST shall retain the records until completion of the action and all issues from it or until the end of the three-year period, whichever is later.

(13.) **Responsibility for Audit:** WELLNEST agrees, if required by UCSS, on the basis of evidence of misuse or improper accounting of funds, to have conducted an independent audit of expenditures or determinations of eligibility or both and make copies of the audit available to UCSS.

(14.) **Responsibility for Audit Exceptions:** WELLNEST agrees to accept responsibility for receiving, replying to, making repayment for, and/or complying with any audit exception by appropriate local, state or federal audit related to the provisions of this Contract. In addition, WELLNEST agrees:

A. To pay UCSS the full amount of payment received for services not covered by WELLNEST 's contract.

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- B. To pay UCSS the full amount of payment received for duplicate billing, erroneous billings, deceptive claims, or falsification.
- C. WELLNEST is not required to repay overpayment caused by the negotiated rate being in excess of the WELLNEST's costs unless that rate was based upon non-allowable costs; false or deceptive claims of estimated costs; projected expenditures for additional goods, services or personnel which WELLNEST did not secure; or the Contract was negotiated on a cost reimbursable basis.
- D. As used in this section "deceptive" means knowingly deceiving another or causing another to be deceived by a false or misleading representation, by withholding information, by preventing another from acquiring information or by any other act, conduct or omission which creates, confirms, or perpetuates a false impression as to law, value, state of mind, or other objective or subjective fact.

(15.) **Confidentiality:** WELLNEST will comply with applicable HIPAA regulations, as amended. All information passing between WELLNEST, its employees, agents and UCSS, its members, employees and/or agents in providing Services under this Contract shall be strictly confidential. WELLNEST agrees that the use or disclosure by any party of any information concerning Clients for any purpose not directly related with the administration of the responsibilities of UCSS or WELLNEST with respect to the Services is prohibited except upon the written consent of the Client or his/her responsible guardian.

(16.) **Entire Agreement; Termination of Agreement:** This Contract sets forth the entire agreement between the parties and neither party shall be bound by any stipulation, representations, agreements or promises, oral or otherwise, not contained in this Agreement.

This Agreement may be terminated prior to the expiration of the term hereof as follows:

- A. **Termination by Agreement:** In the event that WELLNEST and UCSS mutually agree to terminate this contract in writing, this contract shall be terminated on the terms and date stipulated.
- B. **Termination upon Breach:** If either Party (i) commits a material breach or material default in the performance or observance of any of its obligations under this Contract, and (ii) such breach or default continues for a period of fifteen (15) days after notice by the other Party reasonably

## UNION COUNTY COMMISSIONERS JOURNAL 2026

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detailing such breach or default, then (iii) the non-breaching or non-defaulting Party shall have the right to terminate this contract, with immediate effect, by giving written notice to the breaching or defaulting Party.

- (17.) **Insurance and Indemnification:** WELLNEST will hold UCSS, Union County, its elected officials, officers, employees, and agents harmless against all liability, loss, damage, and/or related expenses incurred through the provision of services under this agreement and indemnify the same. WELLNEST shall carry general liability, professional liability, and third-party employee dishonesty insurance with a combined single limit of not less than \$1,000,000.00. WELLNEST shall add the Board of County Commissioners, Union County, Ohio, Union County Senior Services, their elected officials, employees, and agents as Additional Insureds on any general liability and/or third-party employee dishonesty insurance policy. Union County need not be added as an additional insured under any liability coverage for licensed professionals. WELLNEST shall provide UCSS with a current certificate of insurance and a copy of the declaration page for any such insurance policy showing that the insurance policy is in effect during the period for this Contract. WELLNEST shall provide documentation of Additional Insured coverage as may be reasonably requested.

In addition, WELLNEST will obtain, maintain, and provide proof of coverage under Ohio Workers' Compensation laws at all times the Contract is in effect.

- (18.) **Compliance with Federal, State and Local Law:** WELLNEST and UCSS agree to perform their respective obligations in conformity with and in compliance with state, federal, and local regulations, which govern the provision of services to the UCSS or its designees. Any party found to be noncompliant may be subject to investigation and termination of this Contract.

WELLNEST certifies that it and each individual identified in R.C. §3517.13(1) or R.C. §3517.13(J), as applicable, are in full compliance with the political contribution limitations in R.C. §3517.13, as amended, and that WELLNEST is not disqualified from being awarded this contract pursuant to law.

- (19.) **Notices:** Any notice required or permitted to be given to a party under the provisions of this Contract shall be deemed given if mailed by certified United States mail, return receipt requested, to the address of each party set forth at the beginning of this Contract.

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- (20.) **Validity of Provisions:** In the event any provision of this Agreement is determined to be invalid, void, or otherwise unenforceable, that determination shall not affect the remaining part or portions of that provision, or any other provision, of this Agreement. This Contract and its terms and conditions shall be governed by the laws of the State of Ohio, without regard to its conflict of law rules. The parties agree that any action to resolve disputes arising under this Contract shall be filed in a court of competent jurisdiction in Union County, Ohio or in the applicable federal district court.
- (21.) **General Provisions:** UCSS and WELLNEST agree that in the performance of this agreement, there shall be no discrimination against any client or any employee because of race, color, gender, religion, age, national origin, or disability or any other factor specified in Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; all requirements imposed by the applicable HHS regulations (45 CFR 84) and all guidelines and interpretations thereto; the Age Discrimination Act of 1975; the Omnibus Budget Reconciliation Act of 1981, where applicable; and the Americans with Disabilities Act of 1990.
- (22.) **Conflict of Interest:** This Contract in no way precludes, prevents, or restricts the WELLNEST from obtaining and working under additional contractual arrangements with other parties in addition to UCSS, assuming that the contractual work in no way impedes WELLNEST ability to perform the services required under this contract. WELLNEST agrees that at the time of entering into this contract, it has no interest in, nor shall it acquire any interest, either direct or indirect, in any contract which will impede its ability to perform the services under this Contract.

WELLNEST further agrees that there is no financial interest on the part of any UCSS employee involved in the development of specifications or the negotiations of this Contract. WELLNEST has no knowledge of any situation which would be a conflict of interest. It is understood that a conflict of interest occurs when a UCSS employee will gain financially or receive personal favors as a result of the signing or implementation of this Contract.

WELLNEST will report on the discovery of any potential conflicts of interest to UCSS. Should a conflict of interest be discovered during the term of this Contract, UCSS may exercise any right under the contract including termination of the contract.

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- (23.) **Cooperation with Child Support:** WELLNEST agrees to cooperate with Union County Department of Job and Family Services (UCDJFS) and any Child Support Enforcement Agency (CSEA) in ensuring WELLNEST or the employees of WELLNEST meet child support obligations established under state or federal law. Further, by executing the Contract, WELLNEST certifies present and future compliance with any court or valid administrative order for the withholding of support, which is issued pursuant to Chapters 3119, 3121, 3123 and 3125 of the Ohio Revised Code.
- (24.) **No Assignment or Subcontracting:** No party shall assign this contract or any right or obligation of this contract, by operation of law or otherwise. WELLNEST shall not subcontract any Services without the prior written consent of UCSS and subject to such additional terms, including adjustments to billing rates, as UCSS shall reasonably request.
- (25.) **Signatures; Counterparts:** This Agreement may be executed in two or more counterparts including signing a facsimile or scanned, electronic version, which together shall constitute a single instrument. This Agreement and any document relating to it may be executed and transmitted to any other party by facsimile or other electronic imaging method, which shall be deemed to be, and utilized in all respects as, an original, wet-inked, manually executed document.
- (26.) **Authority to Sign: No Conflicts or Violations.** Each party represents to the other that: each person signing this Agreement has authority to enter into the Agreement; that the signing, delivery, and performance of this Agreement has been properly and validly authorized; and this Agreement constitutes a legal, valid, and binding obligation, enforceable in accordance with its terms. Each party further represents to the other that: the signing, delivery, and performance of this Agreement will not result in: any violation of the party's organic organizational documents; a violation of a law, judgment, or order applicable to the party; or conflict with or result in a breach of, or constitute a default, or give rise to any right of termination, acceleration or cancellation under any material contract.
- (27.) This Agreement may be amended or modified upon the agreement of the parties only if the amendment or modification is in writing and signed by all of the parties to the agreement.

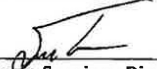
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WITNESS our agreement with the terms and conditions of this Contract on the date set forth above by our signatures below as the authorized representative signatory of each of the respective entities to this Contract.

WELLNEST HOME HEALTH SERVICES, LLC.

  
Abdirahman Jamac, Owner 4/22/26  
Date

UNION COUNTY SENIOR SERVICES

  
Sue Ware, Human Services Director 4/27/26  
Date

UNION COUNTY PROSECUTING ATTORNEY

Thayne D. Gray Digitally signed by Thayne D. Gray  
Date: 2026.04.16 07:19:47 -04'00'  
Thayne D. Gray, Asst. Pros. Atty. April 16, 2026  
Date

UNION COUNTY ADMINISTRATOR

  
Bill Narducci, Administrator 4-29-26  
Date

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**EXHIBIT A**

**CONDITION 1 – AGENCY STRUCTURE**

*The Provider is a business or service agency with a history of operating and providing paid home care services to individuals for at least one year before the point of application. A Provider, if a business entity, is in good standing with the Ohio Secretary of State. A Provider operating under a fictitious or trade name shall be properly registered with the Ohio Secretary of State.*

**Required Elements**

Chapter 173-39 - Ohio Administrative Code | Ohio Laws and Rule 173-3-06 - Ohio Administrative Code | Ohio Laws

- 1.1 The Provider shall document a one-year business history supported by business records and professional references that will show the Provider's ability to perform the duties of the contract and provide high quality services.
- 1.1.1 The Provider agency must meet at least one of these criteria:
- a. Provider agency is a current UCSS home care provider. Any present or former UCSS provider agency or agency owner who has had UCSS clients removed from their care or service due to poor performance or noncompliance issues will be examined during the proposal evaluation process.
- OR
- b. Provider agency must document a business history of providing home care services to individuals for at least one year before submitting a proposal to UCSS, which is defined as the date of opening of this request for proposal. The following documentation is required with proposal submission:
1. One year business history: Respondent must furnish proof of supporting documentation as evidence of Provider's one year home care service provision. Evidence of paid service provision to clients for at least one year; written confirmation of the banking relationship during the year before application.
  2. One year of Business Insurance: Respondent also must submit supporting documentation of current business insurance coverage. (See Condition 3, Section 3.2 below).
- 1.2 The Provider shall identify all parties having ownership/interest in or control of the agency.
- 1.2.1 The Provider shall have a written statement defining the purpose of their business or service agency.
- 1.2.2 The Provider shall have written policies. If the provider has a governing board, the provider shall have written bylaws; and if the provider is incorporated, the provider shall have written articles of incorporation.

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- 1.2.3. The Provider's direct service staff shall be eligible for employment [Section 173.38 - Ohio Revised Code | Ohio Laws](#); [Section 3740.11 - Ohio Revised Code | Ohio Laws](#).
- 1.3 The Provider shall have a written table of organization that clearly identifies lines of administrative, advisory, contractual, and supervisory authority, and responsibility to the direct care level.
- 1.4 The Provider is operating the business in compliance with applicable Federal, State and Local laws, regulations, and orders, including Public Health Orders.
- 1.4.1. The Provider shall comply with all applicable federal and state privacy laws, including the Health Insurance Portability and Accountability Act regulations (HIPAA).
- 1.4.2. The Provider shall comply with current anti-discrimination laws in service delivery to clients.

**CONDITION 2 — BUSINESS SITE**

*The Provider has a fixed permanent location from which to conduct business per Ohio Administrative Code Rule 173-39.02A(3) [Rule 173-39-02 - Ohio Administrative Code | Ohio Laws](#)*

**Required Elements:**

- 2.1 The Provider shall have a computer with software to document and track services, a printer, a telephone, email, and the capacity, whether by staff or by an answering device, service, or other means, to take telephone calls between 9:00 a.m. and 4:00 p.m., Monday through Friday. Provider shall supply the UCSS with an alternate telephone number to be used for administrative purposes only, in the event of an emergency and the provider cannot be reached at the primary agency telephone number.
- 2.2 The Provider shall use a secure, locked storage space for all UCSS client records.

**CONDITION 3 — ADMINISTRATIVE POLICIES**

*The Provider has written procedures supporting the operation of the business and its services.*

**Required Elements:**

- 3.1 The Provider shall have a system to document services delivered and billed that complies with the UCSS program requirements.
- 3.2 The Provider shall submit evidence of business insurance coverage for the required one-year business history without a lapse in service at the time of proposal. Throughout the term of the contract, the Provider shall obtain and maintain a comprehensive insurance program affording as a minimum the items described below:
- 3.2.1 Comprehensive General Liability: \$1,000,000 annual combined single limit per occurrence \$2,000,000.00 aggregate, including coverage for:
- a) Personal Injury Liability: all sums which the company shall become legally obligated to pay as damages because of bodily injury, sickness, or disease including death at any time resulting there from, sustained by any person other than its employees,
  - b) Broad form Property Damage Liability,

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- c) products and completed operations; d) premises and completed operations; and e) contractual liability ensuring the obligations assumed by the Provider under the Contract. This insurance does not apply or shall not be construed as being applicable to liability for damages arising out of bodily injury to any person or damage to any property of others resulting from the negligence of the Union County Commissioners, its officers, employees, or agents.
- 3.2.2 Employer's Liability, \$500,000.00, annually
- 3.2.3 Automobile Liability Insurance: \$1,000,000.00, annually, all sums, which the company shall become legally obligated to pay as damages because of injury to or destruction caused by occurrence arising out of ownership, maintenance, or use of any automobile, whether owned, non-owned, or hired.
- 3.2.4 Excess Annual Aggregate Limit: \$1,000,000 dollars annually. During the term of this Contract and any renewal thereto, the Contractor, and any agent of the Offeror, at its sole cost and expense shall maintain the required insurance coverage as described in the Contract. County may require the Contractor to provide respective certificate(s) of insurance to verify coverage. Failure to provide a requested certificate within a seven (7) calendar day period may be considered a default.
- 3.2.5 Employee Dishonesty: not less than \$10,000 dollars per employee. This requirement can be included in the agency's general liability policy or in a separate Employee Dishonesty Bond from a Bonding or Surety company.
- 3.3 The Provider shall have Certificates of Insurance stating that during the term of the contract the Provider shall be insured at all locations where it undertakes business operations for the types of insurance and limits of liability as described above. Copies of these Certificates shall be sent to UCSS.
- 3.3.1 All such Respondent's insurance policies shall be primary and non-contributory.
- 3.3.2 These policies shall include these special provisions: The company agrees that thirty (30) days before the cancellation or reduction of the insurance afforded by this policy regarding the contract involved, written notice shall be delivered to: Union County Senior Services, PO Box 389, Marysville, OH 43040.
- 3.3.3 In addition to a Certificate of Insurance, Respondent shall provide endorsements to the underlying policy for the additional insured coverage, as required.
- 3.4 The Provider shall have a written procedure which identifies the steps a client shall take to file a liability claim.
- 3.5 The Provider shall have a written procedure for documenting all client incidents and reporting the incidents to UCSS. The Provider shall maintain evidence of reporting the incident to UCSS via phone, fax, or e-mail.
- 3.6 The Provider shall notify UCSS within 24 hours of any incidents and document the notification on an incident report, which shall be forwarded to UCSS. An incident is defined, per OAC 173-3-01 ([Rule 173-3-01 - Ohio Administrative Code | Ohio Laws](#)), as "an event that is inconsistent with the routine care or routine provision of services to a consumer. An incident may involve a consumer, caregiver (to the extent it impacts a consumer), provider, provider's staff or facility, another facility, an Area Agency on Aging staff, Ohio Department of Aging staff, or other administrative authorities. Examples of an incident are alleged abuse or neglect, abandonment, an accident, or an

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- unusual situation resulting in an injury to a person or damage to the person's property or equipment." The provider will contact the UCSS case manager to partner in addressing the client challenge and document the notification on an incident report, which shall be forwarded to UCSS. The provider is considered a partner in serving the clients' needs and is to work with the UCSS case manager to discuss, resolve and start a new plan to better serve the client.
- 3.7 The Provider shall maintain a hard copy or electronic file for each UCSS client. Each file shall contain the following information:
- 3.1.1. Client name, address, and telephone number
  - 3.1.2. Client date of birth and gender
  - 3.1.3. Contact person's name and phone number
  - 3.1.4. UCSS case manager name and phone number
  - 3.1.5. Functional limitations of client relevant to service(s) authorized
  - 3.1.6. Signed and dated documentation of each contact with the client or caregiver, UCSS case manager or other authorized people.
- 3.8 The Provider shall obtain written approval from the UCSS client to release client specific information to sources outside of Union County Senior Services (UCSS) and have a written policy regarding confidentiality. Client information received or submitted shall be treated as confidential.
- 3.9 The Provider shall keep all records supporting service delivery to UCSS clients for six years or until an initiated fiscal audit is completed, whichever is later. Notwithstanding the above, if there are litigation, claims, audits, negotiations, or other actions that involve any of the records cited and that have started before the end of the six-year period, then such records must be retained until completion of the actions and resolution of all issues, or the end of the six-year period, whichever occurs later.
- 3.10 The Provider shall have a written grievance procedure for resolving client complaints. The Provider shall provide all clients with written notice of their right to file a grievance, which shall include the name and telephone number of the Provider's contact person responsible for addressing grievances.
- 3.10.1 The Provider shall work with the UCSS case manager to resolve any grievance. The provider is responsible for contacting the case manager by phone call, email, or fax to work together to address a grievance. The provider should work with the UCSS case manager to meet the client together, in person or via conference call to address the problem. The Provider shall provide all clients with written notice of their right to file a grievance, which shall include the name and telephone number of the Provider's contact person responsible for addressing grievances.
  - 3.10.2 The Provider shall notify the UCSS Case Manager by phone, fax or e-mail of any client complaints reported to the Provider agency.
- 3.11 The Provider shall immediately notify UCSS in writing of any changes to corporate structure, Federal Tax identification number, or if the Respondent is purchased by or merges with another business entity.
- 3.12 if a UCSS Provider wants to be released from the UCSS contract, the provider must submit this request in writing to the UCSS. UCSS requires a 90-day notice of intent to terminate the contract.

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- 3.13 The Provider shall not engage in behavior that is a conflict of interest in which the provider can exploit a professional or official capacity for their personal or agency's benefit or interest or may create a lack of objectivity or partiality.

**CONDITION 4 — PERSONNEL POLICIES**

*The Provider has written personnel policies that support lawful staff practices.*

Required Elements:

- 4.1 The Provider shall have written job descriptions or statements of job responsibilities that include qualifications for each position involved in the direct delivery of UCSS services.
- 4.2 The Provider shall conduct and document performance appraisals a minimum of annually for all individuals (employed or contracted) including volunteers involved in the direct delivery of UCSS services.
- 4.3 The Provider shall document in writing, signed, and dated by the staff member, completion of an orientation before servicing an UCSS client which includes:
- 4.3.1 The Provider's purpose, policies, and procedures; including but not limited to:
- a. Employee position description/duties/expectations
  - b. Provider personnel policies
  - c. Incident reporting procedures and policies
  - d. Agency table of organization/lines of communication
  - e. Emergency procedures
- 4.4 The Provider shall have a written procedure defining the process by which a staff member can register a complaint or grievance.
- 4.5 The Provider shall maintain a personnel file on every staff member (including volunteers and contract workers), who provides direct service to UCSS clients. This file shall include:
1. A resume or application for employment that describes work history.
  2. Written documentation of employee applicant's signed consent for verification of previous employment, training, and experience.
  3. Written documentation of Provider confirmation/verification of employee's previous employment, experience, and training.
  4. Written verification of licensure/certification and a valid driver's license, if applicable.
  5. A copy of the performance appraisals signed and dated by the employee and staff member conducting the appraisal.
  6. A copy of the UCSS Provider Staff Code of Ethics signed and dated by the employee.
- 4.6 The Provider has written procedures that require it to conduct background checks on all applicants as well as procedures that do not permit hiring an applicant convicted of a disqualifying offense, as defined in [Section 173.38 - Ohio Revised Code | Ohio Laws; Section 3740.11 - Ohio Revised Code | Ohio Laws](#), or other actions that pose a risk to the clients, unless there is documentation to confirm the hiring consistent with the foregoing statutory references.

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- 4.6.1 The Provider shall maintain a documentation log to support completion of Bureau of Criminal Identification and Investigation (BCII) checks on all service workers and supervisory staff.

**CONDITION 5 — SERVICE DELIVERY**

*The Provider must deliver services conforming to service specification(s) and the service plan designed and authorized by UCSS. UCSS case managers make referrals and authorize services to providers based on the lowest cost, the highest quality service delivery, and the provider's capacity to deliver the service while being respectful of client choice. UCSS does not guarantee a volume of service for providers. All referrals and authorizations are sent through On-line Referral Form, email, or fax.*

**Required Elements:**

- 5.1 The Provider shall deliver services in compliance with service specification(s) and under the service plan as authorized by UCSS.
- 5.1.1 The Provider shall accept or decline a referral within 24 hours or 1 working day. In writing by post, fax, or email to UCSS.
- 5.2 The Provider, its employees, approved subcontractors, or agents, shall deliver services in compliance with any Public Health Order, public health regulation, and consistent with Responsible RestartOhio protocols, Sector Specific Operating Requirements of the State of Ohio or Union County, and Guidelines from the United States Centers for Disease Control and Prevention.
- 5.3 UCSS will not pay for services it has not authorized in advance. The Provider shall not contact the UCSS client before UCSS notifies Provider that the service has been authorized.
- 5.4 The Provider shall inform the UCSS case manager if services cannot be started within 10 business days of the referral.
- 5.5 The Provider must have prior approval from the UCSS case manager or supervisor to increase or decrease service units. Any increase to a service schedule agreed upon by the worker and client must have prior approval by the UCSS Case Manager. Failure to obtain prior approval from the UCSS case manager may result in refusal of payment.
- 5.6 The Provider shall notify the UCSS case manager
- 5.6.1 within one business day by phone, fax or e-mail of:
- a) Changes in client status (health, mental health, behavioral changes impacting ability to provide services or death)
  - b) Changes in client address
  - c) Client admission to an institution (nursing home, hospital, or rehab facility)
  - d) Any change or client status issue that poses a health or safety threat to the client or provider staff or interfere with the delivery of authorized services.
- 5.6.2 The Provider shall notify the UCSS case manager via phone, fax, or e-mail if the client is repeatedly refusing service or has asked the Provider to cancel services.

By notifying UCSS of these changes, we can work together to help resolve the issues and better serve the clients.

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- 5.7 The Provider shall have a written procedures to document service delivery.
- 5.7.1 The Provider shall obtain documentation signed and dated by the client for each instance of service delivery. The documentation signed by the client shall include:
- a. The date of service delivery
  - b. A description of the service tasks being performed
  - c. The name of the direct service worker
  - d. The arrival and departure time of the direct service worker
  - e. The signature of the direct service worker
- 5.7.2 The Provider shall have a written procedure for verifying service delivery when a client signature cannot be obtained. The Provider shall make this documentation available upon request from the client or UCSS staff.
- 5.8 In the event of a staff member absence, the Provider is responsible for providing a substitute staff member to deliver the services under the authorized care plan schedule.
- 5.8.1 The Provider may arrange with the client to provide services on another day; however, the Provider shall make every effort to provide the service as authorized in the UCSS care plan. For example, if the client is authorized for weekly Homemaker service, the Provider shall make every effort to provide a substitute worker during that same week period.
- 5.9 If services cannot be delivered as authorized, the Provider shall notify the UCSS case manager within one working day with the following information:
1. Client name
  2. Reason service cannot be delivered
  3. If subsequent service visits will be missed
  4. Date client will receive next service
- 5.10 The Provider shall maintain written documentation of all client contacts, case manager contacts, and units of service delivered. The provider shall make the records available upon request.
- 5.11 To promote high quality service delivery, the Provider shall partner with the UCSS in problem resolution of incidents, grievances, or complaints.

**CONDITION 6 — COMPLIANCE**

*The Provider shall comply with all contract requirements, Conditions of Participation, relevant Service Specifications, monitoring and reporting requirements established by UCSS.*

**Required Elements:**

- 6.1 The Provider shall allow representatives of UCSS access to the Provider facility and full access to policies, procedures, records, and other documents related to provision of service to UCSS clients and shall cooperate with the representatives in periodic reviews.
- 6.2 The Provider shall maintain compliance with all contract requirements, Conditions of Participation (COP), and relevant Service Specifications (SS) during the term of this contract. Failure to maintain compliance may result in these actions:
- 6.2.1 A Provider found to be non-compliant with a COP or SS may:
- a. Must submit a Plan of Correction.

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- b. Be placed on hold for new requests for service/referrals from UCSS.
- 6.2.2 A Provider found to have repeated non-compliance issues with the COP's or SS's, or when non-compliance poses a health and/or safety risk to the UCSS client, may:
  - a. Must submit a Plan of Correction
  - b. Be placed on an extended hold for referrals
  - c. Have their UCSS clients removed from the Provider's care.

The Provider agency must show compliance with the specified terms of the contract before being released from hold status and to resume service provision to UCSS clients.
- 6.2.3 A Provider found to have repeated non-compliance issues with the COP's and SS's, has repeatedly failed to show their ability to meet the terms and conditions of the contract, or is found to have serious noncompliance issues which pose a health and/or safety risk to the UCSS client may have contract terminated.
- 6.3 The Provider shall immediately notify UCSS in writing of any of these changes:
  - 6.3.1 Changes in policy related to service delivery
  - 6.3.2 Changes in name, corporate structure, or service provision
  - 6.3.3 Office relocations, changes in phone numbers
  - 6.3.4 Changes in Managerial staff

**CONDITION 7 — BILLING**

*The Provider shall submit billings to UCSS monthly. The Provider's request for payment is due by the 10th of the subsequent month following the date of service.*

**Required Elements:**

- 7.1 The Provider shall input service units into the UCSS billing system via computer. UCSS will only remit payments to the contracted Provider agency. The Provider's request for payment is due by the 10th of the subsequent month following the date of service.
- 7.2 The Provider shall bill monthly for only those units authorized by UCSS and delivered by the Provider. If the number of units billed is less than the monthly authorized units, the unbilled units cannot be added to the next month's billing. UCSS is not liable to pay costs arising from changes, changes or extra work orders not authorized in advance by UCSS, except during emergency situations.
- 7.3 The Provider shall bill for actual units of service delivered rounded off to the nearest quarter unit for one-hour units. Workers' time spent for travel, breaks, meal breaks, or administrative activities shall not be billed to UCSS.
- 7.4 The Provider shall not bill extra for services provided on holidays or weekends; this cost should be calculated into the unit cost. (See service specifications for any exceptions.)
- 7.5 The Provider may bill for time direct service workers spend in client care conferences as authorized by UCSS.
  - 7.5.1 UCSS client may cancel a service unit without incurring a charge by notifying the contracting Provider 24 hours before the scheduled time of service. If the

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- Provider does not receive a notice of cancellation, the Provider may bill UCSS for a maximum of one unit of service, regardless of number of units authorized.
- 7.5.2 If UCSS client is not home during the scheduled service visit or refuses the scheduled service by the Provider, the Provider may bill for a maximum of one unit of service.
- 7.5.3 The Provider must document in the client record the reasoning for the cancellation, time Provider was notified, and person who notified Provider.
- 7.5.4 The Provider must notify the UCSS case manager after each unexplained absence or inability to provide the service.
- 7.6 UCSS may refuse payment to the Provider when requests for payment are not received within sixty days of service delivery.
- 7.7 The compensation paid to a successful Provider and its representatives shall be the sole and exclusive consideration for the goods and/or services provided under that contract. No additional fee, cost, or donation of any sort shall be charged to or solicited from any eligible UCSS client.
- 7.7.1 The Provider shall not solicit donations from clients whose services are provided under UCSS. This includes prohibition against adding UCSS clients to general solicitation mailing lists.
- 7.8 UCSS will research unpaid units, if the requests are received within sixty days of the end of the month in which services were delivered.
- 7.9 The Provider shall identify and bill all other sources of payment including third party payers such as Medicare and private insurance, billing UCSS as the last resort.
- 7.10 The Provider shall maintain written documentation of all units of service delivered. UCSS may refuse payment, or require re-payment to the UCSS, for any units of service billed to the UCSS when the Provider agency does not have written documentation to support the provision of service.
- 7.11 UCSS normally makes payments within 45 days from the day the invoice is received.

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**EXHIBIT B**

**HOMEMAKER SERVICE**

Rule 173-3-06.4 - Ohio Administrative Code | Ohio Laws

- 1.0 Definition**  
Homemaker services enable a client to achieve and maintain a clean, safe, healthy environment; help the client to manage personal appointments and day-to-day household activities as authorized by the case manager.
- 2.0 Unit of Service**
  - 2.1 A unit of Homemaker service is one hour of direct client service.
  - 2.2 The unit rate shall include administration, supervision, travel, and documentation time.
- 3.0 Provider Agency Requirements**  
3.1 The Provider shall develop and start an internal Quality Assurance plan, to assure clients are receiving quality services as authorized by UCSS.
- 4.0 Personnel Qualifications** – see Rule 173-3-06.4 - Ohio Administrative Code | Ohio Laws
- 5.0 Homemaker Paraprofessional Supervision** - see Rule 173-3-06.4 - Ohio Administrative Code | Ohio Laws  
The Provider shall assure that a Homemaker paraprofessional performs services outlined in the UCSS authorized care plan and that the Provider's supervisor oversees the Homemaker staff member in client care tasks.
  - 5.1 The supervisor shall complete and document a home visit to confirm the daily activities of the Homemaker paraprofessional before client care is started.
    - a. The supervisor shall prepare a written initial client assessment and homemaker daily care plan specific to each client and consistent with the UCSS authorized plan.
  - 5.2 The supervisor shall evaluate the Homemaker paraprofessional's compliance with the daily care plan and UCSS authorized plan at least once every ninety days. Supervisor may conduct reviews by telephone, video conference, or in the client's home. In-person reviews must be completed for new client enrollment. Client reviews should not be conducted via telephone or video conference back – to – back.
- 6.0 Continuing Education** see Rule 173-3-06.4 - Ohio Administrative Code | Ohio Laws
- 7.0 Duties and Responsibilities** see Rule 173-3-06.4 - Ohio Administrative Code | Ohio Laws
- 8.0 Summary of Required Documentation**

The Provider of Homemaker services shall maintain the following documentation:

Required Documentation	Due Date	Remarks
Initial Client Assessment and Homemaker Care Plan	Before start of care	Provider must maintain original documentation in client record

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Client Supervisory Visit Report	Every 90 days	Provider must maintain original documentation in client record
Supervisor and Homemaker case consultation and communication	As requested	Provider must maintain original documentation in client record
Documentation signed and dated by the client for each service delivery	As requested	Provider must maintain original documentation in client record
Staff Continuing Education	Annual — 6 hours	Provider must maintain documentation in employee staff file

**PERSONAL CARE/RESPIRE SERVICES**

Rule 173-3-06.5 - Ohio Administrative Code | Ohio Laws

**1.0 Definition**

Personal Care/Respite (PC/R) services enable a client to achieve optimal function with Activities of Daily Living (ADL) and Instrumental Activities of Daily Living (IADL) and/or provide the client's informal caregiver a respite from care-giving duties. Personal care help may include help with personal hygiene, grooming, foot care and moving about the home. All services will be provided in the client's home of residence.

**2.0 Unit of Service**

- 2.1 A unit of service is one hour of direct in-home service to the client.
- 2.2 The unit rate shall include administration, supervision, travel and documentation time.

**3.0 Provider Agency Requirements**

- 3.1 The Provider must assure service delivery capability seven days a week.
- 3.2 The Provider shall have a written policy that addresses workers handling of client funds.
- 3.3 The Provider shall have a mechanism to verify:
  - a. That the PC/R aide is present at the scheduled time and location where services are to be provided;
  - b. At the end of each working day, whether the provider's employees have provided the services at the proper time and location;
  - c. A protocol to be followed in scheduling a substitute worker when the monitoring system identifies that an employee has not provided home care services at the proper time and location, including;

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standards for determining the time that may elapse without jeopardizing the health and safety of the client;

d. Procedures for maintaining records of the information obtained through the monitoring system, and compiling annual reports which include statistics on the rate at which home care services were provided at the proper time and location;

e. Procedures for conducting random checks of the accuracy of the monitoring system. For purposes of conducting these checks, a random check is a check of not more than five per cent of the home care visits the provider's employees make to different home care dependent adults within a particular work shift.

4.0 **Personnel Qualifications** see [Rule 173-3-06.5 - Ohio Administrative Code | Ohio Laws](#)

5.0 **Training and Skill Testing Components** see [Rule 173-3-06.5 - Ohio Administrative Code | Ohio Laws](#)

6.0 **Continuing Education** see [Rule 173-3-06.5 - Ohio Administrative Code | Ohio Laws](#)

7.0 **Duties and Responsibilities of the PC/R Aide** see [Rule 173-3-06.5 - Ohio Administrative Code | Ohio Laws](#)

8.0 **Special Tasks that shall not be assigned to the PC/R Aide** see [Rule 173-3-06.5 - Ohio Administrative Code | Ohio Laws](#)

The Provider shall assure that the PC/R Aide shall not administer any medication. This includes, but is not limited to, the administration of over-the-counter (OTC) medications to be ingested, oral prescription medications or the application of topical prescription medications.

9.0 **PC/R Aide Supervision** see [Rule 173-3-06.5 - Ohio Administrative Code | Ohio Laws](#)

The Provider shall assure that a PC/R Aide performs services outlined in the UCSS authorized plan and that a registered nurse or LPN under the direction of an RN supervises the PC/R Aide in client care tasks.

9.1 The supervisor shall complete and document a home visit to define the expected daily activities of the PC/R before client care is started.

9.2 The supervisor shall evaluate PC/R Aide compliance with the care plan and UCSS authorized plan at least every 60 days.

a) Supervisor may conduct reviews by telephone, video conference, or in the client's home. In-person reviews must be completed for new client enrollment. Client reviews should not be conducted via telephone or video conference back – to – back.

10.0 **Summary of Required Documentation**

Required Documentation	Due Date	Remarks
Initial Client Care Plan Assessment and PC/R care plan	Before start of client care	RN preferred. Provider maintains original copies.

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<b>Client Supervisory Report</b> (evaluate existing care plan)	Every 60 days	RN only. Use <b>Client Supervisory Report</b> or another approved format. Complete with signatures and dates.
Supervisor and PC/R case consultation and communication	As requested	Provider maintains original copies.
Staff continuing education	Annual - 6 hours	Exempt for 1st year if 60-hour skills test completed. Providers maintain original documents in employee personnel file.

**NURSING SERVICES**

- 1.0 **Definition**  
 Nursing services to facilitate a safe and effective management of both over-the-counter and prescription medications by helping the client with a safe medication regime and achieving medication compliance.
- 2.0 **Unit of Service**
  - a. A unit of nursing service is one hour of direct client service.
  - b. A unit shall include administration, supervision, travel, and documentation time.
- 3.0 **Provider Agency Requirements**
  - a. The provider must develop an internal Quality Assurance plan, to assure client safety practices and receiving quality of care as authorized by UCSS.
- 4.0 **Personnel Qualifications**
  - a. The Provider shall assure the staff for nursing position have the following qualifications
    - i. Current license or credential to work as an RN in Ohio
    - OR
    - ii. Current license as a Licensed Practical Nurse in Ohio and under the direction of an RN.
- 5.0 **Duties and Responsibilities**
  - a. The Provider shall assure the nurse assigned has capacity to perform services outlined and authorized by UCSS that include:
    - i. Documentation:
      - a) Drug inventory
      - b) Documentation of medication handled
      - c) Service delivery provided

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- ii. Drug preparation:
  - a) Set up of client's medications on a predetermined time frequency authorized by UCSS.

C.J. 2026  
I-1000 NI-019A  
Date 4/29/2026

UNION COUNTY COMMISSIONERS JOURNAL 2026  
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ADMINISTRATOR ACTION NO. 26-050A:

Approval of Payment of Bills - Sheriff

County Administrator Bill Narducci approved the payment of regular purchase order bills and the “then and now” bills submitted for the week of April 29, 2026.

Vendor Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
7406 AMAZON CAPITAL	042926	16TD-19MM-C	20261164	9.88	Pending approval	Engineer
5346 O'REILLY AUTO ENI	042926	March26	20263105	14.07	Pending approval	Engineer
2191 AMAZON	042926	104V-RMDG-	20260310	16.40	Pending approval	Sheriff
2191 AMAZON	042926	1WLQ-H4JL-9:	20260568	18.79	Pending approval	Sheriff
1045 JOHNSON CONTROLS	042926	0300791	20261111	19.53	Pending approval	Facilities
6354 KRAMER ENTERPRISES,	042926	189589 (3/3)	20261156	21.79	Pending approval	Engineer
2245 RICHWOOD BANKING VIS	042926	Texas RH-Rine	20256730	25.49	Pending approval	Common Pleas-Juv/Pro
1522 CENTURYLINK	042926	Toll Free Apr-1	20263039	27.48	Pending approval	Human Services
1561 CAAO	042926	SW-3-20-26-0	20263100	30.00	Pending approval	Auditor
10316 COUGHLIN AUTOMOTIVE	042926	516004879	20260530	30.20	Pending approval	Sheriff
52 DAYTON POWER & LIGHT	042926	4/21 Scottslaw	20261138	34.41	Pending approval	Engineer
4356 KONICA MINOLTA BUSIN	042926	9010853721	20260159	37.27	Pending approval	Auditor
10316 COUGHLIN AUTOMOTIVE	042926	516004248	20263052	37.96	Pending approval	Sheriff
7406 AMAZON CAPITAL	042926	1QTC-VXH3-6i	20261164	38.12	Pending approval	Engineer
2119 GORDON FLESCH COMPAN	042926	IN15587462	20260518	39.00	Pending approval	Sheriff
52 DAYTON POWER & LIGHT	042926	230772	20260286	40.42	Pending approval	Facilities
521 MASI	042926	6110025 (8/9)	20261154	41.70	Pending approval	Engineer
10316 COUGHLIN AUTOMOTIVE	042926	516005617	20260530	45.40	Pending approval	Sheriff
9016 PITNEY BOWES BANK	042926	purchasepowe	20260543	48.91	Pending approval	Clerk of Courts
833 VERIZON WIRELESS GRE	042226	6140001205	20260537	49.98	Pending approval	Clerk of Courts
2245 RICHWOOD BANKING VIS	042926	Int & Penalty :	20263083	52.73	Pending approval	Common Pleas-Juv/Pro
7406 AMAZON CAPITAL	042926	13JD-1YQM-6i	20262406	53.98	Pending approval	EMA
978 AEP OHIO	042226	7252 Mar/Apr	20261148	57.78	Pending approval	Engineer
6354 KRAMER ENTERPRISES,	042926	189590 (2/3)	20261137	60.72	Pending approval	Engineer
1430 PURCHASE POWER	042926	1029288366	20263060	65.25	Pending approval	Human Services
978 AEP OHIO	042926	7090 Mar/Apr	20261148	68.28	Pending approval	Engineer
10316 COUGHLIN AUTOMOTIVE	042926	516004708	20263082	69.72	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004365	20263077	72.76	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004561	20257643	74.00	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004157	20263081	74.00	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516005000	20260530	74.00	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516005602B	20260530	74.13	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004246	20257631	74.95	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516003363	20257602	74.95	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516005989	20257630	74.98	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004728	20257625	74.99	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004298	20257605	74.99	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004685	20257609	74.99	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516006304	20257639	74.99	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516005278	20257608	74.99	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516005373	20257641	74.99	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516005151	20257610	74.99	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516005685	20257615	74.99	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004936	20257601	74.99	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516005424	20257646	74.99	Pending approval	Sheriff
2654 UNION COUNTY BAR ASS	042926	2026 Bar Assn	20263044	75.00	Pending approval	Human Services
2119 GORDON FLESCH COMPAN	042926	IN15586082	20260215	81.63	Pending approval	Sheriff
7406 AMAZON CAPITAL	050626	13XG-9MMT-5	20260550	82.09	Pending approval	Clerk of Courts
521 MASI	042926	6103126 (4/9)	20261154	83.40	Pending approval	Engineer
521 MASI	042926	6096087 (3/9)	20261154	83.40	Pending approval	Engineer
521 MASI	042926	6092092 (2/9)	20261154	83.40	Pending approval	Engineer
978 AEP OHIO	042926	7002 Mar/Apr	20261148	89.90	Pending approval	Engineer
10316 COUGHLIN AUTOMOTIVE	042926	516006498	20260530	95.77	Pending approval	Sheriff
1039 REPUBLIC WASTE SERVI	042926	0046-0064301	20261163	96.82	Pending approval	Engineer
1039 REPUBLIC WASTE SERVI	042926	0046-0064301	20261163	97.15	Pending approval	Engineer
239 CAPITOL COPY INC	042926	INV882031,03	20263059	99.67	Pending approval	Human Services
198 TAYLOR TOWNSHIP-FISC	042926	2026 Memoriz	20263049	100.00	Pending approval	Commissioners
2272 AXON ENTERPRISE	042926	INUS438923	20262961	100.00	Pending approval	Sheriff
779 W. W. GRAINGER	042926	9859091606	20263094	108.62	Pending approval	Engineer

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Vendor Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
7311 TAYLOR, JOHN K.	042926	19601	20261134	112.26	Pending approval	Engineer
1039 REPUBLIC WASTE SERVI	042926	0046-0064284	20261163	115.77	Pending approval	Engineer
1873 PARR PUBLIC SAFETY E	042926	INV121912	20260510	120.00	Pending approval	Sheriff
1179 PERRY PROTECH	042226	inv1341825	20260549	122.17	Pending approval	Clerk of Courts
521 MASI	042926	6110048 (7/9)	20261154	125.10	Pending approval	Engineer
1873 PARR PUBLIC SAFETY E	042926	INV121913	20260313	125.93	Pending approval	Sheriff
7406 AMAZON CAPITAL	042926	1DLF-1YX1-DC	20261132	133.15	Pending approval	Engineer
10316 COUGHLIN AUTOMOTIVE	042926	516006556	20260530	134.99	Pending approval	Sheriff
10198 WHARTON, KOTA	042926	INV-370	20261171	136.00	Pending approval	Engineer
1338 GRAPHIC STITCH INC	042926	49446	20263156	137.40	Pending approval	Coroner
1123 ZANDER PEST CONTROL	042926	47035	20260283	140.00	Pending approval	Facilities
521 MASI	042926	6105176 (5/9)	20261154	144.65	Pending approval	Engineer
119 MARYSVILLE JOURNAL	042926	230580	20257258	169.84	Pending approval	Treasurer
119 MARYSVILLE JOURNAL	042926	12 months 20:	20263038	169.84	Pending approval	Human Services
3459 FRIENDSOFFICE	042926	1908995-0	20263043	173.28	Pending approval	Human Services
3967 ELSMORE, JAMES	042926	230638	20260561	174.87	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516005600	20260530	174.94	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004936B	20260530	181.97	Pending approval	Sheriff
521 MASI	042926	6096230 (1/9)	20261154	197.90	Pending approval	Engineer
8299 HAIX NORTH AMERICA	042926	260003907	20260509	218.95	Pending approval	Sheriff
1127 QUILL CORPORATION	042926	48121788	20263162	221.75	Pending approval	Auditor
52 DAYTON POWER & LIGHT	042926	230723	20260513	230.95	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004545	20263080	232.95	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004535	20263076	232.95	Pending approval	Sheriff
937 STATE CHEMICAL MANUF	042926	904179102	20262598	250.27	Pending approval	Facilities
10316 COUGHLIN AUTOMOTIVE	042926	516003203B	20260530	267.50	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516005331B	20260530	269.00	Pending approval	Sheriff
7406 AMAZON CAPITAL	042926	94TP, LCP4, 9:	20260427	269.05	Pending approval	COYC
1123 ZANDER PEST CONTROL	042926	8379	20260284	270.00	Pending approval	Facilities
8811 COFFIELD, NATHAN	042926	230637	20260560	272.30	Pending approval	Sheriff
7406 AMAZON CAPITAL	042926	19w7-11gtvdi	20260550	273.21	Pending approval	Clerk of Courts
8151 K & M LIFE INC	042926	100430195 (2,	20263087	274.00	Pending approval	Engineer
521 MASI	042926	6105109 (6/9)	20261154	275.45	Pending approval	Engineer
10316 COUGHLIN AUTOMOTIVE	042926	516005273	20260530	276.48	Pending approval	Sheriff
10316 COUGHLIN AUTOMOTIVE	042926	516004728B	20263067	284.22	Pending approval	Sheriff
521 MASI	042926	6110060 (9/9)	20261154	289.65	Pending approval	Engineer
1045 JOHNSON CONTROLS	042926	42333716	20261111	300.00	Pending approval	Facilities
1127 QUILL CORPORATION	042926	48540574	20262174	316.22	Pending approval	Prosecutor
1045 JOHNSON CONTROLS	042926	42333715	20261111	322.50	Pending approval	Facilities
2245 RICHWOOD BANKING VIS	042926	230773	20263104	339.80	Pending approval	Commissioners
2245 RICHWOOD BANKING VIS	042926	230793	20263111	339.80	Pending approval	EMA
10316 COUGHLIN AUTOMOTIVE	042926	516004298B	20263068	347.75	Pending approval	Sheriff
2084 MONTGOMERY COUNTY	042926	FT100036023	20263070	350.00	Pending approval	Sheriff
1039 REPUBLIC WASTE SERVI	042926	0046-006428C	20261136	352.65	Pending approval	Engineer
1123 ZANDER PEST CONTROL	042926	47033	20260283	360.00	Pending approval	Facilities
3960 SOUTHERN COMPUTER WA	042226	inv00865437	20262574	376.68	Pending approval	Clerk of Courts
1039 REPUBLIC WASTE SERVI	042926	0046-0064281	20260523	406.06	Pending approval	Sheriff
1123 ZANDER PEST CONTROL	042926	47036,47034	20261806	410.00	Pending approval	Human Services
733 MCAULIFFE'S ACE	042926	426519	20260421	437.92	Pending approval	COYC
1127 QUILL CORPORATION	050626	48470437	20260551	439.90	Pending approval	Clerk of Courts
3204 JOHN DEERE FINANCIAL	042926	March/April2:	20263096	447.92	Pending approval	Engineer
6354 KRAMER ENTERPRISES,	042926	189588 (1/3)	20261137	452.01	Pending approval	Engineer
10316 COUGHLIN AUTOMOTIVE	042926	516004336	20257683	458.59	Pending approval	Sheriff
8335 BREEZELINE	042926	04/08-05/07	20260164	462.40	Pending approval	Auditor
3629 VISA	042926	230753	20262985	468.41	Pending approval	Commissioners
5612 CHARM-TEX, INC.	042926	0441383-IN	20260428	522.10	Pending approval	COYC
7610 RODGER, JUDGE RICK	042926	Judge Rodger	20263032	550.00	Pending approval	Common Pleas-Juv/Pro
5219 MOORE MEDICAL LLC	042926	5509289, 550:	20260422	553.50	Pending approval	COYC
8215 CENTRAL OHIO FORKLIF	042926	SI260440259	20263014	565.11	Pending approval	Facilities

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Vendor	Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
8487	RINEHART, ADAM	042926	OAM spring cc	20263065	591.89	Pending approval	Common Pleas-Juv/Pro
1932	TREASURER STATE OF O	042926	26L3678	20260525	600.00	Pending approval	Sheriff
937	STATE CHEMICAL MANUF	042926	904181857	20261150	647.69	Pending approval	Engineer
1123	ZANDER PEST CONTROL	042926	47032	20260284	665.50	Pending approval	Facilities
10316	COUGHLIN AUTOMOTIVE	042926	516004731	20263066	673.29	Pending approval	Sheriff
10316	COUGHLIN AUTOMOTIVE	042926	516004571	20263078	725.17	Pending approval	Sheriff
10316	COUGHLIN AUTOMOTIVE	042926	516004685B	20263069	726.66	Pending approval	Sheriff
10316	COUGHLIN AUTOMOTIVE	042926	516005602	20257618	749.99	Pending approval	Sheriff
2733	GAYLORD BROTHERS	042926	2952198	20260900	752.33	Pending approval	Commissioners
10316	COUGHLIN AUTOMOTIVE	042926	516003460	20263079	832.27	Pending approval	Sheriff
1522	CENTURYLINK	042926	230559	20260239	932.21	Pending approval	Facilities
52	DAYTON POWER & LIGHT	042926	MOps Mar/Ap	20261138	932.88	Pending approval	Engineer
8151	K & M TIRE INC	042926	100432768 (1,	20263088	1,008.00	Pending approval	Engineer
557	SHELLY MATERIALS INC	042926	2877163	20263099	1,022.38	Pending approval	Engineer
1532	DAVIS, DANIEL PHD	042926	2252	20263109	1,200.00	Pending approval	Commissioners
3990	BURGESS & NIPLE ARCH	042926	1242316	20261984	1,288.00	Pending approval	Engineer
2245	RICHWOOD BANKING VIS	042926	4-10 and 5-10	20256730	1,318.21	Pending approval	Common Pleas-Juv/Pro
18	VANCE'S SHOOTERS SUP	042926	1321350-IN	20262115	1,329.05	Pending approval	Sheriff
9240	SUPERIOR BUILDING SE	042926	8977	20262589	1,362.00	Pending approval	Facilities
10316	COUGHLIN AUTOMOTIVE	042926	516005839	20260530	1,389.46	Pending approval	Sheriff
545	GUSTER-LOSEY	042926	200680 4/9/2i	20263090	1,493.00	Pending approval	COYC
451	SMART OIL COMPANY	042926	108008 (3/3)	20261144	1,907.50	Pending approval	Engineer
1380	UCO INDUSTRIES	042926	1300899	20263155	2,279.16	Pending approval	Auditor
2693	AIR FORCE ONE INC.	042926	589464	20260405	2,305.00	Pending approval	COYC
10521	BLADE-TECH INDUSTRIE	042926	749633	20262084	2,432.02	Pending approval	Sheriff
10316	COUGHLIN AUTOMOTIVE	042926	516006257	20260530	2,499.64	Pending approval	Sheriff
1873	PARR PUBLIC SAFETY E	042926	INV121863	20262024	2,618.80	Pending approval	Sheriff
18	VANCE'S SHOOTERS SUP	042926	1321350-INB	20262116	2,646.35	Pending approval	Sheriff
5207	UNION COUNTY PERSONA	042926	Q1 2026	20263057	3,000.00	Pending approval	Human Services
10316	COUGHLIN AUTOMOTIVE	042926	516005396	20260530	3,196.71	Pending approval	Sheriff
451	SMART OIL COMPANY	042926	108010 (1/3)	20261144	3,235.00	Pending approval	Engineer
9240	SUPERIOR BUILDING SE	042926	8984	20260604	3,350.00	Pending approval	Facilities
1949	M P DORY COMPANY	042926	32653 (1/4)	20262144	3,375.00	Pending approval	Engineer
451	SMART OIL COMPANY	042926	108009 (2/3)	20261144	3,420.00	Pending approval	Engineer
1949	M P DORY COMPANY	042926	32651 (3/4)	20262729	3,450.00	Pending approval	Engineer
18	VANCE'S SHOOTERS SUP	042926	1328990-IN	20260507	3,701.70	Pending approval	Sheriff
2693	AIR FORCE ONE INC.	042926	594815	20263005	3,768.53	Pending approval	COYC
10472	HILL INTERNATIONAL	042926	R201006152:C	20262939	3,783.36	Pending approval	Engineer
2854	THE ARTCRAFT GROUP,	042926	746912	20262300	3,806.89	Pending approval	Sheriff
10539	ACCESSIBLE INC	042926	INV-1979	20262520	3,990.00	Pending approval	Auditor
9240	SUPERIOR BUILDING SE	042926	8985	20262733	4,145.00	Pending approval	Facilities
1949	M P DORY COMPANY	042926	32652 (2/4)	20262145	4,250.00	Pending approval	Engineer
1949	M P DORY COMPANY	042926	32650 (4/4)	20262730	4,850.00	Pending approval	Engineer
6773	UNION COUNTY GUARDIA	042926	2026.01	20263061	5,000.00	Pending approval	Human Services
8724	QUINLAN, ROBERT III	042926	03.2026 FC	20263058	5,418.93	Pending approval	Human Services
1010	JOHNSON, MATTHEW	042926	3.2026 FC	20263041	5,622.07	Pending approval	Human Services
833	VERIZON WIRELESS GRE	042926	6140819282	20263063	5,827.05	Pending approval	Human Services
5895	COMMUNITY ACTION ORG	042926	16	20263056	6,165.27	Pending approval	Human Services
4067	UNION COUNTY NEI	042926	Q1 2026	20263062	6,250.00	Pending approval	Human Services
1039	REPUBLIC WASTE SERVI	042926	0046-006428C	20260258	6,450.43	Pending approval	Facilities
10572	SUPERIOR PLASTICS	042926	2026 IWT ESL	20263042	7,500.00	Pending approval	Human Services
516	SILCO FIRE PROTECTIO	042926	1169948	20262333	7,689.54	Pending approval	Facilities
4635	WINDSOR & COMMUNITY	042926	Q1 2026	20263054	8,750.00	Pending approval	Human Services
5897	COMMUNITY & SEASONED	042926	Q1 2026	20263053	8,750.00	Pending approval	Human Services
1897	JULIAN & GRUBE INC	042926	36811	20263119	9,400.00	Pending approval	Auditor
5035	LEE'S ROOFING & SPOU	042926	19179	20261837	9,500.00	Pending approval	Facilities
10128	DIAMOND DRUGS, INC.	042926	IN1568332	20260227	11,160.23	Pending approval	Sheriff
1674	RICHWOOD CIVIC CENTE	042926	Q1 2026 PNP,	20263055	11,250.00	Pending approval	Human Services
10202	VUSPEX, INC.	042926	2499	20263047	18,350.00	Pending approval	Engineer

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Vendor Name	CHECK RUN	Invoice	PO	Invoice Amt	Status	Dept
6773 UNION COUNTY GUARDIA	042926	2026-05	20262347	20,000.00	Pending approval	Commissioners
775 TRI-COUNTY REGIONAL	042926	03312026	20263072	23,040.00	Pending approval	Sheriff
739 UC HUMANE SOCIETY	042926	Q2/26	20260840	23,437.50	Pending approval	Commissioners
5035 LEE'S ROOFING & SPOU	042926	19209	20261982	26,900.00	Pending approval	Facilities
4130 COURTVIEW	050626	MAUNIONOH: 20263151		32,254.00	Pending approval	Clerk of Courts
3708 KS STATE BANK	042926	April 2026 Loe 20263149		32,761.37	Pending approval	Engineer

  
\_\_\_\_\_  
Administrator

4-30-26  
4/29/2026

C.J. 2026  
Page 710-050A  
Date 4/29/2026

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UNION COUNTY COMMISSIONERS JOURNAL 2026  
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ADMINISTRATOR ACTION NO. 26-051A:

Transfer of Funds and/or Appropriations

County Administrator Bill Narducci approved the following Transfer of Funds and/or Appropriations:

JOURNAL	LINE	ENTRY DATE	JNL SHORT DESC	JNL EFF DATE	AMD STATUS	JNL CLERK	ORG	OBJECT	PROJECT	COMMENT	DTL EFF DATE	DR/CR	AMOUNT
785	1	4/22/2026	UNEMP COMP			bsattler	04385100	530100			4/22/2026	D	\$ 3,000.00
785	2	4/22/2026	UNEMP COMP			bsattler	04385100	510230			4/22/2026	I	\$ 3,000.00
ADD'L DESC: Sheriff - move funds to the Unemployment Compensation line													

Administrator

4-29-26  
4/29/2026

C.J. 2026  
No. 051A  
Date 4/29/2026

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**TRANSFER FORM**

\_\_\_\_\_ Wednesday (Due to the Auditor by noon Monday)

Department: Union County Health Department Date: April 15, 2026

**RESOLUTION RE: TRANSFER OF FUNDS**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
to approve the following transfer (s):

From: <u>Admin</u>	<u>9010H011</u>	<u>Contracts</u>	Exp	<u>538009</u>	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
To: <u>Sheriff's Rotary</u>	<u>20943808</u>	<u>Webcheck / Fees</u>	Rev	<u>420104</u>	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	<u>13.00</u>			

From: <u>Admin</u>	<u>9010H011</u>	<u>Contracts</u>	Exp	<u>538009</u>	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
To: <u>Sheriff's Rotary</u>	<u>20943808</u>	<u>Webcheck / BCI Fees</u>	Rev	<u>420111</u>	
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	<u>22.00</u>			

From: _____	_____	_____	Exp	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
To: _____	_____	_____	Rev	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	_____			

From: _____	_____	_____	Exp	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
To: _____	_____	_____	Rev	_____	_____
<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
	<b>Amount: \$</b>	<u>35.00</u>			

**Reason for Request:**  
 Invoice #2026MAR-09 for a Webcheck in March  
 1 @ \$35.00 Each = \$13.00 Sheriff's Fees; \$22.00 BCI Fees

Approved by Administrator WAA

Roll call vote resulted as follows:

cc: Auditor  
Originator  
Resolution File

Steve Robinson \_\_\_\_\_  
Tom McCarthy \_\_\_\_\_  
Dave Lawrence \_\_\_\_\_

C.J. \_\_\_\_\_, Page \_\_\_\_\_  
Date: \_\_\_\_\_

**REQUESTER ACKNOWLEDGEMENT:** I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): \_\_\_\_\_

*[Handwritten Signature]* 4/24/26

**UNION COUNTY COMMISSIONERS JOURNAL 2026**  
**April 29, 2026**

**TRANSFER FORM**

4/29 Wednesday (Due to Auditor by noon Monday)

Department: Human Services Date: 4/22/2026

**RESOLUTION RE: TRANSFER OF FUNDS**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
to approve the following transfer (s):

**From:** PCSA 36542008 Foster Care Exp 530670  
Fund Name Org Number Object Name Object Number Project Number

**To:** Nursing 9130H025 <sup>(Vendor # 815)</sup> Foster Care Assessment Rev 428020  
Fund Name Org Number Object Name Object Number Project Number

**Amount: \$** \$ 129.50

**From:** \_\_\_\_\_ Exp \_\_\_\_\_  
Fund Name Org Number Object Name Object Number Project Number

**To:** \_\_\_\_\_ <sup>(Vendor # 815)</sup> Rev \_\_\_\_\_  
Fund Name Org Number Object Name Object Number Project Number

**Amount: \$** \_\_\_\_\_

**From:** \_\_\_\_\_ Exp \_\_\_\_\_  
Fund Name Org Number Object Name Object Number Project Number

**To:** \_\_\_\_\_ Rev \_\_\_\_\_  
Fund Name Org Number Object Name Object Number Project Number

**Amount: \$** \_\_\_\_\_

**From:** \_\_\_\_\_ Exp \_\_\_\_\_  
Fund Name Org Number Object Name Object Number Project Number

**To:** \_\_\_\_\_ Rev \_\_\_\_\_  
Fund Name Org Number Object Name Object Number Project Number

**Amount: \$** \_\_\_\_\_

**Reason for Request:**

4/8/2026	March '26 Foster Exams and Weight Checks	\$	129.50		
		\$	-		
		\$	-		
		\$	-		
		\$	-		
				<b>Transfers total:</b>	
				<b>\$</b>	<b>129.50</b>

Approved by Administrator WAW

Roll call vote resulted as follows:

cc: Auditor

Steve Robinson \_\_\_\_\_  
Thomas A. McCarthy \_\_\_\_\_  
Dave Lawrence \_\_\_\_\_

C.J.: \_\_\_\_\_  
Date: \_\_\_\_\_

**REQUESTER ACKNOWLEDGEMENT:** I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): Jackie Hiles

Auditor's Office Approval He 4/24/26

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

**TRANSFER FORM**

\_\_\_\_\_ Wednesday (Due to the Auditor by noon Monday)

Department: Mental Health & Recovery Board Date: April 21, 2026

**RESOLUTION RE: TRANSFER OF FUNDS**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
to approve the following transfer (s):

<b>From:</b> <u>Mental Health</u>	<u>310MH200</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
<b>To:</b> <u>Common Pleas Veterans Trmt Ct</u>	<u>04140000</u>	<u>Grants</u>	<u>Rev</u>	<u>450101</u>	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	<b>Amount: \$</b>	<u>20,000</u>			

<b>From:</b> _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
<b>To:</b> _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	<b>Amount: \$</b>	_____			

<b>From:</b> _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
<b>To:</b> _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	<b>Amount: \$</b>	_____			

<b>From:</b> _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
<b>To:</b> _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	<b>Amount: \$</b>	_____			

**Reason for Request:**  
Specialized Docket FY26  
Union County Common Pleas Veterans Treatment Court \$20,000

Approved by Administrator WAA

Roll call vote resulted as follows:

cc: Auditor  
Originator  
Resolution File

Steve Robinson \_\_\_\_\_  
Tom McCarthy \_\_\_\_\_  
Dave Lawrence \_\_\_\_\_

C.J. \_\_\_\_\_, Page \_\_\_\_\_

Date: \_\_\_\_\_

**REQUESTER ACKNOWLEDGEMENT:** *I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders):* DC \_\_\_\_\_

*Handwritten signature and date: 4/24/26*

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

**TRANSFER FORM**

4/29 Wednesday (Due to the Auditor by noon Monday)

Department: Union County Human Services Date: 04/16/2026

**RESOLUTION RE: TRANSFER OF FUNDS**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
to approve the following transfer (s):

<b>From:</b> <u>Union County PCSA</u>	<u>36542008</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
<b>To:</b> <u>Prosecutor</u>	<u>04340000</u>	<u>Local Gov't Contracts</u>	<u>Rev</u>	<u>450118</u>	
Fund Name	Org Number	Object Name		Object Number	Project Number
	<b>Amount: \$</b>	<u>31,194.52</u>			

<b>From:</b> _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
<b>To:</b> _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	<b>Amount: \$</b>	_____			

<b>From:</b> _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
<b>To:</b> _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	<b>Amount: \$</b>	_____			

<b>From:</b> _____	_____	_____	<u>Exp</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
<b>To:</b> _____	_____	_____	<u>Rev</u>	_____	_____
Fund Name	Org Number	Object Name		Object Number	Project Number
	<b>Amount: \$</b>	_____			

**Reason for Request:**  
2025Q4 UCHS assigned Assistant Prosecuting Attorney

Approved by Administrator WAA

Roll call vote resulted as follows:

Steve Robinson \_\_\_\_\_  
Tom McCarthy \_\_\_\_\_  
Dave Lawrence \_\_\_\_\_

cc: Auditor  
Originator  
Resolution File

C.J. \_\_\_\_\_, Page \_\_\_\_\_  
Date: \_\_\_\_\_

**REQUESTER ACKNOWLEDGEMENT:** *I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders):* Lisa L. Probst

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

**TRANSFER FORM**

4/29/2026 Wednesday (Date to the Auditor by noon Monday)

Department: Human Services Date: 4/29/2026

**RESOLUTION RE: TRANSFER OF FUNDS**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_  
to approve the following transfer (s):

<b>From:</b>	<u>Senior Services Sales Tax</u>	<u>36906708</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>	<u>General</u>	<u>04120000</u>	<u>Cost Allocation</u>	<u>Rev</u>	<u>420116</u>	
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
		<b>Amount: \$</b>	<u>2,437.00</u>			

<b>From:</b>	<u>UCATS</u>	<u>36044508</u>	<u>Contract Services</u>	<u>Exp</u>	<u>530100</u>	
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>	<u>General</u>	<u>04120000</u>	<u>Cost Allocation</u>	<u>Rev</u>	<u>420116</u>	
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
		<b>Amount: \$</b>	<u>11,772.50</u>			

<b>From:</b>	_____	_____	_____	<u>Exp</u>	_____	_____
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>	_____	_____	_____	<u>Rev</u>	_____	_____
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
		<b>Amount: \$</b>	_____			

<b>From:</b>	_____	_____	_____	<u>Exp</u>	_____	_____
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>	_____	_____	_____	<u>Rev</u>	_____	_____
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
		<b>Amount: \$</b>	_____			

**Reason for Request:**  
2026Q1 CAP UCSS  
2028Q1 CAP UCATS

Approved by Administrator WMA

Roll call vote resulted as follows:

Steve Robinson \_\_\_\_\_  
Tom McCarthy \_\_\_\_\_  
Dave Lawrence \_\_\_\_\_

cc: Auditor  
Originator  
Resolution File

C.J. \_\_\_\_\_, Page \_\_\_\_\_  
Date: \_\_\_\_\_

**REQUESTER ACKNOWLEDGEMENT:** *I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders):* Samantha Meaigo

Auditor's Office Approval HR 4/24/26

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

TRANSFER FORM

4/29/2026 Wednesday (Due to the Auditor by noon Monday)

Department: Human Services

Date: 4/21/2026

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following transfer (s):

<b>From:</b>	Senior Services Sales Tax	36906708	Contract Services	Exp	530100	
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>	General	04120000	Cost Allocation	Rev	420116	
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
		<b>Amount: \$</b>	4,561.50			

<b>From:</b>	UCATS	36044508	Contract Services	Exp	530100	
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>	General	04120000	Cost Allocation	Rev	420116	
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
		<b>Amount: \$</b>	14,033.25			

<b>From:</b>	_____	_____	_____	Exp	_____	_____
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>	_____	_____	_____	Rev	_____	_____
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
		<b>Amount: \$</b>	_____			

<b>From:</b>	_____	_____	_____	Exp	_____	_____
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
<b>To:</b>	_____	_____	_____	Rev	_____	_____
	<small>Fund Name</small>	<small>Org Number</small>	<small>Object Name</small>		<small>Object Number</small>	<small>Project Number</small>
		<b>Amount: \$</b>	_____			

Reason for Request:  
2025Q4 CAP UCSS  
2025Q4 CAP UCATS

Approved by Administrator WAD

Roll call vote resulted as follows:

cc: Auditor  
Originator  
Resolution File

Steve Robinson  
Tom McCarthy  
Dave Lawrence

C.J. \_\_\_\_\_, Page \_\_\_\_\_  
Date: \_\_\_\_\_

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): Samantha Mealgo

Auditor's Office Approval HR 4/24/26

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

TRANSFER FORM

4/29/2026 Wednesday (Due to the Auditor by noon Monday)

Department: Human Services

Date: 4/21/2026

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following transfer (s):

From:	Senior Services Sales Tax	36906708	Contract Services	Exp	530100	
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	Public Assistance	35008008	Charge for Service	Rev	420107	
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	25,019.08			

From:	UCATS	36044508	Contract Services	Exp	530100	
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	Public Assistance	35008008	Charge for Service	Rev	420107	
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	43,214.68			

From:				Exp		
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:				Rev		
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$				

From:				Exp		
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:				Rev		
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$				

Reason for Request:  
2026Q1 Senior Services Shared Costs  
2026Q1 UCATS Shared Costs

Approved by Administrator WTA

Roll call vote resulted as follows:

Steve Robinson \_\_\_\_\_  
Tom McCarthy \_\_\_\_\_  
Dave Lawrence \_\_\_\_\_

cc: Auditor  
Originator  
Resolution File

C.J. \_\_\_\_\_ Page \_\_\_\_\_  
Date: \_\_\_\_\_

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): Sarantha Mwaige

Auditor's Office Approval AK 4/24/26

UNION COUNTY COMMISSIONERS JOURNAL 2026

April 29, 2026

TRANSFER FORM

4/28/2026 Wednesday (Due to the Auditor by noon Monday)

Department: Human Services

Date: 4/21/2026

RESOLUTION RE: TRANSFER OF FUNDS

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the following transfer (s):

From:	WIOA Youth	371JWAYO	Youth Expense	Exp	550100	
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	Public Assistance	35008008	Charge for Service	Rev	420107	
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	10,303.16			

From:	WIOA Adult	371JWAAD	Adult Expense	Exp	550100	
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	Public Assistance	35008008	Charge for Service	Rev	420107	
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	13,738.65			

From:	WIOA Adult	371JWAAD	Adult Expense	Exp	550100	
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	Public Assistance	35008008	Charge for Service	Rev	420107	
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	9,158.01			

From:	WIOA Dislocated Worker	371JWADW	Dislocated Worker Expense	Exp	550100	
	Fund Name	Org Number	Object Name		Object Number	Project Number
To:	Public Assistance	35008008	Charge for Service	Rev	420107	
	Fund Name	Org Number	Object Name		Object Number	Project Number
		Amount: \$	5,722.54			

Reason for Request:

2026Q1 Youth Shared Costs (In + Out school) 1,145.15+9,158.01  
 2026Q1 RESEA Shared Costs  
 2026Q1 Adult Shared Costs  
 2026Q1 DW Shared Costs

Approved by Administrator WJR

Roll call vote resulted as follows:

cc: Auditor  
 Originator  
 Resolution File

Steve Robinson \_\_\_\_\_  
 Tom McCarthy \_\_\_\_\_  
 Dave Lawrence \_\_\_\_\_

C.J. \_\_\_\_\_, Page \_\_\_\_\_

Date: \_\_\_\_\_

REQUESTER ACKNOWLEDGEMENT: I have reviewed the above-referenced accounts and have verified that appropriations are available, and free of prior encumbrances (including blanket purchase orders): Samantha Mead

CH 4/24/26

UNION COUNTY COMMISSIONERS JOURNAL 2026  
April 29, 2026

\* Received the Plat for Meijer Jerome Township – Preliminary Plat.

\* \* \*


\*Commissioner McCarthy adjourned the meeting at 12:24 p.m.

The preceding Minutes were read and approved May 27, 2026.




Digitally signed by Tom McCarthy  
DN: cn=Tom McCarthy, o=Commissioners,  
ou=Union County Commissioners,  
email=mlehman@unioncountyohio.gov, c=US  
Date: 2026.05.27 11:17:50 -04'00'  
Adobe Acrobat version: 2020.005.30838

Tom McCarthy  
Commissioner




Digitally signed by Steve Robinson  
DN: cn=Steve Robinson,  
o=Commissioners, ou=Commissioner,  
email=mlehman@unioncountyohio.gov,  
c=US  
Date: 2026.05.27 11:18:33 -04'00'  
Adobe Acrobat version: 2020.005.30838

Steve Robinson  
Commissioner



Digitally signed by David A. Lawrence  
DN: cn=David A. Lawrence,  
o=Commissioners, ou=Commissioner,  
email=mlehman@unioncountyohio.gov,  
c=US  
Date: 2026.05.27 11:20:16 -04'00'  
Adobe Acrobat version: 2020.005.30838

David A. Lawrence  
Commissioner



Digitally signed by Mackenzie Fisher  
DN: cn=Mackenzie Fisher, o=Commissioners,  
ou=Acting Clerk,  
email=mfisher@unioncountyohio.gov, c=US  
Date: 2026.05.27 11:42:29 -04'00'  
Adobe Acrobat version: 2017.012.30262

Mackenzie Fisher, Acting Clerk to the Board